OREGON LIQUOR CONTROL COMMISSION

Recreational Marijuana Application Checklist

Business Information

- Business Name
- Secretary of State Registration Number
- Type of Entity
- Address
- Contact Information

Funding Sources

- Type of Funding: Bank Accounts, Bank Loans, Personal Loans, Gifts, 401K or Retirement Accounts, Inheritance, Sale of Home or Business or other.
- Amount
- Description

Interested Parties (Individuals)

- Type of Interested Party
- Name, Contact Information, Social Security Number
- States of residence and States lived in for past 10 years
- Criminal History

Interested Legal Entities (Businesses)

- Business Name, Address, and Contact Information
- Business Type

Personal Information of individuals related to Legal Entities (Individuals with 10% or more ownership, Partners, Members, Directors, Principal Officers and Stockholders)

- Type of Interested Party
- Name, Contact Information, Social Security Number
- States of residence and States lived in for past 10 years
- Criminal History

License Information

- Type of license applying for: Producer, Processor, Wholesaler, Retailer, Laboratory or Research Certificate.
- Physical address of proposed location
- Facility manager, contact information
- Geolocation (if available)
OREGON LIQUOR CONTROL COMMISSION
Recreational Marijuana Application Instructions

**Documents for all License Types**
- Land Use Compatibility Statement (*LUCS*)
- MJ 15-1102: Marijuana Premises Boundary Sketch
- MJ 15-1101: Marijuana Premises Floor Plan
- MJ 15-1001: Marijuana Business Operating Plan
- *As requested by licensed investigator*: Fingerprint information for each applicant – Do not submit this before it is requested by your investigator.
- *Prior to licensure*: Proof of lawful possession or letter of intent for the premises proposed for licensure, such as a lease or deed.
- MJ 15-1301: Marijuana Business Structure for each Sole Proprietor or legal entity.
- *If applicable*: MJ 15-1201: Marijuana Security Waiver Request

**Additional Producer Documents**
- MJ 15-2002: Marijuana Canopy Area Designation
- MJ 15-2001: Marijuana Cultivation Plan
- MJ 15-2003: Electricity and Water Use Estimate
- *Proof of water right or supplier contact information*
- *If applicable*: Oregon Water Resources Exempt Use Form

**Additional Processor Documents**
- MJ 15-3001: Marijuana Processor Endorsement

**Additional Information**
- *If you are applying for a Processor with an extract endorsement* you will need to obtain local fire code approval
- *If you are applying for a Processor with an edible endorsement* you will need to obtain ODA food establishment licensure

**Additional Laboratory Documents**
- *Prior to licensure*: ORELAP certification verification

**Additional Research Certificate Documents**
- Research proposal
- *If applicable for pesticide research*: verification of experimental use permit issued by Oregon Department of Agriculture