**LGGP Pre-Application Worksheet**

# for Acquisition and Development projects

**PROJECT NARRATIVE (Please limit each answer to 400 words or less.)**

1. Describe all elements of the project. What will this project do? What property will be acquired? What new facilities will be constructed? What existing facilities will be renovated or removed? Describe present development on the site and how the proposed project fits in with current and future development. \*
2. Why is this project a priority? What needs will be met by this project? How will these needs be met?
3. Who will do the project work? Who will provide project supervision?
4. Who and how many people will benefit from this project? \*

 5. What is the population of the applicant City, County or the Service Provider Area (if a Parks and Recreation

 District or Port District)?

### CONSISTENCY With STATEWIDE PRIORITIES - SCORP Criteria (0-20 points)

1. Does the project meet needs identified in the Oregon Public Provider Survey, and if so, which needs are addressed? (See Table 12.1, page 216 of the 2019-23 SCORP) If the project does not address any of these needs, enter N/A.
2. Does the project meet needs identified in the Oregon Resident Survey, and if so, which needs are addressed? (See Table 12.2, page 216 of the 2019-23 SCORP) If the project does not address any of these needs, enter N/A.

### CONSISTENCY with STATEWIDE ISSUES - SCORP Criteria (0-10 points)

**To what extend does the project address ONE or MORE of the following four Statewide Issues identified in the 2019-2023 SCORP?**

1. Aging Population - Does the project meet outdoor recreation needs of an Aging population, and if so, what needs are addressed? (See Tables 12.3-12.8, page 216-218 of the 2019-23 SCORP) If question is not relevant, enter N/A.
2. Diverse Population - Does the project meet outdoor recreation needs of an increasingly Diverse population, and if so, what needs are addressed? (See Table 12.9-12.14, page 219-221 of the 2019-23 SCORP) If question is not relevant, enter N/A.
3. Families with Children - Does the project meet outdoor recreation needs of Families with Children, and if so, what needs are addressed? (See Table 12.15-12.17, page 221-222 of the 2019-23 SCORP) If question is not relevant, enter N/A.
4. Low-Income Population - Does the project meet outdoor recreation needs of a Low-Income population, and if so, what needs are addressed? (See Table 12.18-12.20, page 222-23 of the 2019-23 SCORP) If question is not relevant, enter N/A.

### LOCAL NEEDS AND BENEFITS - SCORP Criteria (0-25 points)

1. Is your project in a CLOSE-TO-HOME area located within an urban growth boundary (UGB), unincorporated community boundary, or in a DISPERSED AREA located outside of these boundaries? Select from DROP-DOWN menu. A map clearly identifying the project location and UGB, or unincorporated community boundary drawn on it, must be uploaded in the attachments section of this application. \*

### Please identify how the project satisfies local, State or county level needs by using AT LEAST ONE of the following FOUR priority local public planning processes (a-d). In addition to the following categories, you may use the parkland mapping website to conduct a ½ mile service area analysis to provide a visual representation of the need for this project.

1. Public Recreation Provider Identified Need - Does the project address county-level needs identified by the Public Recreation Provider Survey beginning on page 224 in the SCORP? (See Tables 12.21-12.56) If so, enter which priority or priorities are identified for the project county. Please use either the Close-to-Home Priorities or Dispersed Area Priorities, not both.
2. Oregon Resident Identified Need - Does the project address State-wide level needs identified by the Oregon Resident Survey included on page 230 in the SCORP? If so, enter which priority or priorities are identified. (See Tables 12.57-12.60)
3. Local Planning -To what extent does the project satisfy priority needs, as identified in a current local planning document (park and recreation master plan, city or county comprehensive plan, trails master plan, transportation system plan or bicycle and pedestrian plan)?
4. Public Involvement Effort - If the project is not included in a current local planning document, describe the public involvement effort that led to the identification of the priority project including citizen involvement through public workshops, public meetings, surveys, and local citizen advisory committees during the project's planning process.

### PHYSICAL ACTIVITY BENEFITS (0-5 points):

1. Does the project meet physical activity needs identified in the 2019-23 SCORP, and if so, which needs are addressed? See Tables 12.61-12.63 on page 231 of the SCORP. In addition to the Tables, the parkland mapping tool can be used to identify body weight index high priority areas. If your project is in a high-priority area, please identify if the project satisfies one of the four physical activity priorities included in Table 12.61.

### OVERALL SITE SUITABILITY (0-5 points):

* 1. To what extent is the project site suitable for the proposed acquisition and potential development?

### ACCESSIBILITY ACCOMMODATIONS (0-5 points)

1. Does the project meet statewide accessibility needs identified in Table 12.64 on page 231 of the SCORP, and if so, what needs are addressed?
2. Does the project meet statewide accessibility needs for certain demographic groups identified in Table 12.65 on page 232 of the SCORP, and if so, what needs are addressed?

### UNIVERSAL DESIGN CONCEPTS / INCLUSIVE OUTDOOR RECREATION (0-5 points)

1. Universal design attempts to meet the needs of all people, and includes those of all ages, physical abilities, sensory abilities and cognitive skills. It includes the use of integrated and mainstream products, environmental features and services, without the need for adaptation or specialized design. Please describe how your project goes beyond the Americans with Disabilities Act (ADA) and strives to incorporate Universal Design concepts. Please show evidence that the project design has considered cognitive, vision, hearing, social, and other kinds of disabilities. \*
2. For acquisition projects where development of out-door recreation facilities is planned at a future date, please describe how your project will be planned to go beyond ADA requirements and incorporate Universal Design concepts and design considerations.

### BICYCLE AND PEDESTRIAN TRAIL PROJECTS (0-5 points)

1. Non-Motorized Trail Connectivity involves linking neighborhood, community and regional trails; connecting community parks and other recreational public facilities; connecting parks to supporting facilities; connecting neighboring communities; and providing alternative transportation routes. To what extent does the project address non-motorized trail connectivity?

### COMMUNITY SUPPORT (0-5 points)

1. To what extent can you demonstrate community support for the project? Can you provide letters of support, advisory committee meeting notes and/or survey analysis? If yes, please include supporting documentation with this application.

### FINANCIAL COMMITMENT (0-10 points)

1. What is the source of local matching funds for the project? A Resolution to Apply must be submitted with this application to indicate a commitment of local match funding for the project. \*
2. Project applicants are encouraged to develop project applications involving partnerships with other agencies or organizations. To what extent does the project involve partnerships with other agencies or groups? Are donations and/or funding from other agencies or groups secured? \*
3. Other than this grant application, to what extent has funding been secured or committed to complete the project? \*

### REMINDER: Please Limit Answers to Each Question to 400 Words or Less.

1. **SUSTAINABILITY (0-5 points)**

1. Describe how sustainability was considered in the intent, strategies, and long-term management plans for the proposed project. Examples may include but are not limited to: sustainable design methods; projects that will have a minimal impact on the surrounding ecosystem; projects that will result in user protection of natural resources such as water quality/conservation, plant conservation, wildlife conservation, energy conservation, pollution control and environmental protection and restoration.

### DIVERSITY, EQUITY and INCLUSION (0-5 points)

1. Diversity, equity, and inclusion strategies guide organizations to address inequity in the communities they serve, ensure diverse representation in the planning and decision-making process, and promote welcoming environments for all visitors, employees, and volunteers. If your organization has an inclusion strategy or is working towards an inclusion strategy, describe that here. If applicable, describe your organization’s diversity, equity, and inclusion strategy as it relates to this project. Upload supporting documentation if applicable.

### ACCESSIBILITY COMPLIANCE

* 1. Does your agency have a board or city council adopted/approved ADA Transition Plan? \*
	2. How will your proposed project meet current ADA accessibility standards? To what extent will this project involve consultation with building officials, contractors or companies required to know and apply ADA requirements?
	3. If the answers to question 1. is no, the applicant should conduct an ADA Site Evaluation for the project. An ADA Site Evaluation should identify and propose how to fix problems that prevent people with disabilities from gaining equal access to sites and activities. To review and access ADA evaluation tools, see the ADA Resources included with this Application. Has an ADA Site Evaluation been completed for this project?

### READINESS TO PROCEED

* 1. Have you submitted a signed Land Use Compatibility Statement with this application? \*
	2. Have you submitted construction or concept plans with this application? \*
	3. List required permits and status of permit applications for the project (i.e. Corps of Engineers, Division of State Land, Building Permits, etc.). Describe any possible delays or challenges that could occur in receiving permits.
	4. Have you submitted a completed Appraisal with this application conforming to Uniform Standards of Professional Appraisal Practices (USPAP)? Or, conforming to Uniform Appraisal Standards for Federal Land Acquisitions (UASFLA / Yellow Book) if Federal funding will be involved?
	5. Do you have Proof of a Willing Seller or Donor? If yes, please submit documentation with this application.
	6. How will you be able to legally insure that the project site will be managed for public outdoor recreation for a minimum of 25 years?
	7. If this project is selected for funding, what will be the next step in the process? E.g. pursue construction drawings, apply for permits, solicit bids, etc.

### ACTIVE AND PAST GRANTS PERFORMANCE

* 1. Describe your performance and compliance with all active and past OPRD grant awards.