**LWCF Boundary Area Map Checklist**

* **Must include:** [According to the [LWCF Manual, v71 Ch.6.B.4 (page 80)]](https://www.nps.gov/subjects/lwcf/upload/LWCF-FA-Manual-Vol-71-3-11-2021-final.pdf)
  + [ ] Park/Site Name
  + [ ] Site Location
  + [ ] Assessor’s Parcel Number(s)/Deed References/Sufficient detail to legally identify the park boundary LWCF Project Number
  + [ ] North Arrow
  + [ ] (A)SLO Signature (OPRD’s signature) and date
  + [ ] Project Sponsor Signature and date, and date the map was created
  + [ ] Known easements, deed/lease restrictions, and reversionary interests
  + [ ] Including areas under lease with name of lessor(s) and lessee(s), and term remaining on the lease(s)
  + [ ] Total Acreage of the encumbered area
  + [ ] Avoid use of color as the only means to delineate areas
  + [ ] Past LWCF Grant(s) #
* **Helpful to Include (But not required, but highly recommended):**
  + [ ] Satellite/aerial view
  + [ ] Key/Legend that clearly identifies map symbols
  + [ ] Map Scale
  + [ ] Project Name
  + [ ] County, State
  + [ ] Latitude and Longitude point(s) of park entrance(s)
  + [ ] Other/Previous Park Names:
  + [ ] Parcel/Deed Reference Number:
  + [ ] Previously Encumbered Acres
  + [ ] Newly Encumbered Acres (Project #)

**LWCF Location/Vicinity Map Checklist**

* **Must Include** [According to the [LWCF Manual, v71 Ch.6.B.5 (page 81)](https://www.nps.gov/subjects/lwcf/upload/LWCF-FA-Manual-Vol-71-3-11-2021-final.pdf)]
  + [ ] Location of Site
  + [ ] Entrance to the Site
* **Helpful to Include (But not required):**
  + [ ] Location of the site within the state
  + [ ] Location of the site within the county
  + [ ] Location of the site within the municipality
  + [ ] Latitude/Longitude coordinates of the primary entrance/exit
  + [ ] Street Address of the park

**LWCF Site Development Plan**

* **Must include:**
  + All proposed future facilities to be constructed, rehabilitated, and/or acquired with LWCF-assistance should be shown and labeled. Proposed facilities should be shown to scale by notes indicating general use area, such as “proposed picnic area” or “proposed ballfield”.
  + Indicate all of the facilities to be included in the project application, either by appropriate notes or by color-coding.
  + Indicate any existing facilities
* **Helpful to Include (But not required):**
  + [ ] Area of Potential Effect (APE)
    - [ ] All ground disturbing activity to be performed
  + [ ] Overlay of known Floodplains (if present)
  + [ ] Overlay of known wetlands (if present)
  + [ ] Overlay of known archeological sites (if present)
  + [ ] Overlay of known critical habitat of Threatened and Endangered Species (if present)
  + [ ] Overlay of known Easements and/or Leases (if present)
* **Laws to bear in mind when drafting site development plans** 
  + NEPA
  + NHPA
  + Endangered Species Act
  + Floodplain Management and Wetland Protection, Executive Orders 11988 and 11990
  + Secretary of the Interior’s Standards for Archeology and Historic Preservation