

**Brief Grant Proposal for New Projects
Library Services and Technology Act FFY2011**

This form is available for download in Microsoft Word on our web site via:
<http://www.oregon.gov/OSL/LD/grantmainalt.shtml>. Proposals not meeting the following conditions will be returned. The form must not exceed this cover page and two pages of proposal content. A page is defined as one side of a sheet of paper. Use 12 point Times New Roman with one inch margins. The deadline for receipt of this proposal is **5:00 pm on Friday April 16, 2010**. Use form Appendix D if applying for a second or third year of funding.

General Information

Project Title: OASL Standards for School Libraries

Applicant: Oregon Association of School Libraries

Address: 6780 NW 25th Lane, Redmond, OR 97756-8168

Contact Person: Jan Nichols

Phone: 541-567-5021

Email: jan.nichols@hermiston.k12.or.us

Fiscal Agent (if different than Applicant):

Authorized by: Carol Dinges

Title: OASL President

Signature: 

Date: 4/10/2010

PLEASE INDICATE THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:

(Check applicable boxes)

THIS IS THE 1st YEAR OF A

ONE YEAR GRANT PROJECT.

TWO YEAR

THREE YEAR

For projects that are anticipated to be multi-year projects be sure to include an estimate of the funds anticipated to be needed for future years in the Section 4 budget discussion and Section 5 grid.

THIS IS PRIORITY 1 OF THIS ORGANIZATION'S PROPOSALS.

This form must be received at the State Library no later than **5:00 pm on Friday, April 16, 2010**. **Faxed copies will not be accepted**. Mail or deliver **one copy** of your proposal to:

Library Development Services
Oregon State Library
250 Winter St. NE
Salem, OR 97301-3950

As a courtesy, the State Library asks that you email an electronic copy of your proposal, in rtf or Word format, to ann.reed@state.or.us. This does not substitute for the signed, mailed copy.

Project Proposal

Section 1. *Insert the exact text of the single most relevant goal and high-level outcome from the Library Services and Technology Act (LSTA) Five-Year State Plan that will be addressed by the grant project.*

GOAL # 2 – Developing Information Literacy Skills

All Oregonians have the information literacy skills they need to find, evaluate, and use the information resources that they need to succeed.

High Level Outcome

Information literacy skills are improved through the development and implementation of a unified/coordinated kindergarten through grade 12 school “curriculum” for information literacy.

Section 2. *Describe the problem that will be addressed by the proposed grant project.* Many school districts in Oregon do not have licensed school librarians, nor the resources or expertise to create or update standards for library and information literacy instruction. The goal of this project is to collaboratively develop statewide K-12 curriculum standards for school libraries in Oregon. The Quality School Library Act (HB2586) requires that all school districts develop a plan to improve their library programs. These new library standards will help districts make plans for library improvement and they will help increase student achievement by focusing on essential concepts, knowledge, skills and behaviors necessary for students to succeed.

Section 3. *Describe the proposed solution that the project will implement. Indicate the project goal, and the quantified objectives that will be used to measure whether the goal is accomplished. Describe briefly the activities that will be undertaken to meet each objective.*

Year One Objectives: OASL will develop an ad hoc committee, hereafter referred to as “the committee.” The committee will be made up of school librarians (8-10 in number) from a wide variety of communities in Oregon. The committee will conduct a survey of curriculum standards currently practiced by school libraries. It will synthesize these standards, the AASL library standards, and library standards set forth in the Oregon State School Standards for language arts and social studies (There are no library standards as such within the Oregon State School Standards) to create a new statewide set of library standards. The committee will submit these standards to the OASL Full Board for review. Upon approval, these curriculum standards will be published both in electronic and paper format for use by all Oregon school librarians.

Year Two Objectives: The committee will develop informational/promotional materials targeting school library personnel, administrators and school board members for the purpose of promoting standards-based school library instruction.

Section 4. *Provide specifics about the project budget.*

First year Activities: School librarians from all areas of the state will be invited by OASL to meet and create the committee. As members of the committee, they

will research and synthesize existing school library standards from various sources, synthesize and write new school library curriculum standards for Oregon. **Budget:** six meetings including travel (based on the OASL rate of 45 cents per mile), lodging (based on OASL maximum of \$75 per day and permitted only for those committee members traveling more than 100 miles one way), meals (based on OASL maximum of \$25 per day and only for those who require overnight lodging because of distance).

The committee will gather existing information, create new statewide school library curriculum standards, and develop a rough draft of the standards for OASL Board consideration/discussion/approval. The committee will meet to produce the final draft and will develop an electronic copy of the standards document from which print copies may be made. The new standards will be distributed to every OASL member, every school district in Oregon, the Oregon Department of Education, and the Oregon State Library. **Budget:** printing, postage and preparation of materials for mailing.

Second Year Activities: The committee will develop informational/promotional materials targeting administrators, school board members and parents of school-age students for the purposes of promoting standard-based school library instruction. **Budget:** two meetings including travel, lodging, and meals, printing, postage.

Section 5. Proposed project budget summary (Use this format – do not alter it):

In-kind Personnel: Represents time donated by committee members for meetings that occur on days that are not their regular work time (10 committee members at an average substitute pay rate of \$150 per day X 6 meetings.) **In-kind Benefits:** Computed at a rate of 33%. **In-kind Supplies:** paper and printing for meetings. **Travel:** includes travel, lodging, and meals. **LSTA Supplies:** printing, postage for mailing. **Contractual:** physical labor of printing, collating and preparing the library standards for mailing.

(Double click on the table to enter data. Before closing the table, be sure to scroll to the top of it)

Item	Local Cash	Local In-kind	LSTA	Total
Personnel		\$9,000		\$9,000
Benefits		\$2,970		\$2,970
Travel			\$7,800	\$7,800
Equipment				\$0
Supplies		\$1,800	\$1,500	\$3,300
Contractual			\$1,200	\$1,200
Library Materials				\$0
Total Direct Charges	\$0	\$13,770	\$10,500	\$24,270
<i>Indirect Charges</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
Total Budget	\$0	\$13,770	\$10,500	\$24,270

Proposed second year LSTA amount: \$5000 Proposed third year LSTA amount: _____