



Nehalem Bay Management Unit Nehalem Bay Office Coordinator Position FAQs



Where is the Nehalem Bay Management Unit geographically located?

The unit office is based at Nehalem Bay State Park in Nehalem, on the north coast of Oregon. The town of Manzanita is next door to the north and shares a 4-mile stretch of beach with the park, beginning at Neahkahnie Mountain and stretching south to the mouth of Nehalem Bay. Cannon Beach is 15 miles to the north, with Seaside 10 miles beyond that. Tillamook and the famous cheese factory are 25 miles to the south.

What can you expect as the Office Coordinator at Nehalem Bay?

As an Office Coordinator, your job duties would include coordinating and completing administrative tasks in the park office and providing accounting, payroll and administrative & clerical support to the Park Manager and staff. Tasks include customer service on the phone and in person, vendor orders and payments, revenue reconciling, controlled item inventory, budget tracking, statistics, processing special use permit applications, inventory tracking and general office coordination.

What is the Nehalem Bay Management Unit staff like?

Matt



Matt joined OPRD in 2002 as a park ranger at Nehalem Bay. He transferred to Wallowa Lake in 2004 and became a team leader at Farewell Bend in 2007. In 2009 he was promoted to the Blue Mountain Management Unit as park manager. He transferred to the State Fair in 2012 and came back to Nehalem Bay in May of 2013 as the Park Manager. Before moving to Oregon, Matt worked for state, county and city parks in Idaho and Washington. He has a B.S. in Resource Recreation and Tourism from the University of Idaho.

Gary



Gary brought over 15 years of experience from Alaska State Parks and Aviation to OPRD in 1986 when he started at Fort Stevens as a Ranger 1. He went to Wallowa Lake in 1988 as a Manager B and was there until 1993 when he took a Ranger 2 position at Silver Falls to be closer to family. Gary came to Nehalem Bay as a Ranger 2 in 1996, promoted to Team Leader in 2003 and is now our Ranger Supervisor. His years of experience in this unit are invaluable when dealing with broken water lines or building upgrades.

Bo



Bo joined OPRD as a seasonal Park Aide at Fort Stevens in May of 1999. Later that year, he was hired as a seasonal Ranger 1 at Nehalem Bay State Park with a focus on campground operations. In 2000, he became a year-round Ranger 1 at Nehalem Bay and was promoted to Ranger 2 in 2009. Bo has worked at Ecola and Oswald West performing maintenance and operations tasks, including water and sewer systems, as well as providing customer service and reconciling day use and camping fees. Bo has also served as a Verbal Judo Instructor and Defensive Tactics Instructor over the years. He has a B.S. from the University of WA in Zoology.

Russ



Russ is currently the Ranger 2 at Ecola State Park. He started at Nehalem Bay as a Ranger 1 in 2004 and was promoted in 2010. He brought a background in trail maintenance, customer service and facility maintenance from Washington State Parks and a variety of skills in environmental testing and inspection. In the Nehalem Unit he has worked on a number of projects, utilizing skills in welding, vehicle maintenance, landscaping, water systems and fabrication. He has a B.A. in Law and Justice from Central Washington University.

Shelley



Shelley made her way back to the north Oregon Coast where she grew up, after graduating from Oregon State with a B.S. in Environmental Science and a B.S. in Botany. One seasonal job led to the next and she soon found herself in love with the area and her future husband. She came to OPRD in 2007 as the interpretive Ranger 2 at Nehalem Bay. She brought her field work experience, volunteer coordinating abilities and program management skills to assist her in her ranger duties. She relishes sharing the Nehalem Bay Management Unit's outstanding natural resources and recreational opportunities with the public.

Geoff



Geoff grew up on the north Oregon coast and joined Parks after high school in 2003 as a seasonal assistant. He attended Western Oregon University and Linn Benton Community College, coming back every summer to work at Nehalem. He was hired as a permanent Ranger 1 in 2008 and is currently the head booth ranger, Safety Coach and writes the weekly newsletter. His photography skills are invaluable for both tracking project progress and capturing some of the amazing moments on the Coast. His favorite film is Ghostbusters and his second is Empire Strikes Back.

Jason



Jason joined OPRD in 2010 as a Ranger Assistant at Nehalem Bay State Park and was hired as a Ranger 1 in 2013. Jason has a B.S. in Wildland Parks and Recreation Management from Northern Arizona University. Prior to OPRD, Jason was involved in ski safety management in Colorado and has experience in county parks, hotel management and guiding. His volunteer management experience makes him an excellent host coordinator.

Nathan



Nathan joined OPRD in July 2013 as a Ranger 1 at Nehalem Bay. He came to us from the recreation department of the US Forest Service where he had worked for the last 3 years. Along with recreation in the La Grande Ranger District, he worked with the range crew for 2 summers. He received his Bachelor's degree from Oregon State in Rangeland Ecology and Management in 2010 with a minor in Soil Science. His maintenance experience has already been a great asset to the park.

Breanna



Breanna grew up in the area and started working for OPRD as a seasonal Ranger Assistant in 2005. She worked at Nehalem Bay from 2005-2007 until she moved from the area. In 2011, she moved back home and began working at Nehalem Bay again. In August of 2012 she was promoted to seasonal Ranger 1. Breanna attended Willamette University where she studied English and Theatre. She coaches volleyball in the fall and substitutes for the local schools during her off season.

An excellent **seasonal staff** comprised of 19 ranger assistants rounds out the people of the Nehalem Bay Management Unit. Seasonal staff work from April, May or June through September or October. Our seasonal crew brings experience in trail construction, building trades, customer service and natural resources. They spend a great deal of their time here in the registration booth, maintaining landscaping, cleaning restrooms and talking to visitors about our incredible parks.

What properties are included in the Nehalem Bay Management Unit?



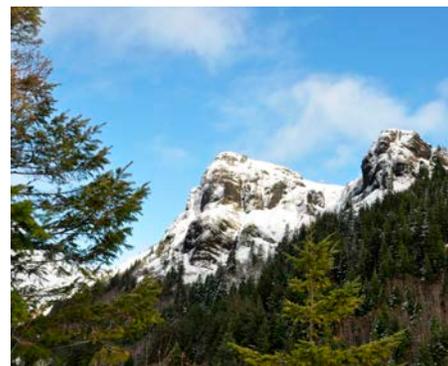
Nehalem Bay State Park is the flagship of the unit, with 265 campsites in 6 loops, 18 rustic yurts, 17 horse camp sites, fly-in sites with an airstrip and a hiker-biker area. The campground is filled to capacity from around Memorial Day through the summer and weekends in September, and remains busy through most of the Discovery Season. The bay is a draw for fishermen & crabbers, while kiteboarders and surfers enjoy the ocean. There is a meeting hall that can be reserved for special events and a seasonal horseback beach rides concession.

Ecola State Park is our busiest day-use park, drawing crowds to its incredible coastal views that have been featured in movies like *The Goonies* and *Twilight*. Covering 9 miles of the Pacific Ocean shoreline, the park's trail network provides excellent wildlife viewing and ocean views along an 8-mile segment of the Oregon Coast Trail and a 2.5-mile interpretive loop. There are even 3 Adirondack shelters for through-hikers. Although the main viewing area and trails are high above the ocean, there are 2 beaches in the park. Both Crescent Beach and Indian Beach are popular with surfers and tidepool explorers.



Oswald West State Park is named after the Oregon governor who established the beaches as a public right-of-way, thus ensuring public access. It is a very popular day use park, with parking lots filling early on summer mornings with surfers. It is also a popular spot with hikers, as trails up to the top of Neahkahnie Mountain, out to the point of Cape Falcon and through old-growth forest to Arch Cape all leave from the park. Facilities include several restrooms and picnic areas.

The **Saddle Mountain State Natural Area** entrance is located 10 miles inland up route 26, then it's 7 miles up to the parking lot. It is best known for the incredible views from the top of the 2.5-mile 1600 foot hike up to the top, with rare plants and bountiful wildflowers along the route. It has a seasonal campground with 10 primitive sites, restroom facility and picnic area.



Tolovana Beach Wayside is located on the south end of Cannon Beach and provides parking and facilities for beachgoers at Haystack Rock. It offers a place to fly kites, build sand castles and explore incredible tidepools.

Arcadia Beach and Hug Point both provide beach access, picnic areas, tidepool access and great surfing spots.

Manhattan Beach State Recreation Site is a day use beach access park on the north end of Rockaway Beach. It offers picnic tables, a restroom facility and amazing ocean access.

Cougar Valley Ranch is the unit's newest acquisition. Currently undeveloped, it is an incredible area of open grassland, forest land, salmon rivers and habitat for a variety of wildlife.



Natural Sites & a Scenic Corridor – the unit also provides maintenance and regulation for a number of natural areas: Elmer Feldenheimer State Natural Area, Haystack Hill State Scenic Viewpoint, John Yeon State Natural Site, Neahkahnie-Manzanita State Recreation Site, Rockaway Beach State Recreation Site, Twin Rocks State Natural Site, and Sunset Highway State Forest Scenic Corridor.

What is the weather like?

While Manzanita's average annual rainfall is 90 inches, summer time can be quite pleasant and sunny for long stretches. Average high in town in August is 69 with lows in the 50s. Winter rain storms can be strong and exciting, with a touch of snow from time to time. Foggy days are common but a short drive inland can bring you to the sun.

What is the community like and what is there to do in the area?

These websites describe more about the communities within the Nehalem Bay Management Unit:

www.ci.manzanita.or.us

www.facebook.com/manzanita.oregon

www.northcoastcitizen.com

