

Morrow County Local Emergency Planning Committee Meeting

Port of Morrow building, 2 Marine Drive, Boardman, Oregon

October 20, 2009

Present: Jerry Johnson, **Boardman City Council**; Marc Rogelstad, Suzanne Gray, **Boardman Fire**; Dave Winters, John Zeiler, **City of Boardman**; David DeMayo, **City of Heppner**; Kevin Gilbertson, **Columbia Improvement District**; Dave Nevin, Mike Carrow, **ConAgra**; Ronald 'Chris' Greenhill, **Dept. Homeland Security**; Karl Ostheller, **Ione School District**; Bill Langley, **McKinstry Reclaim**; Michael White, **Morrow Cold Storage**; Maureen Roxbury, **Morrow Co. Emerg. Mgmt.**; Mike Rogers, **Oregon Potato**; Bill Brauer, **Office of State Fire Marshal**; Michael Runyon, **Pacific NW Motor Park**; Dan Turley, Jeff McCauley, Mike Garrett, **PGE**; Elizabeth Morris, Robert Schilling, **RDO-Calbee Foods**; Bill Dean, **River Point Farms**

Call to Order: 10:02 am

- A. Minutes from the August 18, 2009 meeting read by Jerry Johnson
 - a. Motion to accept minutes from previous meeting as read made by Dave Winters.
 - b. Motion seconded by John Zeiler.
 - c. Motion carried unanimously
- B. Correspondence
 - a. Jerry Johnson attended League of Oregon Cities conference.
 - b. Office of State Fire Marshal Hazardous Materials Training grant review attended by Jerry Johnson
 - c. Michael Runyon promoted CAMEO suite class attendance.
 - d. Annual CSEPP drill slated for May 19, 2010
 - e. Hermiston natural gas line exercise discussed
- C. Guest speaker introduced
 - a. Bill Brauer - Community Planning Coordinator, Office of State Fire Marshal
- D. Round Table Discussion: Establish Membership Subcommittees
 - a. Each subcommittee chair determines meeting dates, frequency and length
 - b. Information Coordination Committee
 - i. Assist Information Coordinator with dissemination of information
 - ii. Secure member applications
 - iii. Maureen Roxbury agreed to be on subcommittee
 - iv. Billie Jean Morris & Travis Hyder considered for subcommittee
 - c. Planning Committee
 - i. Assist member facilities develop & revise Emergency Operations Plans
 - ii. Participate in development of an alternate Emergency Operation Center
 - iii. Members of subcommittee include David DeMayo, Bill Langley, Michael Runyon, Michael White, Dave Nevin, Joe Chamberlin, Jim McAllister and Dave Marsing. Bill Brauer is informational resource

- d. Training Committee
 - i. Conduct Training Needs Assessments for facilities with completed Emergency Action Plan.
 - ii. Members include Michael Runyon, Mike Carrow, Dave Winters, Zack Barresse and Adam Cole.
- e. Emergency Response Supervisors
 - i. Sherriff's Office, Boardman Police, Boardman Fire, Irrigon Fire, Morrow County Emergency Management
- E. Group discussion and documents review
 - a. Comments and revisions to draft constitution & by-laws may be submitted to Dan Turley, Don Kennedy and Jerry Johnson
 - i. Upon adoption of constitution, strategic plan can be developed.
 - 1. Review of all current emergency plans of facilities
 - b. Phase 1 of Community Capability Assessment distributed and discussed
 - c. Bill Brauer provided updated LEPC materials - pens, notepads, binders
 - d. Questions or Comments
 - i. Ronald 'Chris' Greenwald with Department of Homeland Security
 - 1. Attending LEPC meetings in northwest (FEMA region 10)
 - ii. Kristi Johnson-Wheeler via Maureen Roxbury
 - 1. A surge in illness, no seasonal flu shots available and only 300 H1N1 vaccinations with county health department
- F. Adjourn 11:50 am

Next meeting scheduled for January 19, 2010 at 10:00 am

Previous meeting agendas and meetings are on the OSFM website at the following link:
http://www.oregon.gov/OSP/SFM/Local_LEPC_Information.shtml#Morrow_County_LEPC