

**Brief Grant Proposal for New Projects
Library Services and Technology Act FFY2011**

This form is available for download in Microsoft Word on our web site via:
<http://www.oregon.gov/OSL/LD/grantmainalt.shtml>. Proposals not meeting the following conditions will be returned. The form must not exceed this cover page and two pages of proposal content. A page is defined as one side of a sheet of paper. Use 12 point Times New Roman with one inch margins. The deadline for receipt of this proposal is **5:00 pm on Friday April 16, 2010**. **Use form Appendix D if applying for a second or third year of funding.**

General Information

Project Title: Kit 'n Kidoodles of Books

Applicant: Tualatin Public Library

Address: 18878 SW Martinazzi Ave, Tualatin, OR 97062-7092

Contact Person: Jaime Thoreson Phone: 503 691-3083

Email: jthoreson@ci.tualatin.or.us

Fiscal Agent (if different than Applicant):

Authorized by: Sherilyn Lombos Title: City Manager

Signature: Date: April 13, 2010

PLEASE INDICATE THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:

(Check applicable boxes)

THIS IS THE 1st YEAR OF A ONE YEAR GRANT PROJECT.
 TWO YEAR
 THREE YEAR

For projects that are anticipated to be multi-year projects be sure to include an estimate of the funds anticipated to be needed for future years in the Section 4 budget discussion and Section 5 grid.

THIS IS PRIORITY 1 OF THIS ORGANIZATION'S PROPOSALS.

This form must be received at the State Library no later than **5:00 pm on Friday, April 16, 2010**. **Faxed copies will not be accepted**. Mail or deliver **one copy** of your proposal to:

Library Development Services
Oregon State Library
250 Winter St. NE
Salem, OR 97301-3950

As a courtesy, the State Library asks that you email an electronic copy of your proposal, in rtf or Word format, to ann.reed@state.or.us. This does not substitute for the signed, mailed copy.

Project Proposal

Section 1. Insert the exact text of the single most relevant goal and high-level outcome from the *Library Services and Technology Act (LSTA) Five-Year State Plan* that will be addressed by the grant project.

GOAL # 3 – Fostering the Joy of Reading

All Oregonians experience the joy of reading and develop and maintain a high level of reading ability.

High Level Outcome: School readiness and educational performance are improved through library outreach programming for children and young adults.

Section 2. Describe the problem that will be addressed by the proposed grant project.

Tualatin Library has a strong commitment to provide programs that are both rich in books and materials that promote early literacy. During our storytime we provide valuable tips to parents and caregivers on how they can support early literacy skills in their daily activities with the children they care for. The Tualatin Library has one librarian and a part-time assistant that present seven early literacy programs each week for ages birth to age five in the library. However, children in child care facilities are unable to come to the library. We have frequent requests from child care providers for early literacy outreach services but are unable to respond with our limited staff.

Section 3. Describe the proposed solution that the project will implement. Indicate the project goal, and the quantified objectives that will be used to measure whether the goal is accomplished. Describe briefly the activities that will be undertaken to meet each objective.

This LSTA project would develop a collection of early literacy kits and training dedicated to daycare and preschool providers within the City of Tualatin. The goal is to foster the joy of reading and the love of books to this underserved population that includes children from families with incomes below the poverty line in Headstart facilities.

The success of this project will be measured through statistical reports indicating the number of facilities involved, the number of children participating, and a project evaluation survey completed by providers in the last quarter of the project year.

Activities involved in this project include researching best practices for similar library outreach services, hiring an experienced professional in this field to develop storytime instruction guides, purchase developmentally appropriate books, and create a rotating collection of early literacy kits. This professional will visit the care facilities to demonstrate best practices in delivering early literacy storytime. Contact will be made to 100% of identified preschools and daycare providers within the City of Tualatin.

Section 4. Provide specifics about the project budget.

An experienced professional will be hired to develop the early literacy kits and teaching materials for this rotating collection. This specialist will travel to all identified providers in Tualatin to introduce this service and demonstrate age appropriate storytimes.

The LSTA grant will include Librarian I level pay at \$20.74 + 17% in benefits for this contracted early literacy specialist. Other expenses include travel at .50/mi according to current federal allowance and supplies of paper, printing, and 12 book bins at \$14/ea. The Library materials include 240 books for this dedicated collection and a resource guide to be given to each provider. Hardcover books will average \$16.99 and board books \$6.99. Estimated cost for 15 copies of the resource guide is \$525.

In-kind resources include guidance and support of the Children’s Librarian and administration and general support from library and city staff.

Section 5. Proposed project budget summary (Use this format – do not alter it):

(Double click on the table to enter data. Before closing the table, be sure to scroll to the top of it)

Item	Local Cash	Local In-kind	LSTA	Total
Personnel		\$1,830	\$3,070	\$4,900
Benefits		\$730	\$530	\$1,260
Travel			\$125	\$125
Equipment				\$0
Supplies			\$360	\$360
Contractual				\$0
Library Materials			\$3,885	\$3,885
Total Direct Charges	\$0	\$2,560	\$7,970	\$10,530
<i>Indirect Charges</i>	\$0	\$0	\$0	\$0
Total Budget	\$0	\$2,560	\$7,970	\$10,530

Proposed second year LSTA amount: _____ Proposed third year LSTA amount: _____