

LEPC Minutes

October 23, 2013 at Toledo Fire Department

1. Review from last meeting

Materials are going through our communities as well as being at fixed sites

The committee represents pooled resources

Need to be able to integrate and mitigate

The Oregon State Fire Marshal's office has the materials location list

Need to protect proprietary information and use it responsibly

Members want assistance understanding and complying with regulatory requirements, including if a facility changes operations

How to keep information up to date and accessible to those who need it

Community transparency and realistic understanding of risk

Build relationships and trust within LEPC

Non-compliance risks fines (EPA, OSHA) and civil suits

2. Discussion

How do we identify new generators? Wolfe: a facility may initiate reporting, fire departments or other agencies may educate generators on inspections or other visits, OSFM might get referrals

Cultural drift: we need to continuously correct

Need to review expectations and responsibilities, including members who are non-EHS but reportable. Other facilities can be invited based on materials or processes. The main requirement is to build the Emergency Plan

How to not lose momentum: Ewing: make sure meetings are productive

- Build trust
- collect and share information
- Preplan
- Establish oversight
- Fast response, relief or second tier response
- Become response-ready
- navigate regulations

- Emergency and responder safety
- Community awareness

Additions to list:

- Get more contact info
- Doodle poll?
- Develop resourcesw/ share information e.g. site info to mutual aid agencies
- Other potential LEPC activities: Kanareff- focus on core responsibilities first and do them well.

Question: Required LEPC participation? Law requires "participation" in the emergency planning process. EPA can sanction facilities for non-compliance. Ewing: wants more than the minimum participation (1 mtg/ yr plus some level of planning and communication.) Develop something of value to the community and participants. Participate at the level the group agrees to, e.g. monthly at this time, perhaps quarterly in the future. Make the LEPC work. Wolfe: The 9 planning elements of the HAZMAT annex to the emergency plan require information from the facilities. The last LEPC intended to integrate facility and responder plans. Now the emphasis is on building plans rather than just reviewing them. Facilities will contribute their information needed to make the plan.

Question: is preparing the LEPC plan a big expectation not on the list? Is LEPC one plan for the whole county? Wolfe: Yes- incorporating information from all facilities, generally in the form of appendices to the Emergency Plan, e.g. the HAZMAT appendix. In Oregon, the FSMO handles federal reporting for the facilities that do Community Right to Know.

Question: How to attract participation? Ewing: Effective communication. Petrick: some chemical sites are obvious a.g. gasoline at a gas station. What we need to understand is potential incidents and responses. Baker: facility's internal response plan- is it communicated to responders? Develop a county-wide list of EHS sites- responders prepare to respond and get a copy of the internal response plan.

Discussion: Need to know response inventory and capabilities, and to exercise response plans in a way that determines whether plans are accurate and adequate.

Question: Is response inventory part of the plan? Wolfe: Yes

Question: When is this shared with other jurisdictions e.g. commissioners, mayors. Wolfe: the County Emergency Manager is responsible for the plan including the HAZMAT annex (as well as plans for other incident types e.g. floods.)

Question: Should the group notify government leadership that LEPC is re-energized and acting on this? Discussion- this is covered to some extent by their representation on the LEPC.

Question: What public meeting notice is required? Wolfe: notice is posted on SFMO website.

Action Items

Ewing

Get the EHS list for the county.

Distribute the template and guidance

Distribute the Emergency Plan

Redistribute expectation list

Report back on public meeting law notice requirements

Ewing/ Searle- Add county commissioners and county attorney to the distribution list and provide them information about what the LEPC is.

All

Review EHS list at next meeting.

Still need more contact information for additional LEPC participants.

Prioritize expectation list items and return.

Next Meeting: December 4 at Toledo Fire. This meeting is in lieu of the regular November AND December meetings, considering holiday schedules. The group will start working on ideas, priorities, objectives.