



MCB

OREGON MORTUARY & CEMETERY BOARD
Regulating Death Care Facilities & Practitioners in Oregon.

BOARD MEETING AGENDA

April 9, 2024 | 9am - until end of business

Portland State Office Building (PSOB): Room 1D

800 NE Oregon Street | Portland, OR 97232

I. Call to Order

General Session is scheduled to start at 9:00 am and will continue until the end of business. Executive Session (closed to the public) will follow, continuing until the end of business. The Board expects to come out of Executive Session and into General Session for the purpose of voting on the cases discussed during Executive Session and other applicable Board business.

II. Roll Call

III. General Session

A. Approval of Meeting Minutes

1. Board Meeting Minutes:
 - a. May 10, 2022
 - b. January 22, 2024
 - c. January 24, 2024

B. President's Comments

1. Welcome Comments from Rob Gaskill, Board President

C. Presentation and Approval of Executive Director's Report for April 2024 🗣️

D. Public Comments

1. Holly Houston, OFDA – ME Fees

The Board welcomes public comments. A sign-up form will be available before start of General Session for public comment. Anyone wishing to address the Board is asked to sign up and will be recognized at this time by the Board President. Advanced written copies of comments are appreciated.

E. General Discussion & Action Items

1. Standing Item:
 - a. **Board Best Practices 2 min. Check In for FY 2023 (July 2023 – June 2024)** 🗣️ Kenney
2. **Board Treasurer Annual Review of Finances and Financial Controls Report** 🗣️ Felton
3. **License Renewal Update** Christopher
4. **TEDS Update** Christopher
5. **Executive Appointments Update** Dresselhaus
6. **The International Conference of Funeral Service Examining Boards Annual Meeting** Dresselhaus
7. **OFDA Annual Convention (Eugene)** McKenzie-Tucker
8. **Proposed Administrative Rule: Facility Manager Location Requirement** Dresselhaus
9. **M365 Board Channel Update** Dresselhaus
10. **Newsletter** Kenney
11. **Indigent Disposition Program (IDP): 2023 Year in Review** Dresselhaus/Huhn
12. **Disciplinary Action Matrix Update** Dresselhaus
13. **Strategic Planning/DEI & Affirmative Action Plans** Dresselhaus

IV. Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l)

V. General Session - Board actions as result of Executive Session.

The mission of the Board is to protect public health, safety, and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities. In order to protect the public, it is the Board's responsibility to ensure that all of Oregon's death care facilities are properly licensed.



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- F. **Licensing Actions:** Requests for Board Approval of Transfer of Apprenticeship, initial License, Certificate or Registration Application, Location Change, Name Change, Special Requests, etc.

VI. Adjournment

This proposed agenda subject to last minute changes without prior notice. The meeting location is accessible to persons with disabilities. A request for an interpreter or other accommodations for persons with disabilities should be made at least 48 hours before the meeting with Ryan Christopher via phone (971) 673-1507 or email ryan.christopher@omcb.oregon.gov.

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