

**Oregon Parks and Recreation Commission**  
**September 23, 2015**

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Agenda Item: 4a1

**Action**

Topic: Approval of Delegated Authority Report - Contracts

Presented by: Larry Warren

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The attached report includes:

- 14 New agreements for a total of \$574,755
- 45 New contracts for total of \$1,531,217
- 53 Amendments for a total of \$8,061,376
- 1 Amendments to Commission approved projects for a total of \$0
- 5 New revenue contracts for a total of \$231,000

Change Orders issued for Public Improvement Contracts have coding added to the Comments section for the type of change:

Change Order Types:

- Type 1 Administrative issues
- Type 2 Cost savings proposals
- Type 3 Errors and omissions in plans and specifications
- Type 4 New requirements and/or compliance issues
- Type 5 Changed conditions
- Type 6 Related new work at OPRD direction

**Action Requested:** We request the Commission accept the report of contractual instruments signed per authority delegated by the Commission.

**Attached:** Current Delegated Authority Report for approval

**Prepared by:** Donna M. Fike

**OREGON PARKS AND RECREATION DEPARTMENT**

Delegated Authority Report for Contract Instruments

May - July 2015

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amendment	Amendments To Date	Current Contract Value	Comments
<b>PERSONAL SERVICE CONTRACTS</b>									
05/14/15	Active Network, LLC	Salem Headquarters in Marion County	Reservation Services		\$5,326,761	\$0	\$0	\$5,326,761	Amendment 003 extends contract term through June 1 while OPRD and Active negotiate the terms of long-term extension
05/22/15	Stacy M. Burr Consulting, LLC	Salem Headquarters in Marion County	Disaster planning for heritage resources		\$4,200			\$4,200	New contract
06/05/15	Specialty Vehicle Institute of America, Inc. (SVIA)	Salem Headquarters in Marion County	Subsidy to help pay for youth ATV safety training and contractor's insurance		\$35,000	\$24,000	\$47,205	\$82,205	Amendment 002 extends contract term
06/18/15	Madras-Jefferson County Chamber of Commerce	Oregon Scenic Bikeways in Jefferson County	Promote, improve and sustain the Oregon Scenic Bikeways Program		\$0			\$0	New agreement
06/25/15	Neville Consulting Group LLC	Salem Headquarters in Marion County	IT risk assessment		\$7,000	\$0	\$0	\$7,000	Amendment 001 extends contract term
06/25/15	Oregon Motorcycle Riders Assoc.	Salem Headquarters in Marion County	ATV safety training and evaluation		\$45,000	\$27,500	\$27,500	\$72,500	Amendment 002 extends contract term
06/26/15	Active Network, LLC	Salem Headquarters in Marion County	Reservation Services		\$5,326,761	\$0	\$0	\$5,326,761	Amendment 004 extends contract term through July 15 while OPRD and Active negotiate the terms of long-term extension
07/08/15	Centurion Real Estate Management, LLC	Statewide	Pilot contract for real estate broker and consulting services for agriculture land rental permits		\$15,000			\$15,000	New contract
07/10/15	Active Network, LLC	Salem Headquarters in Marion County	Reservation Services		\$5,326,761	\$6,650,165	\$6,650,165	\$11,976,926	Amendment 005 extends contract term through April 14, 2020, establishes new pricing structure
07/29/15	Trout Unlimited	LaPine State Park in Deschutes County	Streambank enhancement services		\$73,000			\$73,000	New contract
<b>SERVICE AND SUPPLY CONTRACTS</b>									
05/12/15	The Robbins Company	Statewide	Uniform metal badges, name tags, and pins		\$0			\$0	New price agreement
05/14/15	CDW-Government Inc	Salem Headquarters in Marion County	Laptops		\$3,983			\$3,983	New contract
05/15/15	CDW-Government Inc	Salem Headquarters in Marion County	Laptops		\$6,267			\$6,267	New contract
05/15/15	John Deere Company	Prineville Reservoir State Park in Crook County	JD Gator Electric UTV		\$10,534			\$10,534	New contract
05/18/15	O'Malley Brothers Corporation	Milo McIver State Park in Clackamas County	Firewood		\$6,000			\$6,000	New price agreement
05/19/15	CDW-Government Inc	Salem Headquarters in Marion County	Network equipment and wiring to extend Salem Headquarters network on first floor		\$9,587			\$9,587	New contract
05/21/15	Cascade Ice, LLC	Prineville Reservoir State Park in Crook County	Ice Service		\$21,000	\$0	\$12,000	\$33,000	Amendment 005 removes requirement for contractor to accept return of unused product
05/26/15	Andrew Mason Tree Service, LLC	Champoeg State Heritage Area in Marion County	Firewood		\$0			\$0	New price agreement
05/26/15	Coast Rehabilitation Services	Fort Stevens State Park in Clatsop County	Janitorial services for yurts and cabins		\$65,000	\$20,000	\$85,000	\$150,000	Amendment 002 extends contract term

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Delegated Authority Report for Contract Instruments

May - July 2015

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amendment	Amendments To Date	Current Contract Value	Comments
<b>SERVICE AND SUPPLY CONTRACTS</b> <i>(continued)</i>									
05/28/15	211info	Coastal Region in Clatsop, Coos, Curry, Douglas, Lane, Lincoln and Tillamook Counties	211 Call Center for reporting tsunami debris on the Oregon Coast		\$90,816			\$90,816	New contract
05/29/15	Calvin L. Lewis Construction, LLC	Maud Williamson State Recreation Site in Yamhill County	House interior repairs		\$8,740			\$8,740	New contract
05/29/15	Bay Area Enterprises, Inc.	Sunset Bay State Park in Coos County	Janitorial services		\$13,800			\$13,800	New price agreement
06/01/15	Northwest Youth Corps	Cape Sebastian State Scenic Corridor in Curry County	Cape Sebastian Trail Maintenance		\$16,498			\$16,498	New contract
06/03/15	Andrew Mason Tree Service, LLC	Prineville Reservoir State Park in Crook County	Firewood		\$20,000			\$20,000	New price agreement
06/04/15	CDW-Government Inc	Salem Headquarters in Marion County	USB conference cams (30) for management unit, district and region offices		\$6,555			\$6,555	New contract
06/04/15	CDW-Government Inc	Salem Headquarters in Marion County	Laptop replacements (20)		\$28,886			\$28,886	New contract
06/05/15	CDW-Government Inc	Salem Headquarters in Marion County	Flat panels (6) for conference rooms		\$13,099			\$13,099	New contract
06/10/15	Ash Creek Forest Management LLC	Rooster Rock State Park in Multnomah County	Mirror Lake (near Rooster Rock SP) planting as part of wetland restoration project		\$35,237	\$12,500	\$36,583	\$71,820	Amendment 002 adds additional site maintenance work
06/11/15	Reconyx Inc	Salem Headquarters in Marion County	Wildlife cameras and accessories for wildlife assessments		\$5,030			\$5,030	New contract
06/11/15	CDW-Government Inc	Salem Headquarters in Marion County	Desktop computer replacements (25)		\$18,603			\$18,603	New contract
06/15/15	Bend Patrol Services	Joseph H. Stewart State Recreation Area in Jackson County	Law enforcement and security services		\$25,000	\$10,500	\$43,164	\$68,164	Amendment 003 extends contract term
06/15/15	Eagle Optics	Salem Headquarters in Marion County	Field binoculars, spotting scopes and accessories for natural resource specialists and rangers		\$6,522			\$6,522	New contract
06/16/15	John Deere Company	Fort Yamhill State Heritage Area in Polk County	John Deere mower		\$9,129			\$9,129	New contract
06/17/15	Knife River Corporation	Cape Lookout State Park in Tillamook County	Round river rock for dynamic revetment/dune protection project		\$98,021	\$1,033	\$1,033	\$99,054	Amendment 001 increases funding
06/18/15	CDW-Government Inc	Salem Headquarters in Marion County	Planning workstations		\$4,853			\$4,853	New contract
06/19/15	Art Rzasa, Educational Management Consultant	Cottonwood Canyon State Park in Gilliam and Sherman Counties	Cottonwood Crossing Summer Institute coordination and consulting		\$4,500			\$4,500	New contract
06/19/15	CDW-Government Inc	Salem Headquarters in Marion County	GIS Workstations		\$8,897			\$8,897	New contract
06/22/15	AT&T Mobility	Salem Headquarters in Marion County	Mobile device management pilot		\$18,000			\$18,000	New contract

**OREGON PARKS AND RECREATION DEPARTMENT**

Delegated Authority Report for Contract Instruments

May - July 2015

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amendment	Amendments To Date	Current Contract Value	Comments
<b>SERVICE AND SUPPLY CONTRACTS (continued)</b>									
06/24/15	Professor Jeremy Lurgio	Cottonwood Canyon State Park in Gilliam and Sherman Counties	Cottonwood Crossing Summer Institute photojournalism class instruction		\$4,500			\$4,500	New contract
06/25/15	Apple Inc	Salem Headquarters in Marion County	Apple iPads - Visitor Services to use for Interpretive programs, support for events, Forestry programs, mobile data collection, and mapping efforts.		\$17,725			\$17,725	New contract.
06/29/15	Calvin L. Lewis Construction, LLC	Maud Williamson State Recreation Site in Yamhill County	House interior repairs		\$8,740	\$600	\$600	\$9,340	Amendment 001 adds installation of plywood
06/29/15	Ricoh USA	Salem Headquarters in Marion County	Five-year lease of multi-function copier for State Historic Preservation Office		\$73,691			\$73,691	New contract
<b>ARCHITECTURAL AND ENGINEERING CONTRACTS</b>									
05/18/15	Progressive Trail Design LLC	Shellburg Falls and Silver Falls State Park in Marion County	Trails assessment		\$16,500			\$16,500	New contract
05/20/15	FFA Architecture and Interiors, Inc.	Silver Falls State Park in Marion County	North entrance meeting hall "Class C" estimate		\$13,465	\$1,790	\$1,790	\$15,255	Amendment 001 adds Class "C" cost estimate
05/28/15	KPFF Consulting Engineers	Beltz Property in Tillamook County	Access study		\$23,226			\$23,226	New contract
05/29/15	Branch Engineering, Inc.	Carl G. Washburne Memorial State Park in Lane County	Geotechnical and structural engineering on Valley Trail pedestrian bridge		\$2,000	\$0	\$0	\$2,000	Amendment 001 extends contract term
06/15/15	Mayer/Reed Inc.	Silver Falls State Park in Marion County	North entry design		\$34,979	\$33,615	\$33,615	\$68,594	Amendment 002 increases funding and adds entrance analysis
06/16/15	PBS Engineering +Environmental	Harris Beach State Park in Curry County	Potable water utility design	X	\$41,600			\$41,600	New contract
06/16/15	Epsilon Engineering, Inc.	Harris Beach State Park in Curry County	Electrical utility upgrade		\$27,996			\$27,996	New contract
07/01/15	D'Amato, Conversano, Inc. dba DCI Engineers	Thompson's Mill State Heritage Site in Linn County	Flume gate structural support design		\$8,170	\$0	\$0	\$8,170	Amendment 001 extends contract term
07/15/15	Robinson Iron, Inc.	Heceta Head Lighthouse State Scenic Viewpoint in Lane County	Cast iron damage assessment		\$2,700			\$2,700	New contract
07/20/15	Pavement Services, Inc.	Fort Stevens State Park in Clatsop County	Jetty road evaluation	X	\$16,950	\$650	\$650	\$17,600	Amendment 001 adds traffic count
07/28/15	Epsilon Engineering, Inc.	Harris Beach State Park in Curry County	Electrical utility upgrade	X	\$27,996	\$15,758	\$17,762	\$45,758	Amendment 001 adds lighting and site visits to meet electrical co-ops requirements and adds pre-construction walkthrough
07/29/15	D'Amato, Conversano, Inc. dba DCI Engineers	Heceta Head Lighthouse State Scenic Viewpoint in Lane County	Structural assessment of damaged cast iron columns		\$2,700			\$2,700	New contract
07/30/15	J.Scott Howell	Cape Blanco State Park in Curry County	Lighthouse metal assessment		\$2,800			\$2,800	New contract
<b>PUBLIC IMPROVEMENT CONTRACTS</b>									

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Delegated Authority Report for Contract Instruments

May - July 2015

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amendment	Amendments To Date	Current Contract Value	Comments
05/07/15	Columbia Pacific Construction, Inc.	William M. Tugman State Park in Coos and Douglas Counties	Sewage pump station upgrades	X	\$336,715			\$336,715	New contract
05/07/15	Mountain Sky Landscaping, Inc.	Tumalo State Park in Deschutes County	Landscape and irrigation	X	\$124,978			\$124,978	New contract
<b>PUBLIC IMPROVEMENT CONTRACTS (continued)</b>									
05/07/15	R2 Contractors	Goose Lake State Recreation Site in Lake County	Reservoir replacement	X	\$129,600	\$16,209	\$16,209	\$145,809	Change order 001 upgrades power, plumbing and pump; adds permits, testing, and hauling of spoils - Type 5,6
05/07/15	R2 Contractors	Goose Lake State Recreation Site in Lake County	Reservoir replacement	X	\$129,600	\$4,113	\$20,322	\$149,922	Change order 002 extends completion date, changes low level switch and alarm, changes construction, adds grading - Type 1,5,6
05/13/15	Morello Construction, LLC	Harris Beach State Park in Curry County	Waterline replacement	X	\$34,443			\$34,443	New contract
05/13/15	Morello Construction, LLC	Jessie M. Honeyman Memorial State Park in Lane County	Waterline replacement	X	\$43,860			\$43,860	New contract
05/15/15	Jones Drilling Co., Inc.	Beverly Beach State Park in Lincoln County	Potable water test well	X	\$39,996			\$39,996	New contract
05/19/15	Steven Ray Mitchell dba Lake Oswego Construction	Yaquina Bay State Recreation Site in Lincoln County	Safety enhancement at Yaquina Bay Lighthouse		\$40,712			\$40,712	New contract
05/21/15	LTM, Inc. dba Knife River Materials	Umpqua Lighthouse State Park in Douglas County	Paving	X	\$239,970			\$239,970	New contract
05/22/15	Sunlight Solar Energy, Inc.	Tumalo State Park in Deschutes County	B and C Loop restroom PV solar system	X	\$16,198			\$16,198	New contract
05/27/15	Steven Ray Mitchell dba Lake Oswego Construction	Guy W. Talbot State Park in Multnomah County	Carriage House roof replacement	X	\$45,558	\$22,469	\$22,469	\$68,027	Change order 001 adds Bid Alternate A, which adds demolition, replaces shiplap and fascia boards, adds cedar shingle roof and flashing/downspouts - Type 6
05/27/15	Copeland Paving, Inc.	Joseph H. Stewart State Recreation Area in Jackson County	Lost Creek Marina paving	X	\$38,408			\$38,408	New contract
06/02/15	J&S Trucking dba Kelly Corp	Tumalo State Park in Deschutes County	Solar shower building demotion	X	\$18,913	\$1,209	\$1,209	\$20,122	Change order 001 extends substantial and final completion dates, adds yard hydrant installation and electrical panel - Type 1,5,6
06/08/15	J&S Trucking dba Kelly Corp	Tumalo State Park in Deschutes County	B and C Loop restroom improvements	X	\$129,109	\$61,328	\$61,328	\$190,437	Change order 001 changes sewer caps, water line conflict and campsite hardstand paving, increases rock and boulder, decreases sewer lines - Type 1,5,6
06/16/15	Billings and Cronn Co.	Depoe Bay Whale Watch Center in Lincoln County	Plaster repair	X	\$28,350	\$11,868	\$11,868	\$40,218	Change order 001 adjusts final quantity of plaster - Type 1
06/16/15	Jones Drilling Co., Inc.	Beverly Beach State Park in Lincoln County	Potable water test well	X	\$39,996	\$41,422	\$41,422	\$81,418	Change order 001 adds construction of alluvila well, increases surface seals and casing - Type 1,5,6
06/18/15	Columbia Pacific Construction, Inc.	William M. Tugman State Park in Coos and Douglas Counties	Sewage pump station upgrades	X	\$336,715	\$8,814	\$8,814	\$345,529	Change order 001 extends completion date, adds sump pumps - Type 1,5,6
06/29/15	J & S Trucking dba Kelly Corp.	Tumalo State Park in Deschutes County	Solar shower building demotion	X	\$18,912	\$2,537	\$3,746	\$22,658	Change order 002 increases gravel pathways - Type 1

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06/29/15	Copeland Paving, Inc.	Joseph H. Stewart State Recreation Area in Jackson County	Lost Creek Marina paving	X	\$38,408	\$32,654	\$32,654	\$71,062	Change order 001 increases paving and materials - Type 1

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<b>PUBLIC IMPROVEMENT CONTRACTS</b> <i>(continued)</i>									
07/01/15	J & S Trucking dba Kelly Corp.	Tumalo State Park in Deschutes County	B and C loop sewer improvements	X	\$129,109	\$9,585	\$70,913	\$200,022	Change order 002 adds paving and related work, decreases rock excavation, asphalt patching and sewer hookups - Type 1,5
07/01/15	Mountain Sky Landscaping, Inc.	Tumalo State Park in Deschutes County	B and C loop landscaping and irrigation	X	\$124,978	\$30,787	\$30,787	\$155,765	Change order 001 adds shrubs and french drain not in bid items, adds wire, topsoil, shrub bed preparation, fencing, sod - Type 6
07/06/15	Morello Construction, LLC	Harris Beach State Park in Curry County	Waterline replacement	X	\$34,443		\$11,056	\$45,499	Change order 002 extends final completion date - Type 1
07/08/15	Steven Ray Mitchell dba Lake Oswego Construction	Guy W. Talbot State Park in Multnomah County	Carriage House roof replacement	X	\$68,027	\$600	\$600	\$68,627	Change order 002 adds repair to cracked chimney - Type 5
07/14/15	Steven Ray Mitchell dba Lake Oswego Construction	Yaquina Bay State Recreation Site in Lincoln County	Safety enhancement at Yaquina Bay Lighthouse	X	\$40,712			\$40,712	Change order 001 extends final completion date - Type 1
07/14/15	Three Oakes Construction, LLC	Wallowa Lake State Park in Wallowa County	Amphitheater construction	X	\$14,450	\$3,623	\$9,688	\$24,138	Change order 003 adds earthwork - Type 6
07/14/15	Colton Homes, Inc. dba Colton Construction Co.	HB Van Duzer Forest State Scenic Wayside in Lincoln County	Water system	X	\$76,280			\$76,280	Change order 001 extends final completion date - Type 1
07/20/15	Jones Drilling Co., Inc.	Beverly Beach State Park in Lincoln County	Potable water test well	X	\$39,996	\$6,614	\$48,036	\$88,032	Change order 002 decreases casing, increases test and disinfect, and sand pack - Type 1,6
07/21/15	J & S Trucking dba Kelly Corp.	Tumalo State Park in Deschutes County	B and C loop sewer improvements	X	\$129,109	\$2,346	\$73,259	\$202,368	Change order 003 increases bonding costs due to previous increase in contract amount, increases electrical repair - Type 1
07/22/15	Colton Homes, Inc. dba Colton Construction Co.	Van Duzer State Scenic Corridor in Lincoln County	Water system upgrade	X	\$76,280	\$2,524	\$2,524	\$78,804	Change order 002 adds security fencing - Type 6
07/28/15	Colton Homes, Inc. dba Colton Construction Co.	Van Duzer State Scenic Corridor in Lincoln County	Water system upgrade	X	\$76,280		\$2,524	\$78,804	Change order 003 extends final completion date - Type 1
<b>COMMISSION APPROVED PROJECTS THAT HAVE BEEN AMENDED</b>									
07/21/15	Elk Mountain Construction, LLC	Collier Memorial State Park in Klamath County	Water system improvements	X	\$564,910	\$0	\$0	\$564,910	Amendment 001 changes funding amounts for phase one and two due to some phase two work being done in phase one
<b>INTERAGENCY AGREEMENTS</b>									
05/14/15	Southern Oregon University Laboratory of Anthropology	Tumalo State Park in Deschutes County	Archaeological monitoring		\$16,529	\$7,803	\$7,803	\$24,332	Amendment 001 extends agreement term
05/19/15	Oregon Military Department	Fort-to-Sea Trail in Clatsop County	Management and maintenance of a portion of the trail		\$0	\$0	\$0	\$0	Amendment 001 extends agreement term
05/29/15	Southern Oregon University Laboratory of Anthropology	Collier Memorial State Park Archaeological Project in Klamath County	Archaeological testing		\$53,613	\$0	\$0	\$53,613	Amendment 001 extends agreement term
06/02/15	Southern Oregon University Laboratory of Anthropology	Bandon State Natural Area in Coos Bay	Archaeological testing		\$9,793			\$9,793	New agreement
06/17/15	Water Resources Department	Salem Headquarters in Marion County	Scenic Waterway, water rights issues		\$200,000	\$180,000	\$553,000	\$753,000	Amendment 003 extends agreement term, increases compensation
06/30/15	Oregon State Police, Fish and Wildlife Division	Statewide	ATV law enforcement services		\$590,337	\$559,760	\$559,760	\$1,150,097	Amendment 001 extends agreement term to provide services for the 15/17 biennium
07/06/15	Multnomah County Sherriff's Office	All Columbia River Gorge State Parks in Multnomah County	Law enforcement services		\$176,000			\$176,000	New agreement

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<b>INTERAGENCY AGREEMENTS</b> <i>(continued)</i>									
07/07/15	Oregon State Police	Statewide	Law enforcement services at multiple locations		\$132,000			\$132,000	New agreement
07/14/15	Oregon Youth Authority	Blue Mountain Management Unit in Union County	Youth work crews		\$20,000	\$32,000	\$47,506	\$67,506	Amendment 003 reinstates agreement, adds funding and extends agreement term
07/20/15	Marion County Sheriff's Office	Silver Falls, Detroit Lake, and Willamette Mission in Marion and Linn Counties	Inmate crews		\$113,371	\$10,000	\$260,648	\$374,019	Amendment 004 reinstates agreement, adds funding and extends agreement term
<b>INTERGOVERNMENTAL AGREEMENTS</b>									
05/12/15	City of Salem	City of Salem in Marion County	Scenic bikeway signs, installation, and maintenance		\$1			\$1	New agreement
05/13/15	Oregon State University	Thompson's Mill State Heritage Site in Linn County	Streamflow monitoring Sodom Dam		\$14,986			\$14,986	New agreement
05/18/15	City of John Day	Bentley House in Grant County	Learn to Burn project		\$0			\$0	New agreement
05/21/15	Curry County Soil and Water Conservation District	Cape Blanco State Park in Curry County	Sullivan Gulch Bottomland Restoration		\$82,500			\$82,500	New agreement
6/2/2015	Jefferson County Sheriff's Office	Warm Springs State Recreation Site in Jefferson County	Law enforcement services		\$20,000	\$120,000	\$120,000	\$140,000	Amendment 002 increases funding and extends agreement term
06/08/15	City of Manzanita	Nehalem Bay State Park in Tillamook County and Oswald West State Park in Clatsop and Tillamook Counties	Law enforcement services		\$41,400			\$41,400	New agreement
06/16/15	Portland State University	Bandon Snowy Plover Management Area in Coos County	Western Snowy Plover management and nest protection		\$25,000	\$25,000	\$50,000	\$75,000	Amendment 002 increases funding and extends agreement term
06/17/15	Clatsop County	Del Rey Beach State Recreation Site and Sunset Beach State Recreation Site in Clatsop County	Maintain beach access		\$20,000	\$20,000	\$60,000	\$80,000	Amendment 003 increases funding and extends agreement term
06/19/15	Jackson County	Rogue River Greenway Trail in Jackson County	Develop and construct trail from Sardine Creek to Rock Point Bridge		\$134,500	\$0	\$0	\$134,500	Amendment 001 extends agreement term
06/26/15	USDA, Forest Service	Rogue River-Siskiyou National Forest in Curry, Josephine, and Coos Counties	Signs for newly designated scenic bikeway		\$475			\$475	New agreement
06/29/15	Jackson County Community Justice	Valley of the Rogue Management Unit in Jackson County	Work crew		\$9,701	\$10,000	\$19,402	\$29,103	Amendment 002 increases funding and extends agreement term
06/29/15	Lincoln County Sheriff's Office	All State parks in Lincoln County	Law enforcement services		\$42,000	\$40,000	\$82,000	\$124,000	Amendment 004 increases funding and extends agreement term
07/01/15	United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services	Ocean Shores	Western Snowy Plover management and nest protection		\$11,500			\$11,500	New agreement

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<b>INTERGOVERNMENTAL AGREEMENTS</b> <i>(continued)</i>									
07/01/15	United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services	Statewide	Animal management assistance		\$5,000			\$5,000	New agreement
07/09/15	University of Oregon, Museum of Natural and Cultural History	Tumalo State Park in Deschutes County	Comprehensive archaeological testing		\$148,000	\$0	\$0	\$148,000	Amendment 001 extends draft report due date
07/17/15	City of Lake Oswego	Tryon Creek State Natural Area, South Rockinghorse Creek Trail in Clackamas Counties	Replacement of washed-out trail crossing		\$21,100			\$21,100	New agreement
07/17/15	Oregon State University	Statewide	ATV youth training and evaluation		\$80,000			\$80,000	New agreement
<b>REVENUE CONTRACTS</b>									
					<b>Revenue</b>				
05/14/15	Oregon Beach Rides LLC	Nehalem Bay State Park in Tillamook County	Concession for guided equestrian trail rides		\$58,000			\$58,000	New contract. Contract value represents the estimated revenue to OPRD calculated at 15% of contractor's estimated gross revenue for the pilot period
06/12/15	Paradventures, Inc. dba Discover Paragliding	Fort Stevens Management Unit in Clatsop County	Pilot concession for paragliding flights and instruction		\$2,000			\$2,000	New contract. Contract value represents the estimated revenue to OPRD calculated at 8% of contractor's estimated gross revenue for the pilot period
06/18/15	ODF, Tillamook Co., Washington Co. Visitors Assn., Tillamook Forest Heritage Trust	Salmonberry Corridor in Tillamook and Washington Counties	Funding for project coordinator position		\$150,000			\$150,000	New cooperative agreement (ORS 390.950-971) to fund staff position needed to implement master plan
06/24/15	Rogue Jet Boat Adventures LLC	TouVelle State Park in Jackson County	Pilot concession for interpretive boat tours		\$1,000			\$1,000	New contract. Contract value represents the estimated revenue to OPRD calculated at 3% of contractor's estimated gross revenue for the pilot period
06/25/15	Central Oregon Bungee Adventures, LLC	Peter Skene Ogden State Scenic Viewpoint in Deschutes and Jefferson counties	Pilot concession for bungee jumping from the Crooked River High Bridge		\$20,000			\$20,000	New contract. Contract value represents the estimated revenue to OPRD calculated at 5% of contractor's estimated gross revenue for the pilot period

## Oregon Parks and Recreation Commission

September 23, 2015

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Agenda Item: 4a2 **Action**

Topic: Local Government Grant Program (Lottery-Funded)  
2015 Annual Planning Grant Awards

Presented by: Larry Warren, Internal Services Division Administrator

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### GUIDANCE:

Originally established by the 1999 Legislature under ORS 390.180, the lottery-funded **Local Government Grants Program** helps local government agencies finance projects to acquire, develop, and rehabilitate local and community parks and public outdoor recreation areas and facilities. Oregon Administrative Rules (OAR) 736-006 provides for the program's implementation.

The Oregon Constitution requires that at least 12% of OPRD's share of net Lottery proceeds be distributed as community grants. In the 2015-17 biennium, staff has targeted 50% of the biennium's projected grant funds to be allocated in the first year of the biennium. The remaining 50% is allocated for the second year of the biennium.

In order to participate, small jurisdiction Cities, Counties, Park and Recreation Districts and Port Districts must provide a match of at least 20% or 40% based on their population.

On August 19<sup>th</sup>, the scoring committee met to review and score small agency Planning grant requests (i.e. requests up to \$40,000). Applications were scored based on established criteria including the Statewide Comprehensive Outdoor Recreation Plan (SCORP).

Six Planning grant requests were submitted to OPRD for funding assistance. For the first year of the 2015-17 biennium, **\$136,000** is being requested to support funding for five Planning grant projects.

**Prior Action by Commission:** Planning grant requests have been approved in prior years.

**Action Requested:** Staff seeks Commission approval to award Local Government Grants – Planning Grant Requests - as detailed on the attached spreadsheet in the amount of **\$136,000**.

**Attachments:** Exhibit 1 – Planning Grant Recommendations

**Prepared by:** Mark Cowan / Larry Warren

**Local Government Grant Program Budget: FY 2015-2017**

		FY 2015-16 Actual	FY 2016-17 Projected
<b>Biennium Allocation . . . . .</b>	\$ 10,163,307		
Less Veterans & War Memorials Budget	\$ 300,000		
<b>Adjusted Allocation</b>	\$ 9,863,307		
<b>~ 50% for 2015 Grant Awards . . . . .</b>		\$ 4,979,881	
Less <b>Planning Grant</b> Allocation		\$ 136,000	
~ 15% for <b>Small Grants</b>		\$ 737,099	
~ 85% for <b>Large Grants</b>		\$ 4,106,782	
<b>~ 50% for 2016 Grant Awards . . . . .</b>			\$ 4,883,426
Less <b>Planning Grant</b> Allocation			\$ 164,000
~ 15% for <b>Small Grants</b>			\$ 717,248
~ 85% for <b>Large Grants</b>			\$ 4,002,178

## Oregon Parks and Recreation Commission

September 23, 2015

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Agenda Item:	4a2	<b>Action</b>
Topic:	Local Government Grant Program (Lottery-Funded) 2015 Annual Small Grant Awards	
Presented by:	Larry Warren, Internal Services Division Administrator	

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### GUIDANCE:

Originally established by the 1999 Legislature under ORS 390.180, the lottery-funded **Local Government Grants Program** helps local government agencies finance projects to acquire, develop, and rehabilitate local and community parks and public outdoor recreation areas and facilities. Oregon Administrative Rules (OAR) 736-006 provides for the program's implementation.

The Oregon Constitution requires that at least 12% of OPRD's share of net Lottery proceeds be distributed as community grants. In the 2015-17 biennium, staff has targeted 50% of the biennium's projected grant funds to be allocated in the first year of the biennium. The remaining 50% is allocated for the second year of the biennium.

In order to participate, Cities, Counties, Park and Recreation Districts and Port Districts must provide a match of at least 20%, 40% or 50% based on their population.

On August 19<sup>th</sup>, the scoring committee met to review and score Small grant requests (i.e. requests up to \$75,000). Applications were scored based on established criteria including the Statewide Comprehensive Outdoor Recreation Plan (SCORP).

Thirty-four Small grant requests were submitted to OPRD for funding assistance. For the first year of the 2015-17 biennium, **\$737,099** is being requested to support funding for 14 Small grant projects.

**Prior Action by Commission:** Small grant requests have been approved in prior years.

**Action Requested:** Staff seeks Commission approval to award Local Government Grants – Small Grant Requests - as detailed on the attached spreadsheet in the amount of **\$737,099**.

**Attachments:** Exhibit 1 – Small Grant Recommendations

**Prepared by:** Mark Cowan / Larry Warren

**Oregon Parks and Recreation Department  
19-Aug-15  
Local Government Grant Program  
Planning Grant Requests  
\$150,000 Available**

Rank	Project Name	Sponsor	Project Description	Total Project Cost	Grant Request / Award
1	Waldport Parks, Recreation & Trails Master Plan	City of Waldport	The project will include development of 1) a system-wide parks and recreation plan, 2) a site-specific park master plan and, 3) a well-connected trail system plan, for the City of Waldport, Oregon.	\$31,530	\$15,000
2	Phoenix Parks, Recreation and Open Space Comprehensive Plan	City of Phoenix	The project will include planning for expanded and improved recreational amenities and open space facilities for the City of Phoenix, Oregon.	\$50,000	\$35,000
3	Mt. Vernon City Park Rehabilitation Project Master Plan	City of Mt. Vernon	The project will develop a Master Plan for the Mt. Vernon City Park Rehabilitation Project. The plan will identify the steps, materials, and costs of rehabilitating to more environmentally friendly play equipment, updating the tennis and basketball courts and adding a walking path and skate board half pipe, in Mt. Vernon, Oregon.	\$12,500	\$10,000
4	Port Orford Parks Master Site Plan	City of Port Orford	The Comprehensive City Parks Plan will provide guidance for assessing citizen and visitor priorities, identifying and implementing necessary repairs and enhancements of deteriorated park facilities, and assist the City in identifying funds for upgrading city parks in Port Orford, Oregon.	\$62,000	\$40,000
5	Stanfield Trails Plan	City of Stanfield	The project will develop a trail plan that will detail the exact specifications, land acquisition needs, and costs of a trail system connecting all the residential areas of the City with the commercial core, in Stanfield, Oregon.	\$45,000	\$36,000
<b>Total Projects Recommended for Funding:</b>				<b>\$201,030</b>	<b>\$136,000</b>

**\$150,000 - Funding is unavailable below this point**

6	City of Brownsville Parks	City of Brownsville	The project will update the 2010 Parks and Open Space Master Plan with the goal of successfully maintaining and improving the park system for the future, in Brownsville, Oregon.	\$34,500	\$27,600
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<b>Grand Total of Funding Requests:</b>	<b>\$163,600</b>
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**Oregon Parks and Recreation Department**

**August 19, 2015**

**Local Government Grant Program**

**Small Grant Requests**

**\$737,099 Available**

<b>Rank</b>	<b>Project Name</b>	<b>Applicant</b>	<b>Project Description</b>	<b>Total Project Cost</b>	<b>Grant Request / Award</b>
1	Hook Waterfront Trail	Port of Hood River	The project will construct a 1,353 foot extension of the Hood River Waterfront Trail for pedestrian and bike access to the westernmost edge of the Hook recreational area, construct an overlook and rigging area for non-motorized watercraft above the newly constructed water access ramp in Hood River, Oregon.	\$98,180	\$25,895
2	Franklin Square Park Rehabilitation	City of Corvallis	The project will purchase and install playground equipment in Franklin Square Park in Corvallis, Oregon.	\$125,000	\$62,500
3	Rebuild Lion	City of Reedsport	The project will remove most, and rebuild some, existing playground equipment and replace it with new age-appropriate preschool and upper age playground equipment at Lion's Park in Reedsport, Oregon.	\$113,570	\$59,087
4	Centennial Park Playground Rehabilitation	City of Woodburn	The project will remove an aging playground structure and will purchase and install new nature play themed playground equipment at Centennial Park in Woodburn, Oregon.	\$87,574	\$52,544
5	Donald L. Robertson Trail Extension	City of Wood Village	This project will rehabilitate a series of switch-backed trails by installing new timbers and surfacing and revitalizing an existing overlook, thereby completing connecting trails between the cities of Fairview, Wood Village and Troutdale, Oregon.	\$73,500	\$43,137
6	Pioneer Park Pedestrian Footbridge Replacement	City of Stayton	The project will remove and replace a 60 foot condemned wooden footbridge that connects Pioneer Park with the City's 55-acre Wilderness Park in Stayton, Oregon.	\$120,533	\$72,320
7	Chiloquin Skate Park	City of Chiloquin	The project will construct a community skate/bike park next to the city park in Chiloquin, Oregon.	\$98,589	\$75,000
8	Pepperoaks Playground Rehabilitation	City of Florence	The project will remove existing play equipment and purchase and install a new play structure, two slides, a climbing structure, two swings, wood fiber fall surfacing, and a handicap accessible ramp at Pepperoaks Playground in Florence, Oregon.	\$41,462	\$24,712
9	Cantrall Buckley Restroom / Playground Rehabilitation	Jackson County Parks	The project will rehabilitate an existing restroom and playground at Cantrall Buckley County Park near Ruch, Oregon. The restroom roof will be replaced. The restroom fixtures will be replaced to make the facility handicap accessible. The playground will be updated with new play equipment to make it handicap accessible.	\$163,622	\$75,000

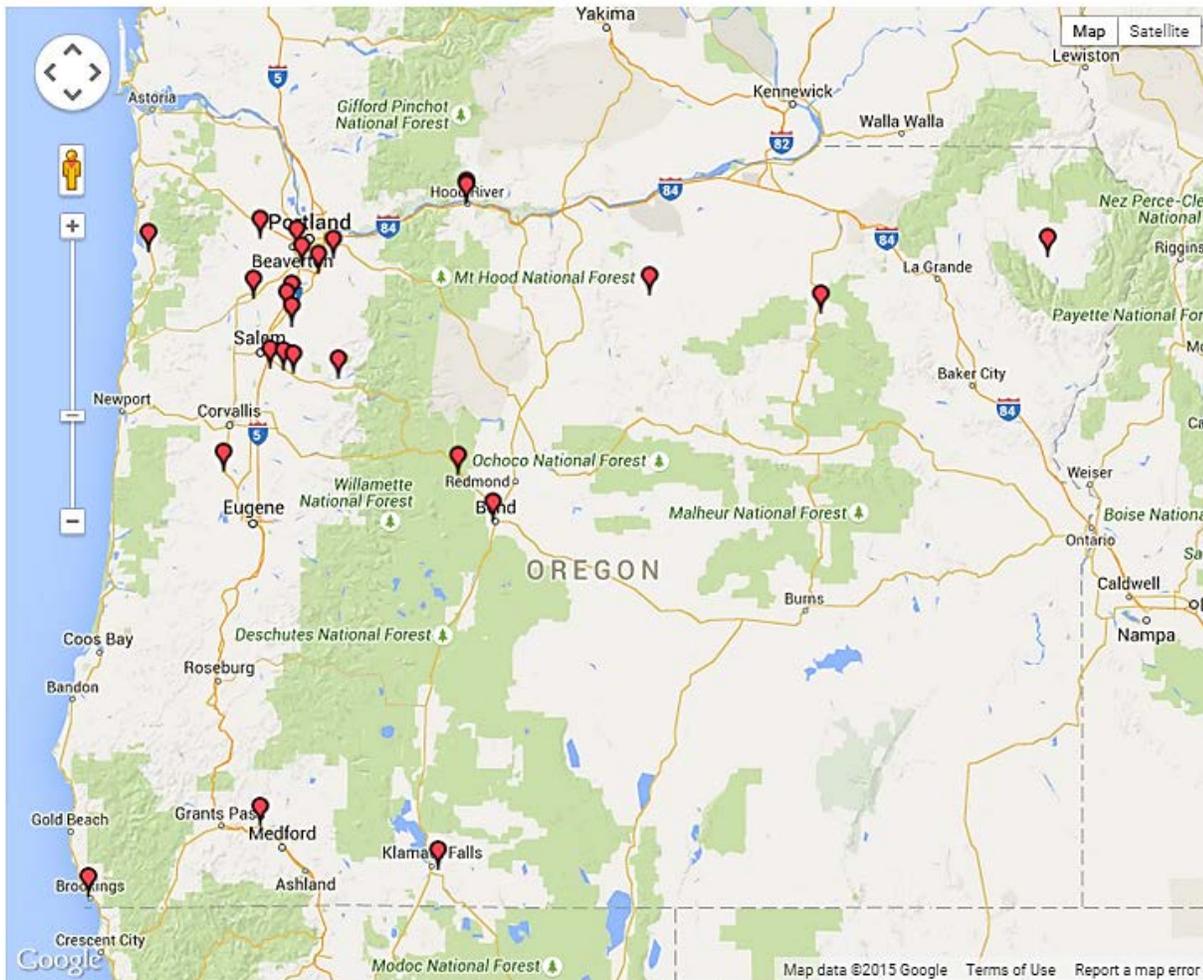
10	South Side Park Project	City of Sheridan	The project will add two new play structures for children, and a 2,000 foot long pedestrian trail around the pond at South Side Park in Sheridan, Oregon	\$75,200	\$45,214
11	Vale Municipal Pool Rehabilitation Phase II	City of Vale	The project will replace the 15 year old leaking pool liner, repair pool decking, repair drain plumbing and any in-pool electrical lighting issues at the Municipal Pool in Vale, Oregon.	\$80,000	\$64,000
12	Kenwood Park Playground Improvements	City of Madras	The project will add a swing set, small slide and bench at Kenwood Park in Madras, Oregon.	\$21,838	\$12,690
13	McMillan Park Improvements	Tualatin Hills Park & Recreation District	The project will remove existing play equipment which does not comply with current industry safety standards, and will install new play equipment, site furnishings and landscaping all at a higher, drier location in McMillan Park in Beaverton, Oregon.	\$100,000	\$50,000
14	Playground Equipment at Norma Pheiffer Park	City of Coburg	The project will purchase and install universal access play equipment, replace a spring rocker and 2-swing swing set, add appropriate drop zone surfacing and create handicap access at Norma Pheiffer Park in Coburg, Oregon.	\$95,050	\$75,000
<b>Total Projects Recommended for Funding:</b>				<b>\$1,294,118</b>	<b>\$737,099</b>

**\$737,099 - Funding is unavailable below this point**

15	River Park Acquisition and Development	City of Florence	The project will acquire 3.10 acres of land which, along with adjacent City owned property, will be developed into a new city park that will provide beach and estuary access to the Siuslaw River.	\$74,985	\$44,997
16	Fort Hoskins Historic Park ADA & Interpretive Structure Upgrades	Benton County	The project will add ADA parking adjacent to Fort Grounds, including paving of approach roadways, add ADA asphalt path connecting parking to former Commanders House and future interpretive structure, electrical installation, interpretive signing, and OSU Archaeology Field School work.	\$237,265	\$75,000
17	La Pine Leona Park River Trail Project	La Pine Park & Recreation District	The project will install a public restroom and construct a soft landing site for non-motorized water craft that will stop bank erosion of the Little Deschutes River in the park.	\$88,300	\$69,900
18	City Park Pavilion and Public Restroom	City of Donald	The project will construct a recreational picnic pavilion and a public restroom in the city park near City Hall.	\$122,304	\$75,000
19	West-End Restroom Replacement	Dufur Recreation District	The project will remove, relocate and replace an old restroom facility with a new full service restroom building that meets ADA standards.	\$54,500	\$43,500
20	Barview Jetty Core Area Community Playground	Tillamook County Parks Department	The project will select, purchase and install state of the art play equipment at Barview Jetty campground.	\$99,000	\$74,250
21	RiverBend Park Restroom Remodel	City of Winston	The project will remodel the existing restroom building at RiverBend Park to increase capacity and to meet ADA accessibility requirements.	\$138,572	\$75,000

22	Completion of Yoncalla Skate Park	Yoncalla Parks and Recreation District	The project will purchase and install three bank-ramps to the City's existing skateboard park.	\$14,980	\$11,984
23	Completion of Rietman Park	City of Coquille	The project will add a picnic shelter, sidewalks, lighting, and minor amenities to finish Rietman Park.	\$74,928	\$55,168
24	Beach Park Restroom Development	City of Gold Hill	The project will install a prefabricated flush restroom facility for Beach Park and the downtown area.	\$70,070	\$55,000
25	Tangent Drive to Old Oak Drive Trail Project	City of Tangent	The project will construct .55 miles of the Tangent Community Trail providing a safe off-street pedestrian and bike path connecting developing areas with the elementary school.	\$68,443	\$54,754
26	Rainbow Plaza Restrooms	City of Reedsport	The project will install a public restroom / shower facility at Rainbow Plaza.	\$93,700	\$74,960
27	Yachats Community Park West Entry/Trail	City of Yachats	The project will provide a west entry and trail connection at Yachats Community Park connecting the Park with the Oregon Coast Trail.	\$30,000	\$24,000
28	Kiddie Park Restroom & Storage Building	City of Adair Village	The project will construct a 16'x9' restroom & storage building at the "Kiddie Park" to service the needs of the Adair Village summer youth programs. The project includes connecting the building to existing city sewer and water service.	\$62,500	\$50,000
29	Otto Caster Park Restroom	City of Phoenix	The project will add a single stall restroom to Otto Caster Park.	\$44,059	\$35,247
30	Sprinkler System Replacement Project	City of Union	The project will replace a 40 year old sprinkler system in Union's historic 3.3. acre park.	\$30,544	\$24,436
31	Master Parks Signage Program	City of Tillamook	The project will design and install standardized park signs at all eight city parks.	\$95,000	\$75,000
32	Eastside Parkland Acquisition	City of Sweet Home	The project will assist the City of Sweet Home to acquire new park / open space property on the east side of Sweet Home.	\$69,800	\$41,880
33	Water System Development and Setting improvements	La Pine Park & Recreation District	The project will drill three new water wells, add irrigation and a central irrigation control panel, install new bathroom fixtures, resurface the parking lot to expand court sports, add natural landscaping, add pathways for walking and running, and add solar lighting.	\$100,000	\$75,000
34	US101 Siuslaw River Bridge Pedestrian and Bicycle Improvement Project	City of Florence	This project will add sidewalks, a bike rest stop (including interpretive signage and bike racks), railings, and staircase for pedestrians and cyclists traveling South on US 101 to safely access Old Town in Florence.	\$74,038	\$44,497
<b>Total Projects Not Selected for Funding:</b>				<b>\$1,642,988</b>	<b>\$1,079,573</b>
<b>Grand Total of Funding Requests:</b>					<b>\$1,816,672</b>

# 2012 LGGP Award Distribution Map



2012 LGGP

Grant Program	Award Amount
Local Government	\$2,428,393.00

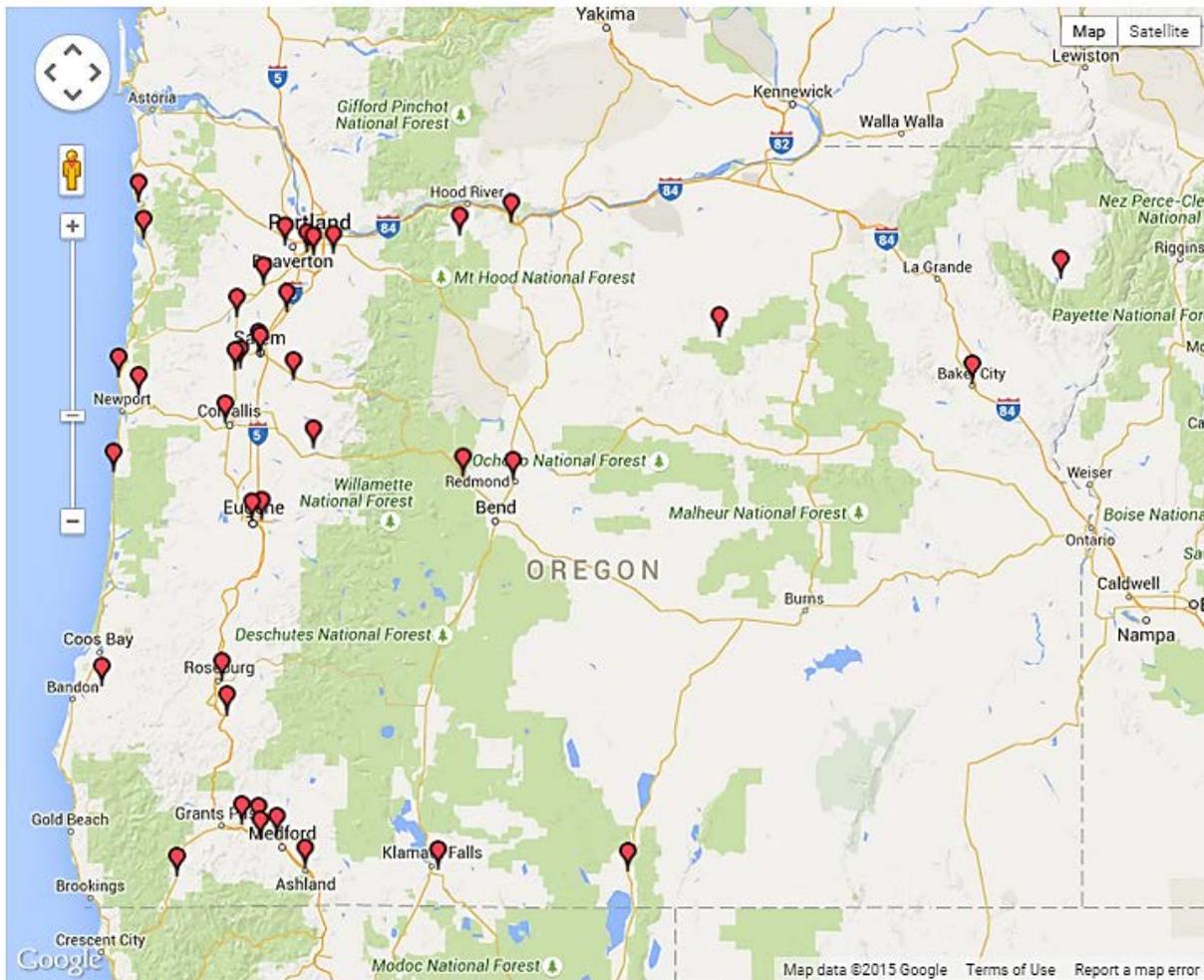
# 2013 LGGP Award Distribution Map

## Oregon Parks and Recreation: Grants Online

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2013 ▾ LGGP ▾

Grant Program	Award Amount
 Local Government	\$6,449,322.00

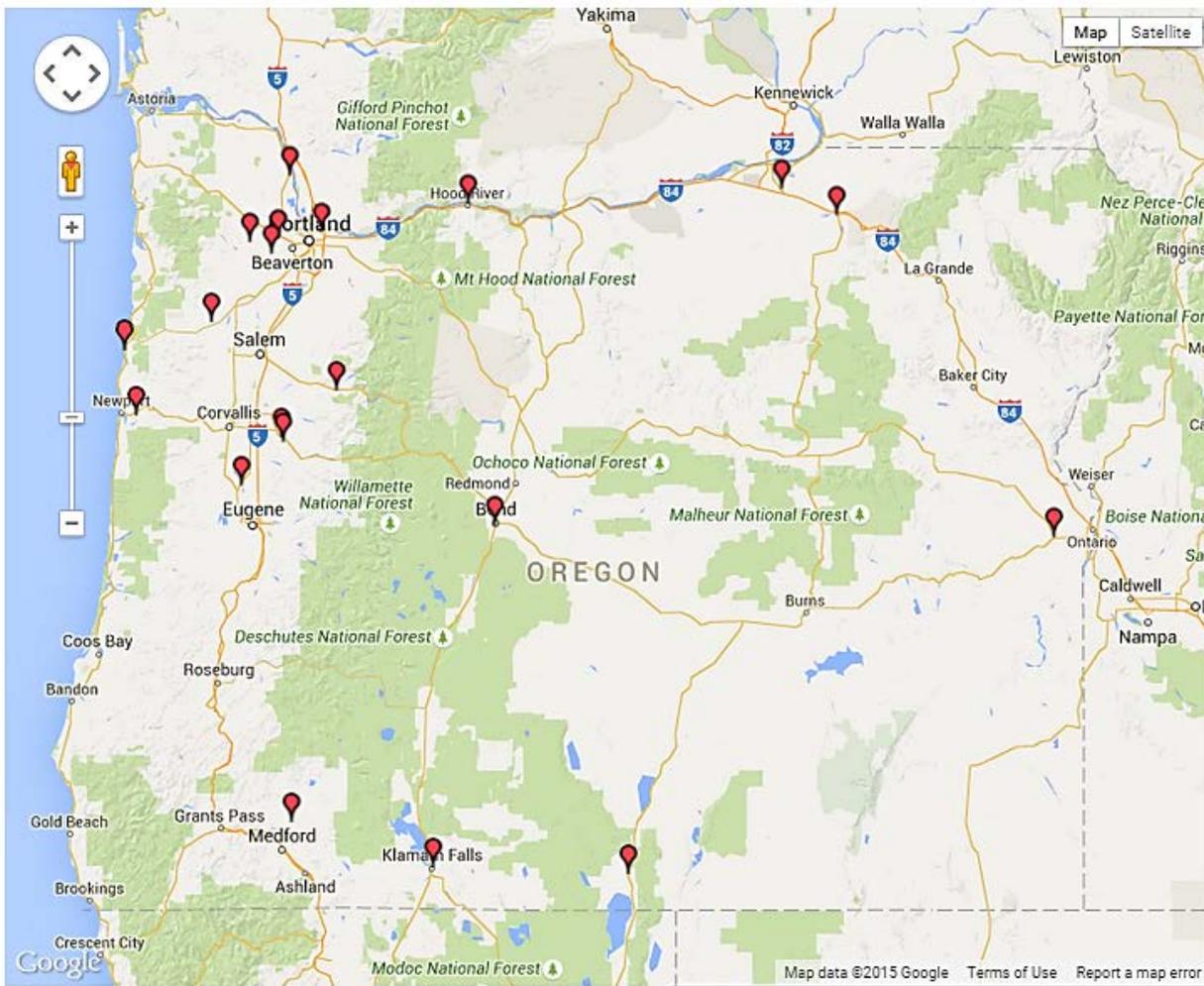
# 2014 LGGP Award Distribution Map

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2014 ▾ LGGP ▾

Grant Program	Award Amount
 Local Government	\$2,876,033.00

## Oregon Parks and Recreation Commission

September 23, 2015

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Agenda Item:	4a3	<b>Action</b>
Topic:	Report of Actions Taken under Delegated Authority for Natural Resources Management from May, 19, 2015 through August 24, 2015	
Presented by:	Trevor Taylor, Stewardship Manager	

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Pursuant to a duly adopted delegation order, and acting in accordance therewith, the Director, or her designee, has approved the following actions on behalf of the Oregon Parks & Recreation Commission:

### **SCENIC WATERWAYS NOTIFICATIONS**

June 19, 2015, approved Notification of Intent 9-388-15 from Bruce Henderson, requesting approval to create an off-channel backwater alcove and place large wood structures, within the Clackamas River Scenic Waterway.

August 19, 2015, approved Notification of Intent (17-64-15) from Chris Arnold on behalf of Lone Rock Timber Investments II, LLC, to conduct a partial cutting operation within the North Umpqua River Scenic Waterway. This is logging of timber that burned in the Cable fire. No part of this operation will be visible from the river.

### **OCEAN SHORE ALTERATION DECISIONS**

On June 22, 2015, an Ocean Shore Alteration Permit request by Tai Dang was denied (BA-697-15). Additional information regarding this decision is provided under Agenda Item 10a.

**Prior Action by the Commission:** None

**Action Requested:** Consent Calendar approval

**Attachments:** None

**Prepared by:** Stewardship Division Staff



# Oregon

Kate Brown, Governor

## Parks and Recreation Department

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Date: August 19, 2015

TO: Jerry Winegar, Mountain Region Manager  
Jim Hutton, Eastern District Manager  
Dennis Bradley, Clyde Holiday Unit Manager

FROM: Lisa Sumption, Director

RE: Use of state parks as temporary evacuation sites

Due to extraordinary circumstances created by current wildfire in Eastern Oregon, it is necessary for public health and safety to create a temporary exception to the operations of parks and campgrounds in the Clyde Holiday Management Unit.

Through the delegated authority embodied in ORS 390.117, 390.121 and OAR 736-010-0020(10)(a), I am authorizing local Park and District Managers to open overnight camping facilities to local residents who are under evacuation order and/or who have had homes damaged or destroyed from fire. Standard overnight fees for these facilities will be waived for the duration of the authorized stay. I am also authorizing extension of the 14 day stay limit, in additional 14 day increments.

Local Park Managers are to work with local officials and relief agencies to determine residents who may be eligible for use of State Park property as a temporary evacuation site. At the conclusion of the emergency, the Park Manager will submit documentation of number and value of camper nights used under this exception. This information will also be included in the next Oregon State Parks Commission meeting delegated authority report.