

Columbia Emergency Planning Association

Meeting Minutes – March 1, 2011

Present:

Larry Lucas	OSP
Ray Murphy	US Power Squadron & ARES
Genell Grow	St. Helens Federal Credit Union
Brandi McCallister	St. Helens Federal Credit Union
Doug Greisen	Scappoose Police
Mike Greisen	Scappoose Fire
Steve Salle'	St. Helens Police
Loren Klepper	ARES/RACES
Joe Eerrante	CERT & ARES/RACES
Robbie Roberts	Northwest Natural Gas
Anne Parrott	Public Health
Aleea Sharp	DHS
Nancy Harwood	Citizens Corp. Council
Jay Tappan	Columbia River Fire & Rescue
Diane Dillard	Columbia River Fire & Rescue
Alicia Little	Dyno Nobel
Patrick Trapp	Port of St. Helens
Dave Hill	Columbia County Road Department
Jeff Dickerson	Columbia County Sheriff
Kelly Scott	American Red Cross
Steve Watson	911 Communications
Beth Santangelo	Armstrong World Industries
Al Pierce	ARES/RACES
Terry Wolfe	Oregon state Fire Marshal's office

Jay Tappan called the meeting to order. Conrad Forest Products will not be providing treats/door prizes. Welcome Genell and Brandi, who are guest speakers. Thanks to Brian Burrighat who saved the day and got us coffee/treats. Diane will reimburse fire department for this.

We did have our board meeting this morning – no quorum. The big thing coming up is Donkey Basketball on April 16. Buy tickets at the door. We need a small committee to work on some fundraising activities. RSVP to Steve Salle' if you will help.

Mike Greisen mentioned the business plan has to be done by May 1st.

Master Sgt. Larry Lucas will be retiring after 31 years – we hope to roast, toast at a future event.

Committee Reports

Executive Committee – haven't met for awhile

EHS – Ron Youngberg moving forward on the commodity flow study

Resource Dev. – Derek not here

Information management – Steve S. busy working on Donkey Basketball (April 16)
Finance – We got money – same as last month – will meet on April 5 at 9 a.m.
Program Committee – Diane reported we have CEPA topics for the rest of the year

AGENCY Reports –

Sacagawea – Diane noted that the pink hearts are selling like crazy. Great community business support.
Port of St. Helens – Patrick Trapp said they are plowing at airport, watching marina – lots of people interested in Columbia County. Invite you all to contact me at my office at the Port.
DHS – Seniors and People with Disability (SPD) just received their home “ready book” ---
Credit Union – nothing to report
NW Natural – Robbie Roberts - humming right along – lot of snow at Mist
Armstrong – almost made it almost one year without an incident, then had a recordable. We have 96 accident-free days under our belt.
Scappoose Police – nothing out of ordinary
Public Health – working on CRI exercise in June and full scale exercise in July at Dyno Nobel. MRC the volunteer group is growing – need to write new policies and procedures.
Scappoose Fire – call rate is up.
Steve Salle’ – waiting to see how many staff he might lose – they have 19 positions. Was instructed to hold off hiring as they only have 18, plus another officer has given notice that he may be moving on.
JOE – CERT group still active – standing by to assist
ARES/RACES group completed home project – gun that shoots tennis balls with a string – so you can string equipment
Dyno Nobel – our corporation has decided we will go paperless – using technology. Tomorrow we are working on the emergency response drill. Weather has not affected our production.
Nancy – waiting on the federal government to see what they are going to do – Foster
Grandparents/RSVP – another program we are going to start....we’ve done brownfields, mediation and now working on a program for Veteran’s. Discussing this with commissioners and agency on aging. There are 11,000 veterans in this community who are not being served. Diane said Rep. Witt was really happy to hear this.
Jeff Dickerson – we’re growing our volunteer program – VIPS (Volunteers in Police Service) one of our projects to help seniors who are victims. Need some trained volunteers. He also noted we are heading for a levy election in the May election. He will do public presentations.
Terry Wolfe – OSFM – update at the Fire Marshal’s office – this directly affects LEPC’s and their membership. Community Right-to-Know began in 1985 – assessed fee on facilities that have large amounts of hazardous substances. In 1994 OSFM increased their fees. After ’94 we went through identifying more facilities – we are now in a situation where facilities have topped out and expenses are catching up. We are needing to put in a fee increase. This e-mail tells about budget hearings. If we don’t get the fee increase – PATA goes away. Need to give you folks a heads up. Look it over closely. OSFM’s office is working on their report – so the second document is what I submitted. We are going to have 9 LEPC’s up and running and now I am in a position to say we won’t be able to help you. It is a bad situation and feel you guys need to know as soon as possible. Get your business plan submitted and so I can get funds locked in. Special thanks to Terry for all his help in the past. Steve S. said we need to schedule a special board meeting ASAP to discuss the potential impacts on CEPA.
Kelly – ARC – when I started with Red Cross I had 10 people in my office now we are down to 3. Still providing assistance....responded to an apartment fire in Scappoose. Umatilla stockpile program being downsized – getting lots of MRE’s. Opened emergency warming center. Had a 36 unit apartment fire.

Dave Hill – 10” of heavy wet snow in the hill – trees and power lines down – several roads are closed. Need power company to get there before we can begin work. If we get a big heavy rain – could the beginning of more mudslides.

AI – attended a couple of meetings this month – planning committee for five counties of District 1 trying to improve communications between intra and inter-county.

OSP – Larry – chasing around cars sliding off into ditches. Slide yesterday at MP 38 – pickup drove right into the middle of it. March 4th – 3 p.m. is the kick-off for the Hwy 30 Safety Corridor – Warren Grocery Store.

Guest speakers – Genell Grow and Brandi McCallister

SHCFCU Contingency Plan – Disaster Preparedness.

History – in business since 1938 – originally starting out serving St. Helens Pulp and Paper and Jait Company. Federally insured. Field of membership has grown to include all of Columbia County or Sauvie Island, Oregon...anyone who lives, works, worship – we have 15,000 members, 3 branches, \$160 million assets. We are 19 out of 84 credit unions in the State. Board of directors are all volunteers. Goal is to have the operation up and running 48 hours after a disaster.

Need to minimize the effects of the disaster and to recover lost data – ensure safety of member’s account. Provide off-site backup and associated tasks. Identified critical needs and assessed essential applications.

Disaster Recovery Team who developed a Communications Plan. We do about 47,000 transactions and ATM is about 20%. If there is no power, can you still access ATM machines. It is critical that we can communicate with CEPA members – we all have cell phones from different providers. We also have alternate sites. We have shared branching so you can go to other credit unions and do business. We store data in another location -- in fact, more than one location. We have hot and cold sites. SHCFCU has two fully functional mobile/branch vehicles that are based in Portland which will come to Columbia County should our branches become inoperable.

We backup the data every night and take it to a fire-proof vault. If it is decided that SHCFCU facilities will be uninhabitable for a short time, they will notify the designated Hot Site and bring in mobile operations. Schematic drawings show existing cable locations and communications and electrical lines is on file.

They also have disaster and first aid supplies on hand. Each employee has their own disaster kit. We also have evacuation schematics. The plan is tested and updated at 12-month intervals. We rely on our community connections and networking with all of you.

I feel really confident and safe living in this community with all of you to respond and we rely on you. We are very proactive and remain vigilant and communicate with our employees. Thanks for all you do.

Next meeting is April 5 – guest speakers Derek White & Renate Rudolph on the Homeland Security Emergency Management Commission. GP Wauna is providing treats and door prizes.