

Local Emergency Planning Committee (LEPC) Meeting  
October 14, 2015

Those in attendance: Pete Kimbrel, Denny Austin, Tracy Powell, Lisa Gogal, Rob Bullock, Terry Wolfe, Rick Long, Shirley Counts, Monte Bryan, Wayne Stinson, Kevin Herskovitz, Jackie Higdon, Diana Knous, Mark Rogers, Andy Hatfield, Stephen Lusch, Brigid Kennaday, Jeremy Stoffal, Tony DiMare, Barry Smith, Wendi Stinnett, Jim Berggreen

Meeting began at 12:01pm in the Douglas County Courthouse room 310.

Pete Kimbrel opened the meeting with discussion on the requirements for forming a local LEPC. The State of Oregon, under Federal Statute, elected to divide LEPCs by counties. The focus of this meeting will be to elect officers for the Douglas County LEPC. The group agreed to tie quarterly LEPC meetings to the Douglas County Safety Association meetings.

The group discussed the main purpose of the LEPC is to compile Emergency Action Plan information of local businesses and provide that information to first responders.

The group elected Pete Kimbrel, Chair; Rick Long, Co-Chair; Tracy Powell, Secretary.

The group agreed to bring a comprehensive list of chemicals housed at their facilities. Peter will send an email reminder/request.

Terry Wolfe shared some information about the role of the committee. He explained the DC EHS LEPC Planning Report, which is basically a demographic of facilities. Terry led the group through the information gathering process. There are grant funds available for use in hiring a contractor to collect data necessary for the report. He passed around a template that is available for use that reflects a comprehensive list of the information that is needed.

Wayne asked about the flow of funds. Terry shared the state pays expenses, then is reimbursed by the federal government.

Terry shared there is a list of those in the industry who should be in attendance at this meeting, expressing it is in their best interest to participate. Terry discussed cell tower bunker batteries, most contacts for those facilities are out of state.

Hazardous Materials/Substance Survey, generates a list of participants. Participants are defined as the facility itself and those adjacent facilities that are at-risk of exposure are participants.

Wayne asked about the timeline for the grant process. Terry shared the grant application opens in January, and there is a 30-45 day turnaround. The State gets a notification of award in September, and after intergovernmental agreements are completed, grant funds are paid in November or December. A contractor would then be hired in January to assist with information gathering. Wayne volunteered to work with Terry on applying for the grant, and will assist with finding a list of contractors who have done this type of work for the government before to bring to the group for selection. Wayne expressed his willingness to do the leg work, but not the whole project. Terry recommended contracting out the leg work/interviewing piece. Wayne will bring grant information to the November meeting.

Rick Long offered to be the primary e-mail contact for Terry to send documents/templates with and he will forward to the group.

Terry described the LEPC membership application process, stating applicants are not vetted through the state. If a member of the public would like to complete an application and join, they can.

Next meeting is November 18, 2015, in room 310, DC Courthouse. Meeting adjourned at 12:47pm.