

Oregon Parks and Recreation Commission

June 17, 2013

Agenda Item: 5a (1)

Action

Topic: Approval of Delegated Authority Report - Contracts

Presented by: Tasha Petersen

The attached report includes:

- 11 New agreements for a total of \$564,867
- 68 New contracts for total of \$2,336,382
- 16 Amendments for a total of \$288,261
- 2 Amendment to Commission Approved Projects for a total of \$41,389
- 18 Oregon Exposition Center event permits for a total of \$61,491 revenue
- 1 Amendment for a total of \$0 revenue

The Change Orders issued for Public Improvement Contracts now have coding added to the Comments section for the type of change:

Change Order Types:

- Type 1 Administrative issues
- Type 2 Cost savings proposals
- Type 3 Errors and omissions in plans and specifications
- Type 4 New requirements and/or compliance issues
- Type 5 Changed conditions
- Type 6 Related new work at OPRD direction

Prior Action by Commission: None

Action Requested:

We request the Commission accept the report of contractual instruments signed per authority delegated by the Commission.

Attachments: Delegated Authority Report for Contract Instruments April-May 2013

Prepared by: Teresa Moritz

OREGON PARKS AND RECREATION DEPARTMENT

Delegated Authority Report for Contract Instruments - April-May 2013

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amendment	Amendments To Date	Current Contract Value	Comments
PERSONAL SERVICE CONTRACTS									
04/04/13	Caleb L. Wade	Oregon State Fair and Expo Center	Concession management services		\$4,200			\$4,200	New contract
04/10/13	Salem Club of Optimists	Oregon State Fair and Expo Center	Secret shopper services		\$3,000			\$3,000	New contract
05/15/13	Great American Animal Entertainment Company	Oregon State Fair and Expo Center	Petting zoo		\$11,231			\$11,231	New contract
SERVICE AND SUPPLY CONTRACTS									
04/03/13	John Deere Company	Clyde Holliday State Recreation Site in Grant County	Mower		\$18,139			\$18,139	New contract
04/05/13	John Deere Company	Umpqua Lighthouse State Park in Douglas County	Mower		\$12,808			\$12,808	New contract
04/09/13	Lighthouse Lamp Shop, Inc.	Heceta Head Lighthouse in Lane County	Fresnel lens stabilization	X	\$71,158			\$71,158	New contract
04/10/13	Western Wood Structure, Inc	Cape Lookout State Park in Tillamook County	Prefabricated timber bridge		\$42,900			\$42,900	New contract
04/10/13	Jump-In Northwest	Statewide	Core training facility		\$18,700			\$18,700	New contract
04/15/13	Sam Tell and Son Inc.	Wolf Creek Inn State Heritage Site in Josephine County	Double stacked full size electric convection ovens	X	\$12,141			\$12,141	New contract
04/17/13	CDW-G	Statewide	100 desktop computers		\$63,000			\$63,000	New contract
04/17/13	CDW-G	Statewide	30 laptops		\$29,775			\$29,775	New contract
04/17/13	CDW-G	Fort Stevens State Park in Clatsop County	laptop and monitor		\$1,213			\$1,213	New contract
04/17/13	Dell Marketing LP	Statewide	12 licenses and annual maintenance for virtual hosting software suite VMWare.		\$28,532			\$28,532	New contract
04/17/13	CDW-G	Bates State Park in Grant County and Unity Lake in Baker County	laptops		\$1,985			\$1,985	New contract
04/17/13	CDW-G	Devil's Lake State Recreation Area in Lincoln County	Laptop and docking station		\$1,192			\$1,192	New contract
04/22/13	Lanphere Enterprises, Inc dba Beaverton Motorcycles	Statewide	ATV		\$7,464			\$7,464	New contract
04/22/13	H&M Gopher Control	Smith Rock State Park in Deschutes County	Rodent controller compressor		\$10,505			\$1,050	New contract

OREGON PARKS AND RECREATION DEPARTMENT

Delegated Authority Report for Contract Instruments - April-May 2013

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amend-ment	Amend-ments To Date	Current Contract Value	Comments
SERVICE AND SUPPLY CONTRACTS (continued)									
04/23/13	Whitewater Designs Inc. dba Oregon Paddle Sports Inc.	Willamette Mission State Park in Yamhill County	Canoes		\$9,924			\$9,924	New contract
04/25/13	John Deere Company	Farewell Bend State Recreation Area in Baker County	Gator		\$8,819			\$8,816	New contract
04/25/13	Summitt Forests, Inc.	Shore Acres State Park in Lane Count	Fuel reduction		\$13,381			\$13,381	New contract
04/26/13	John Deere Company	Prineville Reservoir State Park in Crook County	Gator		\$10,315			\$10,315	New contract
04/26/13	Dell Marketing LP	Statewide	Software LanDesk renewal maintenance		\$13,482			\$13,482	New contract
04/29/13	John Deere Company	Cottonwood Canyon State Park in Gilliam and Sherman Counties	Gator		\$11,418			\$11,418	New contract
04/29/13	John Deere Company	Deschutes River State Recreation Area in Sherman and Wasco Counties	Mower		\$9,433			\$9,433	New contract
04/30/13	Lighthouse Lamp Shop, Inc.	Heceta Head Lighthouse in Lane County	Fresnel lens stabilization	X	\$71,158	\$0	\$0	\$71,158	Amendment 001 for additional time to complete the work
05/02/13	SunWize Technology Inc.	Cottonwood Canyon State Park in Gilliam and Sherman Counties	Tower equipment		\$1,049			\$1,049	New contract
05/02/13	Slater Communications & Electronics Inc.	Cottonwood Canyon State Park in Gilliam and Sherman Counties	Tower equipment		\$4,982			\$4,982	New contract
05/02/13	Talley Communications Inc.	Cottonwood Canyon State Park in Gilliam and Sherman Counties	Tower equipment		\$3,505			\$3,505	New contract
05/02/13	Oregon Department of Forestry	Cottonwood Canyon State Park in Gilliam and Sherman Counties	Tower equipment		\$1,956			\$1,956	New contract
05/02/13	Tessco Inc.	Cottonwood Canyon State Park in Gilliam and Sherman Counties	Tower equipment		\$613			\$613	New contract
05/06/13	Whitewater Designs Inc. dba Oregon Paddle Sports Inc.	Willamette Mission State Park in Yamhill County	Canoes		\$9,924	\$9,924	\$9,924	\$19,848	Amendment 001 for additional canoes
05/08/13	Dell Marketing LP	Statewide	Annual maintenance for VMWARE VCENTER		\$1,196			\$1,196	New contract

OREGON PARKS AND RECREATION DEPARTMENT

Delegated Authority Report for Contract Instruments - April-May 2013

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SERVICE AND SUPPLY CONTRACTS (continued)									
05/08/13	CDW-G	Statewide	Replace failing backup system drives		\$11,208			\$11,208	New contract
05/08/13	CDW-G	Statewide	Four Virtual Hosting Servers		\$61,735			\$61,735	New contract
05/09/13	Oregon Marine Construction LLC	Prineville Reservoir State Park in Crook County	EZ Dock		\$11,710			\$11,710	New contract
05/10/13	Western Equipment Distributors, Inc.	Oregon State Fair and Exposition Center in Marion County	Mower		\$18,329			\$18,329	New contract
05/14/13	Coast Rehabilitation Services	Fort Stevens State Park in Clatsop County	Janitorial services		\$65,000	\$65,000	\$65,000	\$130,000	Amendment 001 extends the contract date and increases the funding to allow continuation of services
05/15/13	CDW-G	IT Unit, Salem HQ in Marion County	Software Maintenance Cisco Smartnet		\$3,355			\$3,355	New contract
05/20/13	CG Contractors, LLC	Holman State Wayside in Polk County and Washburne State Wayside in Lane County	Restroom demolition		\$21,400			\$21,400	New contract
05/20/13	Oregon Conifer Products LLC	Oregon State Fair and Exposition Center in Marion County	Animal bedding		\$80,000			\$80,000	Amendment 004 to extend contract term
05/30/13	Pacific Survey & Construction	Salem HQ in Marion County	Survey Grade GPS Equipment	X	\$53,660			\$53,660	New contract
05/29/13	Bartlett Excavation & Construction LLC	Prineville Reservoir State Park, in Crook County	Road maintenance services		\$40,000			\$40,000	New contract
05/28/13	Cycle Country	Salem HQ in Marion County	ATV		\$12,310			\$12,310	New contract
05/30/13	211info	Coastal Region: Clatsop, Coos, Curry, Douglas, Lane, Lincoln and Tillamook counties	211 Call Center for reporting tsunami debris on the Oregon Coast		\$110,000	\$0	\$0	\$110,000	Amendment 001
05/14/13	Obermeyer Hydro, Inc	Thompson's Mill State Heritage Site, in Linn County	Water Control Gate	X	\$139,920			\$139,920	New contract
ARCHITECTURAL AND ENGINEERING CONTRACTS									
04/03/13	KPFF, Inc	Thompson's Mill State Heritage Site, in Linn County	Flood damage repairs		\$9,524	\$4,240	\$4,240	\$13,764	Amendment 001 expands scope to include additional construction documents for repairs to west canopy
04/08/13	GreenWorks PC	Silver Falls State Park, in Marion County	Nature play area landscape, phase 2		\$10,970			\$10,970	New contract
04/10/13	DCI Engineers	Golden Townsite State Heritage Site in Josephine County	Golden School relocation structural evaluation		\$3,560			\$3,560	New contract

OREGON PARKS AND RECREATION DEPARTMENT

Delegated Authority Report for Contract Instruments - April-May 2013

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amend-ment	Amend-ments To Date	Current Contract Value	Comments
ARCHITECTURAL AND ENGINEERING CONTRACTS (continued)									
04/16/13	Marquess and Associates, Inc.	Valley of the Rogue State Park, in Jackson County	A-Loop special inspections and testing	X	\$1,383			\$1,383	New contract
04/23/13	Donald Peting	Thompson's Mill State Heritage Site, in Linn County	Condition assessment and preservation plan for millkeepers house	X	\$20,000			\$20,000	New contract
04/26/13	Foundation Engineering Inc	Luckiamute State Natural Area, in Polk County	Paddler's launch geotechnical investigation	X	\$4,410			\$4,410	New contract
04/29/13	Bergman Photographic Services, Inc.	IT Unit, Salem HQ in Marion County	Scanning of aerial documents		\$15,032			\$15,032	New contract
04/29/13	DCI Engineers	Vista House in Multnomah County	East stairway and skylight repair	X	\$20,000			\$20,000	New contract
05/14/13	Frederick L Walters	Wolf Creek Inn State Heritage Site in Josephine County	Systems assessment and pre-design	X	\$6,800			\$6,800	New contract
05/14/13	Emerio Design LLC	Luckiamute State Natural Area in Polk County	Paddler's Launch structural calculations	X	\$4,200			\$4,200	New contract
05/29/13	David C Smith & Associates	Statewide	Cyclical Aerial Photography		\$55,685			\$55,685	New contract
05/29/13	Cascade Earth Sciences	Thompson Mill State Heritage Site in Linn County	Off-line water supply line	X	\$30,000	\$9,542	\$31,056	\$61,056	Amendment 002 is preparation for final bid documents and assistance with electrical system
05/30/13	Watershed Sciences, Inc	Blue Mountain State Scenic Corridor, in Umatilla and Union Counties.	Lidar and Orthophotography Services		\$27,623			\$27,623	New contract
WORK ORDERS UNDER THE AGREEMENTS TO AGREE									
04/09/13	GreenWorks PC	Ona Beach State Park, in Lincoln County	Design concept planning		\$95,600	\$31,402	\$31,402	\$127,002	Amendment 001 expands scope to include participation in public meeting, roadway impact and additional traffic assessment
PUBLIC IMPROVEMENT CONTRACTS									
04/01/13	Billeter Marine LLC	Lowel State Recreation Area in Lane County	Marina dock replacement	X	\$128,009			\$128,009	New contract
04/08/13	Pioneer Waterproofing, Inc.	Whale Watch Center in Lincoln County	Window and plaster repair	X	\$109,345			\$109,345	New contract
04/18/13	Bull Run Electric, Inc.	Ainsworth State Park in Multnomah County	Electrical upgrade	X	\$292,000	\$0	\$0	\$292,000	Change order 001 extends completion date to 4/19/13. *Change order type 1
04/23/13	Diamond N Construction	Lake Owyhee State Park in Malheur County	Fish cleaning station and picnic sites		\$141,937	\$13,646	\$83,943	\$225,880	Change order 004 for additional drop ball valves and fill dirt required by DEQ. *Change order type 4
05/06/13	Jesse Rodrigues Construction	Valley of the Rogue State Park in Josephine County	B and D loop sewer maintenance	X	\$29,565			\$29,565	New contract

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Delegated Authority Report for Contract Instruments - April-May 2013

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PUBLIC IMPROVEMENT CONTRACTS (continued)									
05/07/13	Kerry Fuller Enterprises, Inc. dba Pavement Protectors	Silver Falls State Park in Marion County	Road crack sealing	X	\$9,725			\$9,725	New contract
05/07/13	E.L. Edmondson, Inc.	Wallowa Lake State Park in Wallowa County	Paving project	X	\$355,289			\$355,289	New contract
05/15/13	Robinson & Owen Heavy Construction, Inc.	Tumalo State Park in Deschutes County	Water reservoir replacement	X	\$182,901			\$182,901	New contract
05/15/13	Ffossil Contracting and Management PC	Silver Falls State Park in Marion County	Park manager's residence roof replacement	X	\$10,897			\$10,897	New contract
05/17/13	J&S Trucking I dba Kelly Corporation	Big Bend Campground at Prineville Reservoir State Park in Crook County	Host site improvements	X	\$101,330			\$101,330	New contract
05/20/13	Bubby Caluya Contracting	Port Orford State Park Curry County	Park residence exterior wood shingle siding replacement	X	\$15,000			\$15,000	New contract
05/20/13	Big River Construction, Inc.	Ecola State Park in Clatsop County	Road repair	X	\$23,800			\$23,800	New contract
05/21/13	Taylor Site Development, Inc.	Umpqua Lighthouse State Park in Douglas County	Lift station repair	X	\$85,500	\$3,859	\$3,859	\$89,359	Change order 002 to replace backflow preventer to different brand/model, need for assist pumps, better quality lid, risers, hinge, alarm system upgrades. *Change order type 6
05/21/13	Colton Homes, Inc. dba Colton Construction Co.	Lake Owyhee State Park in Malheur County	Water tank replacement	X	\$175,580	\$0	\$0	\$175,580	Change order 001 extends completion date to 6/20/13. *Change order type 1
05/29/13	Nataley's Construction, LLC	Silver Falls State Park in Marion County	Rustic cabin replacement		\$57,638			\$57,638	New contract
05/29/13	Colton Homes, Inc. dba Colton Construction Co.	Casadero State Trail in Clackamas County	Phase III trail maintenance		\$288,211			\$288,211	New contract
05/29/13	ZT Rahcs, Inc.	Depoe Bay Trail - Whales Cove and Boiler Bay Section in Lincoln County	Trail construction		\$56,085			\$56,085	New contract
05/30/13	Ffossil Contracting and Management PC	Benson State Recreation Area in Multnomah county	Roof replacement on picnic shelter	X	\$6,739			\$6,739	New contract

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COMMISSION APPROVED PROJECTS THAT HAVE BEEN AMENDED									
05/10/13	Crestline Construction	Cottonwood Canyon State Park in Sherman and Wasco Counties	Access road improvements	X	\$1,508,801	\$21,290	\$59,740	\$1,568,541	Change order 003 additional drainage to catch basin at nail wall, install culvert at power line, additional fill materials at monument sign and additional guard rail at bridge. *Change order type 4, 5 and 6
05/13/12	Nutter Corporation	Cottonwood Canyon State Park in Sherman and Wasco Counties	Initial development-maintenance and day use	X	\$2,790,395	20,099	20,099	2,810,494	Change order 001 material substitution, additional fencing, hauling excess cut materials, replace existing frost free hydrants, culvert and top soil/regrade. *Change order type 3 and 6
INTERAGENCY AGREEMENTS									
04/01/13	Sherman County	Cottonwood Canyon State Park in Sherman County	Agreement to ensure OPRD meets Land Use requirements	X	\$375,000			\$375,000	New agreement
05/09/13	Oregon Youth Authority	Blue Mountain Management Unit in Umatilla County	Youth crew services		\$20,000		\$15,506	\$35,506	Amendment 002 extends the agreement term date to allow continuation of services
05/28/13	Southern Oregon University	Wolf Creek Inn State Heritage Site in Josephine County	Archaeological testing		\$10,096			\$10,096	New agreement
INTERGOVERNMENTAL AGREEMENTS									
04/16/13	Marion County Sheriff's Department	Detroit Lake State Recreation Area, Silver Falls State Park and Willamette Mission State Park in Marion County	Provide inmate work crew services		\$113,371	\$150,648	\$250,648	\$364,019	Amendment 002 increases funding and expiration date to allow continuation of services
04/23/13	Malheur County Road Department	Lake Owyhee State Park in Malheur County	Provide vault toilet maintenance.		\$4,200			\$4,200	New agreement
04/24/13	State Board of Higher Education, University of Oregon	Statewide	Design and production of OPRD bikeway maps		\$5,400			\$5,400	New agreement
05/02/13	Portland State University	Statewide	Assist with development of a practical system of performance metrics to support recently completed State Park system plan.		\$35,000			\$35,000	New agreement

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INTERGOVERNMENTAL AGREEMENTS (continued)									
05/09/13	Benton Soil and Water Conservation District	Willamette River Greenway - Half Moon Bend Landing in Benton County	Floodplain restoration		\$166,671			\$166,671	New agreement
05/14/13	Deschutes County Sheriff's Office	Tumalo Management Unit in Deschutes County	Authority given to enforce Oregon Revised Statutes and OPRD Park rules.		\$0				New agreement
05/14/13	Salem Area Mass Transit District	Oregon State Fair and Exposition Center in Marion County	Space provided for up to 70 buses for occurrence of a natural or man-made disaster in the Salem area		\$0				New agreement
05/20/13	Lincoln County	Beverly Beach State Park and Devil's Lake State Recreation Area in Lincoln County	Provide as needed work crew services		\$44,000			\$44,000	Amendment 001 changes the OPRD contact
05/21/13	Lincoln County	Ocean Shores in Lincoln County	Rule enforcement		\$0				New agreement
05/29/13	Lincoln County	Ocean Shores in Lincoln County	Provide law enforcement services		\$42,000		\$42,000	\$84,000	Amendment 003 changes the hourly rates and extends the contract term
05/29/13	Newport City Police Department	Yaquina Bay State Recreation Site in Lincoln County	Rule enforcement		\$0				New agreement
05/29/13	Jackson County Roads	Rogue Valley Greenway Trail in Jackson County	Trail improvement and maintenance		\$0				New agreement
OREGON EXPOSITION CENTER PERMITS									
					Revenue				
04-01-13	Christina Sanchez	Cascade Hall (Entire)	Sanchez Baptism Reception (Apr 2013)		\$1,500				New Permit
04/08/13	Maria Sierra Cortez	Americraft Center / Jackman Long Building	50th Anniversary party (Apr 2013)		\$2,100				New Permit
04-08-13	Jason Mattox, Push Enterprises	Historic Horse Stadium, Warm Up Arenas	Battle at the Capitol (May 2013)		\$1,985				New Permit
04-12-13	Faye Phan	Americraft Center / Jackman Long Building	Saephon Wedding and Dinner (Oct 2013)		\$2,500				New Permit
04-14-13	Jason Heimerdinger, McNary High School	Pavilion	2013 McNary High School Graduation (Jun 2013)		\$1,500				New Permit
4/22/2013	Charles Cope, Willamette Motor Club	Carnival Lot, Pavilion Lot	WMC Autocross (May 2013)		\$600				New Permit
4/22/2013	Charles Cope, Willamette Motor Club	Carnival Lot, Pavilion Lot	WMC Autocross (Jun 2013)		\$600				New Permit

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OREGON EXPOSITION CENTER PERMITS (continued)									
					Revenue				
05-01-13	Alisha Campbell, MS, Women's Flat Track Derby Association	Pavilion	Division 1 Roller Derby Playoff #4		\$15,000				New Permit
05-06-13	Carlos I Guevara-Cruz	Cascade Hall	Maria and Carlos Wedding Reception (May 2013)		\$1,500				New Permit
05-06-13	Andy Bolliger, Project Fitness LLC	Pavilion	Oregon Extreme Fitness Challenge (Dec 2013)		\$6,500				New Permit
05-08-13	Oregon Education Investment Board	Cascade Hall, McKenzie Room	OEIB Meeting (May 2013)		\$300				New Permit
05-13-13	Gold Prospectors Association of America	Columbia Hall	Gold & Treasure Expo (Mar 2013)		\$8,000				New Permit
05-17-13	Northwest Oregon Dairy Goat Association	Livestock Pavilion	NW Oregon Dairy Goat Association Show (Jun 2013)		\$2,736				New Permit
05-20-13	Slavic Christian Church of Salem	Pavilion	Slavic Church Conference (Sep 2013)		\$7,020				New Permit
05-21-13	Oregon Lottery	Cascade Hall	Oregon Lottery All Staff Meeting (Mar 2014)		\$650				New Permit
05-21-13	YWCA of Salem	Pavilion	2013 SnoBall (Dec 2013)		\$4,000				New Permit
05-31-13	Chemeketa Community College	Pavilion	2013 Chemeketa Graduation Ceremony		\$3,500				New Permit
OREGON STATE FAIR SPONSORSHIP AGREEMENTS									
					Total value				
05/16/13	Sleep Country USA, LLC	Oregon State Fair and Exposition Center in Marion County	2013 state fair sponsorship		\$39,950			\$39,950	New sponsorship
05/17/13	West Coast Metal Buildings, Inc.	Oregon State Fair and Exposition Center in Marion County	2013 state fair sponsorship		\$90,918			\$90,918	New sponsorship

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REVENUE									
					Revenue				
04/23/13	West Coast Ice	Harris Beach State Recreation Area and Alfred A. Loeb State Park in Curry County	Mobile concession services		\$1,200			\$1,200	New contract. Estimated revenue is based on 10% of gross revenue for one year
05/20/13	The DeShaw House Company	Silver Falls State Park in Marion County	Conference facility operation and South Falls concession		\$700,000	\$0	\$350,000	\$1,050,000	Amendment 004 allows beer and wine sales at the South Falls Lodge café
05/29/13	Friends of Old Fort Stevens	Fort Stevens State Park in Clatsop County	Firewood concession services		\$110,000			\$110,000	New contract. Estimated revenue is based on 65% of gross revenue for initial term through 12/31/14
05/30/13	Star Event Services LLC	Oregon State Fair and Exposition Center in Marion County	Food and beverage concession		\$1,092,096			\$1,092,096	New contract

Oregon Parks and Recreation Commission

July 17, 2013

Agenda Item: 5a (2)

Action

Topic: Report of Actions Taken under Delegated Authority for Natural Resources Management from April 4, 2013- June 17, 2013

Presented by: Jim Morgan

Pursuant to a duly adopted delegation order, and acting in accordance therewith, the Director, or his designee, has approved the following actions on behalf of the Oregon Parks & Recreation Commission:

SCENIC WATERWAYS NOTIFICATIONS

April 4th 2013, approved Notification of Intent (2b-199-13) from Margaret and Ron Ward to construct a single family dwelling within the Upper Deschutes River Scenic Waterway.

April 29th 2013, approved Notification of Intent (2a-188-13) from the Rim Rock West Homeowners Association to thin Western Juniper within the Middle Deschutes River Scenic Waterway.

June 4th 2013, approved Notification of Intent (2-202-13) from the BLM Prineville District to construct a new boat ramp at Mack's Canyon Recreation Site within the Lower Deschutes River Scenic Waterway. Approval conditioned on the establishment of White alder trees. The old boat ramp site will be rehabilitated.

OCEAN SHORE ALTERATION DECISIONS

No Ocean Shore actions to report for this time period.