

## LEPC Minutes

February 26, 2014 at Toledo Fire Department

The meeting was called to order at 10:00 and adjourned at 12:00.

### **1. Introductions**

**3. Minutes:** Motion by Petrick, seconded by Penter to accept minutes, passed unanimously.

### **4. Review of Goals and Expectations:**

Revisited the meaning of the first goal to develop a response plan. See discussion below.

The expectation to determine mandates for LEPC attendance is complete, with letters of invitation to EHS facilities who have not been to recent meetings.

### **5. Discussion:**

Revisited and clarified the goal of developing an EPCRA-compliant response plan. The LEPC 9 Planning Element information should be included as appendices to the County HAZMAT annex in the County Emergency Plan. For LEPC's purposes, the planning district is the county although other LEPCs may be multi-county. Demaris provided a draft of the county HazMat Annex update prepared by the consultant. Roberts encouraged optimism that once the initial work is done, LEPC participation becomes easier.

Wolfe and others discussed and clarified that the LEPC provides the planning element information, much of which is based on the facility emergency plans. OSHA has responsibility for quantity and quality of the content and for enforcement related to facility plans. Fire departments and other response agencies may use components of the County Emergency Plan information to develop their own response plans for emergencies in facilities. Likewise, fire departments may pursue communications and planning partnerships with facilities, outside the LEPC mandate or authority. Generally, facility plans will be to evacuate or to have an internal emergency response. Fire departments may assist or partner with internal responders. The County plan is an "all hazards" plan with facility information as appendices to the HazMat Annex. Plans contain worst case scenarios envisioned by the facility personnel. Additional situation information will also be included, such as commercial shipments of HAZMAT through the county. Wolfe offered CDs of the Commodity Flow Study data to all who ask, noting the file is too big for practical on-line access. Other optional opportunities may exist to bring value to LEPC participants, for example through partnering on community education.

Demaris noted that initial response will generally be by Fire Departments, the County EOC is not activated until requested.

Baker, Wolfe and others discussed adding training and exercise information to the plan as per the requirements of the 9 Planning Elements of EPCRA. It was suggested that there be a call out for annual information updates, but it is not clear who that would come from.

**6. Action Items:**

Searle: Distribute previous information to participants at today's meeting who have not received them.

Ewing/Searle: Distribute previous plan to members

Wolfe: Distribute Commodity Flow Survey to those who request it.

Ewing: Review HAZX 2012 information.

**Next Meeting:** March 26, 2014 at Toledo Fire, 10:00.