

**Full Grant Proposal
Library Services and Technology Act FFY 2011**

This form is available for download on our web site via:
<http://www.oregon.gov/OSL/LD/grantmainalt.shtml>. Use 12 point Times New Roman, with one inch margins. The deadline for receipt of the Project Proposal is **5:00 pm on Friday August 13, 2010.**

Part I: General Information

1. Project title: Afterschool Resource Library Partnership
2. Applicant: Oregon Afterschool for Kids
3. Address: 2611 Pringle Rd Salem
4. Contact person: Beth Unverzagt Phone: 503-540-4481
Email: beth.unverzagt@wesd.org
5. Fiscal agent (if different than applicant): Oregon Recreation & Park Association
6. Project URL (if any):
7. U.S. Congressional District: 5th
8. List geographic target area to be served by the project: Multnomah County, Wallowa County, Jackson County, Deschutes County, City of Eugene and City of Springfield
9. Estimated number of persons benefiting from the project: Approximately 819 afterschool professionals.
10. Description of persons benefiting from the project: Afterschool Professionals – Professionals who work with children and youth when school is not in session.
11. List partnering organizations. All partnering organizations must also sign section IV.1. See instructions for guidance on partners versus participants.

Wallowa County Library, Deschutes County Library, City of Eugene Library, City of Springfield Library, Jackson County Library and Multnomah County Library.

12. Project abstract (one paragraph):

The goal of this project is for OregonASK to form partnerships with six libraries throughout Oregon to increase the resources available to afterschool professionals. By increasing the resources available, the long term outcome would be to increase

connections within the community and increase quality of programs offered to children and youth.

13. List the text of the single most relevant goal and high-level outcome from the *Five-Year State Plan 2008-2012* that will be addressed by the grant project.

Oregon libraries are centers of community life where Oregonians connect with information resources and with each other. Outcome: developing public and private partnerships with other agencies and community-based organizations.

14. Briefly describe how the LSTA project will continue after the grant ends, especially noting local support:

The project will continue through the collaboration of the partner libraries and OregonASK. The grant funds will primarily go towards the cost of the resources as well as events that connect afterschool professionals with the resources. Thus, when the project ends, each community will continue to have the resources as well as established communication with local afterschool programs and connections with OregonASK who will continue to provide technical support.

15. List letters of support for the project (name, affiliation) that are attached to this application. Do not include letters from project partners listed in #11.
 Diana Hall, Multnomah County SUN Program Supervisor
 Jamie Kaufman, Kids Unlimited Program Director
 Amanda Rich, Oregon Recreation and Parks Association

PLEASE FILL IN THE FOLLOWING INFORMATION ABOUT THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:

(Check applicable boxes)

THIS IS THE 1st YEAR OF A ONE YEAR GRANT PROJECT
 2nd YEAR TWO YEAR
 3rd YEAR THREE YEAR

For projects that are multi-year be sure to include an estimate of the funds anticipated to be needed for the future years in the budget discussion.

THIS IS PRIORITY 1 OF THIS ORGANIZATION'S PROPOSALS

Part II: Project Budget

Proposed project budget (use this format only – do not alter):
 (Double click on the table to enter data. Before closing the table, be sure to scroll to the top of it)

Appendix E – Full Application

Item	Local Cash	Local In-Kind	LSTA	TOTAL
Personnel		\$7,000	\$5,500	\$12,500
Benefits		\$840		\$840
Travel		\$574	\$1,300	\$1,874
Equipment				\$0
Supplies		\$1,000	\$1,700	\$2,700
Contractual		\$1,000	\$1,500	\$2,500
Library Materials			\$14,500	\$14,500
Total Direct Charges	\$0	\$10,414	\$24,500	\$34,914
<i>Indirect Charges</i>			\$1,400	\$1,400
Total Budget	\$0	\$10,414	\$25,900	\$36,314

Proposed second year LSTA amount: ___\$30,000___ Proposed third year LSTA amount: ___N/A___

Part III: Project Narrative

See attached

Part IV: Certification of Application

1. Documentation of project support. Partners listed in Part I, number 11 must sign. The grant applicant signs IV.3.d. If the fiscal agent is different than the applicant, they sign IV.3.e.

I HAVE READ THE PROPOSAL PRESENTED ON THE PRECEDING PAGES. I AM AWARE OF THE OBLIGATIONS THAT PARTNERSHIP IN THE PROPOSED PROJECT WOULD ENTAIL. BY MY SIGNATURE I CERTIFY MY ORGANIZATION'S COMMITMENT TO SUPPORT THE PROPOSED PROJECT AS DESCRIBED IN THE PRECEDING PAGES.

Name Library/Organization Signature Date

Todd Dunkelberg Deschutes Public Todd Duf 7/29/10

- Danny Jordan Jackson County Library Services *[Signature]* 8-6-2010
County Administrator

Robert Everett Springfield Public Library Robert Everett 08/10/10

Susan Polunsky Willowa County Library Susan Polunsky 8/5/10

Connie J. Bennett

Eugene Public Library



8/11/10

1

Katie O'Neil

Multnomah
County Library



8/11/10

E-3

2. Certification for Children’s Internet Protection Act

Public and public school library applicants, and consortia with public or school members **must** check one of the options below (a, b, or c).

a.	The applicant public or public school library has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act. Every computer connecting to the Internet, public and staff, is filtered. The filter can be disabled upon request of adults.
b.	<i>(for consortia only)</i> Prior to using any LSTA funds to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or a public school library, the applicant consortium or group will collect and retain a duly completed Internet Safety Certification from every constituent public library or public school library in accordance with requirements of Section 9134(f) of the Library Services and Technology Act. Every computer connecting to the Internet, public and staff, is filtered. The filter can be disabled upon request of adults.
c.	The requirements of Section 9134(f) of the Library Services and Technology Act do not apply to the applicant library because no funds made available under the LSTA program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or public school library that does not receive discounted E-Rate services under the Communications Act of 1934, as amended.

3. Certification of the grant applicant and/or fiscal agent (if different than applicant)

- a. I affirm that the jurisdiction or organization (henceforth, ORGANIZATION) is the designated fiscal agent for the project described in this application and is empowered to receive and expend funds for the conduct of the proposed grant project.
- b. I affirm that the information contained in this application is true and correct and that the ORGANIZATION for which I am an official has authorized me to submit this application for LSTA grant funds.
- c. I affirm that if this application were to result in the ORGANIZATION being awarded grant funds to carry out the project described in this application, that the ORGANIZATION would comply with all of the federal and state requirements for the administration of LSTA grants, including part IV.2 above and allowable costs described in Appendix B of the General Information and Grant Application Guidelines, Library Services and Technology Act.

4. Signature of grant applicant

_____ Beth Unverzagt _____

Name of official authorized to enter into contractual agreements for the ORGANIZATION

_____ Director _____

Title

_____ Signature _____ Date

_____ beth.unverzagt@wesd.org _____

Email

_____ 503-540-4481 _____

Phone number

5. Signature of fiscal agent (if different than applicant or if applicant is not a 501(c)3 or legally established entity or if applicant does not have contract authority for the ORGANIZATION)

Amanda Rich

_____ Name of official authorized to enter into contractual agreements for the ORGANIZATION

_____ Executive Director _____

Title

_____ *Amanda Rich* _____ 8/10/10 _____

Signature

Date

_____ amanda@orpa.org _____

Email

_____ Phone number

This form must be received at the State Library no later than 5:00 p.m. on Friday, August 13, 2010.

Faxed copies will not be accepted. There are no exceptions. If requesting indirect costs, attach appropriate sections of a federally approved indirect cost plan.

Mail or deliver **one copy** of your application to:

Appendix E – Full Application

Library Development Services
Oregon State Library
250 Winter St., NE
Salem, OR 97301-3950

As a courtesy, the State Library asks that you email an electronic copy of your proposal, in rtf or Word format, without letters of recommendation and appendixes, to *ann.reed@state.or.us*. This does not substitute for the signed, mailed copy.

Part III: Project Narrative

(Attach additional pages. See the criteria for grant proposal evaluation in the Grant Guidelines as well as the Grant Application Instructions for more information on this section.)

A. Background of Applicant (describe the agency's ability to undertake this project)

Oregon After School for Kids is a collaboration of public and private organizations and community members which seek to address common issues and concerns across all out-of-school time services - child care, recreation, education and youth development.

Mission: To support, expand and advocate for quality out-of-school time programs and activities for children, youth, and families throughout Oregon.

Vision: All Oregon children, youth and families will have access to quality out-of-school time options within their communities. All services will enhance children's positive development, and future opportunities while keeping them safe from harm. All programs, services and activities will be of high quality and contribute to strong communities and schools.

Goals:

- Develop, gather and share resources, including information and technical assistance, which support and sustain high quality out-of-school time programs.
- Promote professional development, program standards, child/youth outcomes, best practices, and program evaluation.
- Affect policy and public will at both state and local levels.
- Communicate effectively with and provide meaningful ways of involvement for partners, stakeholders, consumers, beneficiaries and champions.

Through our partnerships and collaborations, OregonASK has brought resources and training to over 1000 afterschool professionals across the state. In the last three years we have successfully partnered with Oregon Department of Education to provide training and technical assistance to over 140 21st CLCC Grantee sites, Oregon Mentors to initiate Youth Development Networks in three regions, OSU-4-H Extension to provide training to over 150 afterschool professionals and Oregon Recreation and Parks Association to present the Oregon Afterschool Conference which reached capacity the first year.

Each partnership and project is designed to increase the quality of afterschool programs as well as to enhance the capacity of our partners to continue to support quality. Our goal is to impact systems, statewide, to ensure the sustainability of resources and assistance to afterschool programs which in turn increase quality services for children and youth who are served.

Our staff is very knowledgeable in the field of afterschool and collectively has over 75 years of experience in the field. Our Training and Education Coordinator, who would oversee this project, has been working in the field for over 20 years and has an MBA. The Afterschool Resource Specialist who would work directly with the libraries in the selection of materials and coordination of events has over 20 years of education and afterschool experience and has been

active in library education in several schools. OregonASK has access to resources at the national level through our affiliation with the National Afterschool Association and one of our funders, the Mott Foundation. These resources enable us to promote the latest best practices and to connect local professionals with what is happening in the field.

B. Detailed statement of problem

Currently there are over 52,500 children in afterschool programs throughout the state of Oregon. The afterschool professionals who work with these children and youth come from a variety of backgrounds, experiences and settings. OregonASK has researched, through surveys of afterschool professionals as well as interviews, to discover how professionals increase their knowledge of quality programming. The results were clear that afterschool professionals receive professional development through limited trainings that are offered both locally and statewide. Most rely on books and resource materials to learn about youth development and appropriate activities and to develop their skills.

Afterschool programs in the state of Oregon have limited resources to invest in materials to provide quality programs that have a positive impact on child and youth development. According to the Wallace Foundation, "...we could safely say what most of the organizations we examined here lack are the resources and capacity for more forward-thinking, proactive and truly strategic... management." Currently, specific access to program curriculum books and materials is limited to purchasing or borrowing from other professionals. In addition, afterschool professionals have limited knowledge as to what quality curriculum and the latest research that is available. The Harvard Family Research Project noted that one of the critical factors for achieving successful outcomes is quality programming. To achieve quality programming, afterschool professionals must have access to materials and resources that increase their capacity and educate them on what quality looks like.

To assist in addressing this issue, OregonASK has researched the top 100 books and resources that are available for afterschool programs. In addition, we have collected the latest research around best practices for quality programming. The challenge becomes in disseminating the information and making the resources available. In the past, a central lending library was developed to encourage circulation of resources. This project was unsuccessful because of costs in mailing, low rate of returns on materials and access issues. OregonASK has also hosted "curriculum fairs" in various locations. These events brought professionals together to review the latest books available and ask questions about particular resources. While these events were well attended, the disappointment for participants was in that they had to purchase the books from a vendor in order to access the materials. By making materials available at a local library, participants would be able to review the resources through the event process and then check out what materials they needed for their program.

- C. Describe the proposed solution that the project will implement. Indicate the project goal, and the quantified objectives that will be used to measure whether the goal is accomplished. Describe the activities that will be undertaken to meet each objective. (include timeline)

The goal of this project is for OregonASK to form partnerships with six regional libraries throughout Oregon to increase the materials and resources available to afterschool professionals. The libraries were invited to participate based on regional diversity, strong youth services staff already in place, libraries with enough resources to be able to offer in-kind support and those that were familiar with OregonASK and or afterschool programs in their region. This solution is ideal because it puts the resources in locations that are accessible to local communities, building stronger connections and increasing participation with local libraries. The second year of the grant will be used to expand the library resource materials based on feedback from programs that engaged in year two as well as to deepen the relationships established in year one through additional outreach and support.

The objectives for this project would be:

1. To provide six regional locations in Oregon where afterschool professionals can access quality resources.
2. To encourage afterschool professionals to use their libraries as a local resource and support.

Activities and timeline for this project would include:

1. Partnering with six regional libraries to include up to 25 additional afterschool curriculum and resources to their catalog each year during the two year grant. *February and March of 2011.*
2. Provide an event at each location each year that promotes the partnership and raises awareness of the library resources. *Spring and Fall 2011.* During the second year the event would focus on curriculum development and best practices for utilizing the books available at the library.
3. Create a booklist of top 100 books for afterschool professionals to be disseminated to local professionals and other libraries statewide. *February and March 2011*
4. Provide technical assistance to librarians and referring them to local afterschool experts in their community. *Ongoing.*
5. Using our website, data base and partners, promote partner library events and encouraging afterschool professionals to access the library resources. *Ongoing. System for communication will be created in Spring/Summer 2011.*
6. Create bookmark, flyers, brochures and signs that promote the project and resources available. *Winter, Spring 2011.*
7. Provide a page on our website about the project, the libraries involved and listing book list and other resources available. *Spring 2011.*

The Training and Education Coordinator will work with the Afterschool Resource Specialist and representatives from each partner library to implement the action items within the timeframe specified. The Afterschool Resource Specialist will be responsible for working with each partner library to identify the materials that would best meet their community needs, order materials and plan and implement each event. The Training and Education Coordinator will be responsible for working with each partner library to develop the booklist and project materials, promote events

and provide technical assistance to library representatives as needed. Partner Libraries will catalog and process materials, partner to plan and implement events, assist with identification of programs in their community to target, provide feedback on creation of project materials and participate in quarterly updates for website.

D. Budget narrative

Budgeted costs include:

Personnel includes the Afterschool Resource Specialist would provide 220 (x\$25 per hr) hours of coordination and implementation of the project. The Afterschool Resources Specialist has extensive knowledge of afterschool and is a certified teacher who also has library experience in the public school system. Libraries will offer in-kind materials and staff time needed to catalog materials, plan events, coordinate meeting space and meeting materials at all six libraries.

Travel is mileage and expense for the Afterschool Resource Specialist to implement the local events. Mileage was estimated based on location of libraries, location of staff and number of events.

Supplies include marketing materials: flyers, a brochure, signs and bookmarks describing the services offered for the grant funded project and the creation of the book list.

Contractual costs are for creation of marketing tools as well as trainer fees for library events. Library materials are the direct costs of the books and resources.

E. Evaluation method

The evaluation of this project will include the following methods:

1. Online survey of afterschool professionals in each of the targeted communities. Pre-survey will include questions on if they see their library as a resource, how they currently do or do not engage with the library and what ways the library can support their work. Post-survey will include questions the same type of questions to see if the project has increased their connection with the library.
2. Evaluation forms at each event that collects data on how well the event went and what they would like to see changed or included in future events.
3. Interviews of the participating libraries that collect qualitative and anecdotal data as to how the libraries perceive the project went and any changes in connections within their community.
4. Collection of data on what books were checked out and number of times per library, per year.

A mid-project report will delivered to all appropriate parties and partners in May 2012. A final report of the two year project will be complete no more than 60 days after completion of the project.

The final report will be published and delivered to all of OregonASK partners and constituents as well as posted on our website with the intent to seek additional funding to expand the project to other regions.