

PROGRESS REPORT



RTP Grant Program

DATE: _____

Sponsor Name:	RTP Agreement #:	Billing #:
Project Title:		
Billing Period:	Start Date:	End Date:

Description of Work Completed:

Project Problems or Delays:

Percentage of Project Completed to Date:

Report Completed By: _____

Title: _____

Received by OPRD: _____ **Date:** _____

Progress Reports are due no less than one per quarter. Progress Reports are required as part of all RTP Agreements.