



OREGON FIRE CODE COMMITTEE  
Office of State Fire Marshal  
4760 Portland Rd  
Salem, OR 97305  
Mt. Hood Conference Room

## Meeting Minutes March 25, 2014

### MEMBERS PRESENT:

Pat Bigelow, Boring Fire	Valere Liljeflet, Clackamas Fire
Jeff Bond, Bend Fire	Alfredo Mendez, Marion Co. Fire District #
Jason Cane, OSFM	Shannon Miller, OSFM (phone)
John Caul, OSFM	David Mills, OSFM
George Crosiar, Stayton Fire	Ron Parvin, Silverton FD
Greg Davis, OSFM	Joe Ripp, Interface Engineering
Shawna Fenison, OSFM (For Mistie)	Paula Smith, Marion County FD #1
Alan Gerard, Springfield Dept of FLS	Joel Stein, Woodburn Fire
Al Good, ORFED	Michelle Stevens, OSFM
Keith Haggas, Eugene Fire	Jim Stewart, Salem Fire
Jay Hardwick, OSFM	Mike Trabue, Albany Fire
Ray Hubbell, Philomath F&R	Mark Wilson, Lebanon FD
Brian Huff, Jefferson Co FD#1	

- I. Call to Order: by John Caul at 9:36
- II. Introductions of new Codes Unity employee, Deputy David Mills.  
David Mills started with OSFM on March 3, 2014. He has background in design, building and fire. He is a graduate of Architect school and was an Inspector and Plan Examiner with the Reno Building Department. He most recently was a Captain of Fire Prevention with Reno Fire Department. David looks forward to working with the group and can be contacted by email: [david.mills@state.or.us](mailto:david.mills@state.or.us) or phone (503) 934-8204.
- III. Approval of [Agenda](#): no additions to the agenda.
- IV. Approval of Minutes: [January 2014 Minutes](#) were approved as written.
- V. Old Business:
  - a) Update of re-write of TA 11-09, Guidelines for Fairs, Trade Shows, etc. – Jim Stewart.  
The subcommittee will be meeting following the regularly scheduled OFCC meetings (a room at OSFM has been booked). Oregon Fair Association has been

contacted to participate. If anyone else is interested in participating contact Jim Stewart at [jstewart@cityofsalem.net](mailto:jstewart@cityofsalem.net)

## VI. New Business

### a) Harvest Festivals; OFC Appendix K – Paula Smith

Marion County adopted an ordinance requiring permit for over 500 participants, but has run into issues regarding mazes at Harvest Festivals. They have been using Appendix K as a guideline but have received push back from the farming community. After much discussion it was agreed to form a subcommittee to work on the issue. They will also work closely with the workgroup on Guidelines for Fairs, Trade Shows, etc that Jim Stewart is chairing. Joel, George, Shannon, Ron, Al and Alfredo agreed to participate. A recommendation was made to contact Oregon State Grange and members of the farming community to participate. The discussion led to additional discussion and reminders that this could become an issue for a future legislative session and to stay in contact with Mike Trabue. If other members are interested in participating, please contact Paula Smith at [PaulaS@mcf1.com](mailto:PaulaS@mcf1.com).

## VII. Misc.

The 2014 Oregon Fire Code is available from ICC ([www.iccsafe.org](http://www.iccsafe.org)) The Code will take effect on July 1, 2014 (new construction can choose which code to use until September 30, 2014; however they can't pick and choose, they must choose one or the other and utilize that code). OFMA will have a detailed announcement regarding Code Change Classes in the near future.

Building Codes Division is coordinating their Code Change Trainings you can sign up for their training on the BCD website. Classes are filling up quickly, so register as soon as possible. OBOA will be looking at specific trainings as David gets information he will forward to the group.

Jim Walker has been named Interim State Fire Marshal.

OSFM Fire and Life Safety Branch has recruitments in process for a second Codes Deputy, Supervising Deputy State Fire Marshal, and 2 Deputy State Fire Marshal's (one is for healthcare).

Building Codes Division will be hosting a series of roundtable discussions with fire service to foster relationships. The first one will be June 6<sup>th</sup> in Astoria. Mike is working to develop templates for SB 498 which requires building departments to have written agreements with the local fire authority regarding plan review input, etc. If you have agreements in place or would have recommendations, please contact Mike Trabue at [mike.trabue@cityofalbany.net](mailto:mike.trabue@cityofalbany.net)

George, David and John will be working with Facilities, Planning and Safety on Chapter 4 (related to SR).

VIII. Good of the Order

April 15<sup>th</sup> is the [NW Automatic Fire Alarm Symposium](#) (click to link).

Michelle shared that Joseph Feland has been hired as an Arson Detective to work out of the Roseburg Office

IX. Adjournment: Meeting adjourned at 10:28

Next regular meeting:

Tuesday April 22, 2014

Due to meeting room conflict this meeting will be held at:

DPSST

4190 Aumsville Highway, Salem

**Teleconference will not be available.**