OREGON STATE LIBRARY

Library Services and Technology Act
Grant Activities Report

(check one)
quarterly reports must be filed even if there is no activity in that quarter
___1st Quarter Report   ___ 3rd Quarter Report
___2nd Quarter Report   ___4th Quarter Report
__x_Final Report *(send e-copy to State Library)*

Project Name: Oregon Folklife Collections Access Project _____

Grant Project Number: 11-13-5A_____   Date Submitted: June 30, 2012___

Submitted By: Nathan Georgitis_____   Phone: 541-346-1852_____

1. Summarize the overall purpose of the grant project:

The purpose of the project is to improve public access to Oregon folklife collections in the Randall V. Mills Archives of Northwest Folklore and the Oregon Folklife Network, formerly the Oregon Folklife Program, through completion of three major activities: 1) Inventory and preservation survey of media materials; 2) Publication of findings aids and catalog records for collections in Northwest Digital Archives (NWDA), UO Libraries Catalog, and OCLC WorldCat; 3) Development of Northwest Folklife Digital Collection, managed by the UO Libraries and including content from collections and those of the Oregon Folklife Network.

2. Summarize the project results to date:

Outputs Summary – please report as appropriate depending upon your grant
(double click Word table to enter data- table can be altered to record appropriate outputs)

Actual # of people served this quarter	5	Actual # of people served to date	
# of programs /meetings /events	0	# of programs /meetings /events to date	
# of programs /meetings /events attendees	0	# of programs /meetings /events attendees	
Other ouput measure(s): *(please indicate)*		Other ouput measure(s) to date:	

Narrative summary:

The Archives of Northwest Folklore has completed or nearly completed most tasks relating to three major activities: 1) Inventory and preservation survey of media materials; 2) Publication of findings aids and catalog records for collections in Northwest Digital Archives (NWDA), UO Libraries Catalog, and OCLC WorldCat; 3) Development of Northwest Folklife Digital Collection.

3. Report on specific project objectives to date:

Objective: Preservation survey and inventory of media materials	% Progress / Results: 100% complete
Activity Summary: *(type below this table)*	

In a survey of its media collections, the archives collected item level information for 1029 sound recordings, 10022 sides and photographic prints, and 175 films and videotapes. The archives imported this data into an Archivists' Toolkit database containing collection level records with the goal of publishing rich and useful collection guides in the Northwest Digital Archives database, a popular tool for academic research with primary source materials in the region. As part of the survey, the archives separated and rehoused media previously stored in files and completed preservation assessments of all media by format. During this project, the archives worked with UO Libraries Image Services to complete preservation scanning of all 2497 slides in student fieldwork collections. Access copies of digital image files are now available on the research workstation in the archives and will be added to the Northwest Folklife Digital Collection.

Through this survey the archives greatly improved physical and intellectual control of its collections. This has allowed the archives improve access to University of Oregon students and faculty. The archives received 287 research visits from June 2011-May 2012. The faculty and students who used the improved database found it much easier to locate and peform research with collection containing media materials. The improved database will also allow the archives to increase access for researchers who discover collections through online finding aids or the digital collection.

Objective: Publication of findings aids and catalog records for collections in Northwest Digital Archives (NWDA), UO Libraries Catalog, and OCLC WorldCat	% Progress / Results: 100% complete
Activity Summary: *(type below this table)*	

The archives completed the online publication in NWDA of 2,811 finding aids for student folklore fieldwork collections documenting folklife in Oregon, the Pacific Northwest, and beyond.

http://nwda-db.orbiscascade.org/nwda-search/advanced.aspx
Search by institution: University of Oregon, Archives of Northwest Folklore

As part of this activity, the archives worked with the NWDA Program Manager to create a repository record for the Archives of Northwest Folklore in the NWDA database and add the

subject heading "Folklore and Folklife" to the NWDA Browsing Terms. In the process the archives identified improvements to NWDA tools and policies that will benefit the program and its members. By broadening the subject coverage of the NWDA database to include folklore and folklife, the archives made a modest contribution to academic research in the region.

In support of this objective, the archives applied for and received a repository code from OCLC, which will allow it to contribute catalog records for collections to OCLC WorldCat through the UO Libraries subscription. However, the archives did not complete the publication of catalog records to the UO Libraries Catalog and OCLC WorldCat during the grant period, primarily due to the time required to complete the publication of the finding aids and a delay in receiving an OCLC repository code. The archives will follow through on this activity in the coming months.

Objective: Development of Northwest Folklife Digital Collection	% Progress / Results: 90% complete
Activity Summary: *(type below this table)*	

The archives nearly completed the development of the Northwest Folklife Digital Collection, scanning 3105 slides from the Folk Art of the Oregon Country project records to add to the existing collection of 2904 images.

Northwest Folklife Digital Collection
http://oregondigital.org/digcol/folklore/

The archives applied subject headings from the American Folklore Society's Ethnographic Thesaurus and prepared metadata for import into the Archivists' Toolkit database and upload to the digital collection. The archives completed the publication of finding aid for the Folk Art of the Oregon Country project records in the NWDA database.

Folk Art of the Oregon Country project finding aid
http://nwda-db.orbiscascade.org/findaid/ark:/80444/xv11373

The publication of this finding aid, which links to the Northwest Folklife Digital Collection, is a significant achievement for the archives, as it makes this large and rich collection broadly discoverable and accessible to those interested in folk arts and artists in Oregon. The archives scheduled the upload of the remaining 3105 images and metadata to the Northwest Folklife Digital Collection with UO Libraries Digital Services Dept. for July 9, 2012.

Objective: Ancillary activities	% Progress / Results: 100% complete
Activity Summary: *(type below this table)*	

The archives also completed the following ancillary activities:

A) Publication of archives brochure

The archives completed the design and publication of 300 brochures for the Archives of Northwest Folklore. The archives will distribute these brochures around the campus and the state in the coming months.

B) Development of tools and procedures for use with Oregon Folklife Program collections,

The archives completed the development of tools, policies, and procedures relating inventory, assessment, and preservation of media materials, which it will put to use in the processing of the Oregon Fokllife Program collections in the coming year.

C) Contribution to American Folklore Society's National Folklore Archives Initiative

The archives used this project to contribute to the American Folklore Society's National Folklore Archives Initiative by beta testing metadata schema and controlled vocabularies and contributing collection descriptions to a national database that is in development.

4. Significant developments:

The archives encountered difficulties in paying the project evaluator in a timely fashion due to the complexities of the University of Oregon payroll system.