

**ADMINISTRATIVE AFFAIRS COMMITTEE
JUNE 11, 2014
5 P.M.
BOARD OFFICE/WORKING DINNER
MINUTES - AAC**

MEMBERS PRESENT:

George Koval, MD, Committee Chair
Katherine Fisher, DO
Donald Girard, MD
Clifford Mah, DPM
Terry Smith, Public Member

STAFF PRESENT:

Kathleen Haley, JD, Executive Director
Joseph Thaler, MD, Medical Director - Absent by prior notification
Nicole Krishnaswami, JD, Operations and Policy Analyst
Kim Fisher, JD, Interim Operations and Policy Analyst
Netia N. Miles, Licensing Manager
Stacey Burns, Physician Licensing Specialist
Carol Brandt, Business Manager

CONSULTANT:

Joseph Bloom, MD - Absent by prior notification

GUESTS:

Meeting opened: 5 P.M.

Meeting adjourned: 7:12 P.M.

Dr. Koval to announce that pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(k), the Administrative Affairs Committee of the Oregon Medical Board (OMB) may convene in Executive Session to consider information or records that are exempt by law from public inspection or information obtained as part of an investigation, including information received in confidence by the Board and Administrative Affairs, information of a personal nature the disclosure of which would constitute an invasion of privacy, and records which are otherwise confidential under Oregon law. The Administrative Affairs Committee will reconvene in Public Session prior to taking any final action. Members of the news media may remain in the room during the Executive Session, but are directed not to report on the specific information discussed during the Executive Session.

PUBLIC SESSION

1	Summary of OMB 2015-2017 Agency Requested Budget, Carol Brandt, Business Manager	4	TS
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RECOMMENDATION: Carol Brandt reported on the OMB 2015-2017 Agency Requested Budget. The Committee Chair inquired about the priorities for the budget. The Committee discussed staffing vacancies and reclassification for some licensing positions. Forward to the full Board for review.

2	Administrative Affairs Committee Analysis, Presentation by Former OMB Legal Extern Rhylee Smith	6	GK
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RECOMMENDATION: Ms. Smith presented her analysis of the types of applicant issues reviewed by the Administrative Affairs Committee. She noted in her conclusion that the OMB was fair and consistent in their treatment of prospective licensees. No action required.

The following case has been red flagged by the OMB staff and the Executive Director for review by the Administrative Affairs Committee to provide a recommendation to either grant licensure or reactivation to the applicant.

EXECUTIVE SESSION – LICENSEE REVIEW

3	Exec Session ORS 192.502(2)	Entity ID 21071	13	DG
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RECOMMENDATION: The Committee recommended waiving the Civil Penalty fine and the continuing medical education (CME) requirement. In addition, it was recommended to allow the licensee's status remain at Emeritus on the condition that the license is retired at the end of December 2014. Forward to the full Board for approval.

PUBLIC SESSION**TIME CERTAIN: 5:45 P.M.**

4	Browning, Joan Marie, MD	Entity ID 1026531	40	CM
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RECOMMENDATION: The Committee recommended granting an administrative medicine license based on the licensee's number of CME credits. If in the future the licensee would like to volunteer or practice medicine, the licensee will be required to take the Special Purpose Examination (SPEX) and obtain a mentor. Forward to the full Board for approval.

OREGON ADMINISTRATIVE RULES (OAR)

Please review the Fiscal Impact memo prior to conducting a First Review of rules.

5	OAR 847-008-0010, 847-008-0040, and 847-008-0058: Fraud or Misrepresentation	FIRST REVIEW	96	KF
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RECOMMENDATION: The Committee recommended forwarding the rule as written. Forward to the full Board for review.

6	OAR 847-020-0182, 847-020-0183, 847-023-0005, and 847-080-0021: Competency Exam Requirements	FIRST REVIEW	100	KF
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RECOMMENDATION: The Committee recommended forwarding the rule as written. Forward to the full Board for review.

DISCUSSION ITEMS

7	Publication of Licensee Corrective Action Order Terminations in OMB Newsletter, Memo from Stacey Burns, Physician Licensing Specialist		108	CM
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RECOMMENDATION: The Committee recommended allowing licensees to choose whether or not to have their Corrective Action Order terminations published. Forward to the full Board for review.

8	OMB 125 th Anniversary		110	TS
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RECOMMENDATION: The Executive Director thanked Kimberly Fisher for her hard work on the project. The Committee recommended noting the Board's success in protecting the public and helping licensees receive or maintain their license so they can care for the public.

9	Oregon Board of Pharmacy Dispensing Rules		113	GK
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RECOMMENDATION: The Committee Chair noted vague language within the rules. The Committee expressed concern about possible ethical issues. Forward to the full Board for review.

10	Federation of State Medical Boards Meeting (FSMB)		123	DG
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RECOMMENDATION: The Committee reviewed the role of the FSMB as well as meeting highlights. Forward to the full Board for review.

11	Interstate Medical Licensure Compact		124	DG
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RECOMMENDATION: The Committee reviewed the purpose and nature of the Interstate Medical Licensure Compact. It was noted that medical boards currently have very different licensing requirements. Forward to the full Board for review.

INFORMATIONAL ITEMS

12	OMB Semi-Independence Update		150	DG
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RECOMMENDATION: The Committee noted that the Oregon Medical Association (OMA) should be a partner with the OMB on this issue. The Committee reviewed the OMAs requests and acknowledged the recent understanding between the two agencies regarding a budgetary trigger which would indicate legislative review. Forward to the full Board for discussion.

13	OMB Strategic Planning: 2014-2016, Kathleen Haley, Executive Director	163	TS
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RECOMMENDATION: The Committee Chair was impressed by the initial plan and recent revisions. Forward to full Board for review.

14	Oregon Common Credentialing Program Update, Memo from Kimberly Fisher, Interim Operations and Policy Analyst	183	CM
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RECOMMENDATION: The Licensing Manager noted the OMB will look into collecting the National Provider Identifier (NPI) number for applicants. Forward to the full Board for review.

15	Licensing Department Business Update, Memo from Netia N. Miles, Licensing Manager	199	CM
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RECOMMENDATION: The Committee acknowledged the hard work of the licensing staff when contacting licensees during the renewal period and suggested the OMB explore the possibility of automated phone renewal reminders to save administrative time and cost. Forward to the full Board for review.

16	OAR 847-050-0023: Limited License, Pending Examination	FIRST REVIEW	206	GK
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Informational Item; no action required.

17	OAR 847-070-0037: Limited License, Pending Examination	FIRST REVIEW	209	GK
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Informational Item; no action required.

ADJOURN

AAC MINUTES