

OREGON PARKS AND RECREATION DEPARTMENT

ROCKY SHORES - TIDE POOL NATURALIST



Oregon State Parks is looking for enthusiastic, motivated people to join us as Rocky Shores - Tide Pool Naturalists for the 2013 season. This special program focuses on protection and preservation of Oregon's inter-tidal habitats through interpretation and education. We believe first-hand and front line contact is the best advocacy for protection and preservation of our rocky shores. As a Rocky Shores - Tide Pool Naturalist, you will share your enthusiasm, education, knowledge, and expertise with visitors under the guidance of an experienced Interpretive Park Ranger.

PRIMARY POSITION DUTIES

- Research, plan, organize, and present formal and informal interpretive programs including but not limited to guided walks, campground programs, Jr. Ranger activities, slide presentations, demonstrations, and roving interpretive programs.
- Prepare outreach flyers and other notices to attract visitors to programs.
- Record program attendance, maintain and update files and compile other statistical data.
- Inform visitors of park rules and regulations.
- Coordinate with local related educational institutions for support, training, and other resources.

DESIRED QUALITIES

- Ability to communicate effectively through writing, speaking and listening.
- Ability to communicate with the public in a courteous and professional manner.
- Ability to plan, organize and conduct interpretive programs to all age groups and group sizes.
- Ability to perform assigned duties, be self-motivated and work independently.

WORKING CONDITIONS

- Work outdoors in varying weather conditions.
- Walk over rough terrain, up/down inclines, stairs, on paved and unpaved surfaces.
- Must comply with Department work rules, safety procedures, dress and grooming standards.
- Must be willing to work shift work, weekends, and holidays.
- You must have a valid driver's license and an acceptable driving record. Applicants will be subject to a Driver and Motor Vehicle record check and criminal history check. Adverse background data may be grounds for immediate disqualification. Information obtained in this process will remain confidential.

QUALIFICATIONS

- *One year of experience (paid or unpaid) performing public contact or customer service duties (e.g. Teacher, Customer Service Representative, Salesperson, Receptionist, etc.);* **OR**
- *One year (3 quarters / 2 semesters) of college in any discipline.*
- *A combination of education and experience may meet the qualifications.*

PLEASE NOTE: Preference may be given to candidates whose application reflects two years of education in environmental education, interpretation, communications, marine ecology, biology, natural resources, or related coursework.

INTERVIEWS

Interviews will be conducted March – May of 2012. Candidates will be asked a series of questions and be required to prepare and present a 3-5 minute mini-program on a marine ecology topic of their choice. Interview is anticipated to take about 30-45 minutes. Applicants will undergo reference and criminal background checks.

WORK TIMEFRAME AND LOCATION

Sunset Bay/Cape Arago State Park (Coos Bay area) to start May 15, 2012 and end September 15, 2012.

HOW TO APPLY

Submit a **State of Oregon Employment Application** and **Criminal Record Disclosure & Request Authorization** (PD634) application describing your qualifying experience, education and skills. The **PD634** and **Criminal History Form** are located at the bottom of the online announcement.

Sign and date your PD634 and Criminal History Form.

You may **E-MAIL** your application materials to us at parks.jobs@state.or.us. If you are submitting the forms electronically they **MUST** have a signature. You will receive automated confirmation of receipt only if you submit via e-mail.

KEEP a copy of all application materials for job interviews. **COPIES ARE NOT PROVIDED.**

SEND COMPLETED APPLICATION TO:

Oregon Parks and Recreation Department
Human Resources Division
Personnel Services Section
725 Summer Street NE, Suite C
Salem, OR 97301-1266

You may **FAX** your application materials to us at (503) 986-0795; however, the agency is not responsible for material that is illegible or missing, as a result of transmittal by FAX or which may be lost through the mail.

If you have a disability and need assistance completing the application materials, call the OPRD Human Resources Division at (503) 986-0662.

OPRD is an equal opportunity, affirmative action employer committed to a diverse work place.