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Brief Proposal # _____

**Brief Grant Proposal for Continuing Projects
Library Services and Technology Act FFY2011**

This form is available on our Web site via: <http://www.oregon.gov/OSL/LD/grantmainalt.shtml>. Use this form only if applying for continuing grant funding. Proposals not meeting the following conditions will be returned. The form must not exceed the cover page and two pages of proposal content. A page is defined as one side of a sheet of paper. Use 12 point Times New Roman with one inch margins. The deadline for receipt of this proposal is **5:00 pm on Friday, April 16, 2010**.

General Information

Project Title: Libraries as Community Research Centers

Applicant: Oregon Council of Teachers of English

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Contact Person: Ulrich H. Hardt

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Fiscal Agent (if different than Applicant):

Authorized by: Dr. Rachel Korach

Title: President

Signature:

Date:

Project URL (if any): www.oregonencyclopedia.org

PLEASE INDICATE THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:
(Check applicable boxes)

THIS IS THE 2nd YEAR OF A TWO YEAR GRANT PROJECT
 3rd YEAR OF A THREE YEAR

For projects that are anticipated to continue another year, be sure to include an estimate of the future funds anticipated to be needed in the Section 4 budget discussion and Section 5 grid.

THIS IS PRIORITY ___n/a OF THIS AGENCY'S PROPOSALS.

This form must be received at the State Library no later than **5:00 pm on Friday, April 16, 2010**. **Faxed copies will not be accepted**. Mail or deliver **one copy** of your proposal to:

Library Development Services
Oregon State Library
250 Winter St. NE
Salem, OR 97301-3950

As a courtesy, the State Library asks that you email an electronic copy of your proposal, in rtf or Word format, to ann.reed@state.or.us. This does not substitute for the signed, mailed copy.

Project Proposal

Section 1. Briefly describe the project. Indicate the overall goal and objectives of the multi-year project.

The Oregon Council of Teachers of English (OCTE) is a sponsor of the Oregon Encyclopedia (OE), a statewide effort to create a compendium of authoritative information on Oregon history and culture. Through a series of community meetings led by trained historians and hosted by public, academic, and school libraries, the Libraries as Community Research Centers project is committed to focusing on the active recruitment and participation of under-represented populations to add significant entries to the OE.

Community meetings are designed to attract residents to their local libraries and provide an open discussion of significant events, people, places, and institutions that should be considered for inclusion in The Oregon Encyclopedia. The meetings strengthen libraries as significant centers for pursuing information about local history and culture. During the term of the grant, each library location will generate 20 entries for the OE, which will be published on the Oregon Encyclopedia web site. In addition, OE staff will work with library staff to create an annotated bibliography for each region that details resources for local history and serves as a guide for local authors interested in writing Encyclopedia entries and those interested in learning more about local history.

Section 2. Describe the progress accomplished in the current grant year to date and justify the need for continued funding.

The OE just co-hosted meetings at the Tillamook and North Bend public libraries where community members (several from local historical museums) attended and contributed ideas for topics and authors that should be included in the OE. Library staff presented on resources available at their institutions that support the research and writing of local history projects. Twelve additional meetings will commence this spring and summer around the state.

In year two of the LSTA grant cycle, the Libraries as Community Research Centers project will focus on programs at high school, community college and tribal libraries throughout the state. This project will broaden the scope of the Encyclopedia and support school libraries as important research centers. The OE is currently piloting this project with Santha Cassell at Riverdale High School in Portland. Ms. Cassell created a lesson plan for the OE web site and her students researched and wrote Encyclopedia entries. Two of her students have entries posted on the OE web site.

Section 3. Indicate the project goal for the next year. List the quantified objectives that will be used to measure whether the goal is accomplished. Describe the specific activities that will be undertaken to meet each objective.

Goal: The Libraries as Community Research Centers project will add a unique perspective and a wider venue of topics to the Encyclopedia by working with students, tribal members, teachers and librarians. The OE will partner with high school, community college and tribal libraries located throughout the state (6 institutions total). Each library will host two OE meetings/workshops.

LSTA Grant Objective #1: Academic and tribal libraries will be strengthened as centers for research. Activities: Through a series of workshops/meetings, The OE staff will work with students and tribal members on how to research and write about local history. Participants will identify primary and secondary resources and where they can find these types of documents in their regional libraries. OE staff will work with the school and public libraries and local historical societies to compile a list and description of historical resources available in each region. This information will be added as a link to the OE web site.

LSTA Grant Objective #2: The meetings will generate 120 Encyclopedia entries (20 from each library) that will be posted to the OE web site. Activities: Participants will learn how to research and write an Oregon Encyclopedia entry. With guidance from OE staff, participants will identify topics, ideas, and contemporary issues in Oregon's history and culture that should be posted to the OE web site.

Section 4. Provide specifics about this proposed year's project's budget. Identify any additional resources obtained for the project.

Personnel: *LSTA:* \$23,000 for Project Coordinator and \$13,000 for Grad Student Assistant. *In-kind:* \$15,000 for faculty release time for EIC and \$6,500 for 2 PSU Graduate Assistants.

Travel: *LSTA:* Funds travel for 2 OE staff to attend 12 meetings. *In-kind:* support (average of \$800 per meeting for staff travel to meetings).

Supplies: *LSTA:* Lunch for teacher meetings (15 people @ \$10 per lunch x 12 meetings) and basic meeting supplies including publicity materials (\$100 per 12 meeting).

Contractual: *LSTA:* Costs associated with editing and producing OE entries derived from meetings. 120 entries @ \$250 per entry. Duties include editing entries, fact checking and posting entries to web site. *Local Cash:* Stipends for Editorial board members to present at meetings and travel and per diem for meetings. Cost of OE Editorial staff at \$36.00 per hour to process results from meetings.

Section 5. Proposed project budget summary (Use this format – do not alter it):
(Double click on the table to enter data. Before closing the table, be sure to scroll to the top of it)

Appendix D - Brief Proposal for Continuing Projects

Item	Local Cash	Local In-kind	LSTA	Total
Personnel		\$21,500	\$36,000	\$57,500
Benefits				\$0
Travel		\$5,000	\$6,000	\$11,000
Equipment				
Supplies			\$3,000	\$3,000
Contractual	\$52,800		\$30,000	\$82,800
Library Materials				\$0
Total Direct Charges	\$52,800	\$26,500	\$75,000	\$154,300
<i>Indirect Charges</i>	\$0	\$0	\$0	\$0
Total Budget	\$52,800	\$26,500	\$75,000	\$154,300

Proposed third year LSTA amount: _____n/a_____