

Morrow County Local Emergency Planning Committee

Port of Morrow building, 2 Marine Drive, Boardman, Oregon

June 2, 2009

Call to Order: 10:08 am

Present: Jerry Johnson, **Boardman City Council**; Cindy Burright, **Boardman Foods**; Suzanne Gray, **Boardman Fire**; John Zeiler, **City of Boardman**; Rod Moore, Joy Harris, **Collins Co.**; Dave Nevin, Joe Chamberlin, **ConAgra Foods**; Larry Burns, **Irrigon Fire**; Renee Yocom, **Morrow Co. Fair**; Casey Beard, Maureen Roxbury, **Morrow Co. Emerg. Mgmt.**; Kristi Wheeler-Johnson, **Morrow Co. Health Dept.**; Trent Harrison, **Morrow Co. Grain Growers**; Steve Myren, **Morrow Co. Sheriff's Office**; Mike Rogers, **Oregon Potato**; Charlene Henry, **Pacific Ethanol Columbia**; Michael Runyon, **Pacific NW Motor Park**; Ted Lieurance, **Park and Recreation**; Gary Weidinger, Jeff McCauley **PGE**; Ron Lindsey, **RDO-Calbee Foods**; Justin Schumacher, **Oregon DHS, Public Health Division**

Call to Order by Chairman Johnson at 10:08 am

Introductions and Round Table Discussion

Each member to provide the following information.

1. Who you are.
2. Your responsibility in your organization.
3. Why you are here at the Morrow County LEPC meeting.

Jerry Johnson is the Chairman of this LEPC, BRFPD Director & Boardman City Councilman. He has 30 years working with Bend Fire specializing in Hazardous Materials. He is a three year Boardman taxpayer/retiree who would like to help develop a plan for mass casualty in the area.

Cindy Burright works as Safety representative for Boardman Foods. She expects drills and practical knowledge at her work site. Another goal is to be familiar with the first responders of the area.

Justin Schumacher works for Oregon Health Department as regional (Pendleton) liaison for emergency management. He is new to Oregon and is working with Morrow County Health Department to assess needs of the area.

Kristi Wheeler-Johnson contracts for Morrow County Health Department from Baker City. She has worked with public health preparedness for 7 years and is becoming familiar with the Emergency Operations Center in Heppner, OR.

Gary Weidinger works with PGE at Coyote Springs and is a Walla Walla, WA resident. Observes LEPC as a benefit to all where developing emergency plans and sorting out communication issues occurs. He expects developing plans for hazardous material emergency, confined space rescue plans and similar issues.

Larry Burns is the Irrigon Fire Chief and retired after 30 years fire service in the federal government. He works hand in hand with Marc Rogelstad, Fire Chief of Boardman Fire. He would like to enhance education of Irrigon residents regarding emergency plans for facilities and community.

Casey Beard is the Morrow County Emergency Management Director. He expects LEPC input for affordable and usable legacy system as CSEPP is phased out. He also would like to develop a reliable way to notify businesses especially with new industry booming. His focus is on sustained capability in communities especially in regard to transportation and power requirements.

Maureen Roxbury is the Public Information Officer for the Morrow County Emergency Management office.

Mike Rogers works with Oregon Potato as Maintenance Manager. He attends for further education regarding hazardous materials used in his facility.

Steve Myren is the Morrow County Undersheriff with 30 employees reporting to him. He has 24 years of Fire/EMS experience and spent six years developing the medical protocol for CSEPP for the state. He is also on a Federal Disaster Response team and worked at ground zero.

John Zeiler is the Boardman Police Chief and has 27 years of law enforcement service. His main responsibility in an emergency is evacuation and traffic control. He would like to address points in the city's emergency plan regarding other agencies.

Renee Yocom works with the Morrow County Fairgrounds for the past seven years. Further development of the emergency plan for over 4,000 fair attendees is her goal.

Charlene Henry has been with Pacific Ethanol for over two years. Her responsibilities include working with the Coast Guard, Bureau of Explosions, EPA. She coordinates security and compliance of these sometimes conflicting agencies in order that the PEC employees go home safe after every shift.

Ron Lindsey is the Maintenance Manager with RDO Calbee Foods for two years. His goal is to further develop his facilities safety plan by updating internal contacts and developing links within his area.

Suzanne Gray has worked with Boardman Rural Fire District (BRFPD) for the last three years as Volunteer Resource Coordinator and has been the Information Coordinator for this LEPC. She grew up in Boardman and values communication between industry, first responders and residents of the community for safety and better quality of life.

Ted Lieurance is the director of the Boardman Parks and Recreation District. His main concern is evacuation of several thousand people from the campground and marina park

in case of an emergency. His main question is how to equip himself and employees with safety measures.

Trent Harrison works with Morrow County Grain Growers and resides in Wasco, OR. He covers seven counties and deals with the shifting priorities of Homeland Security and TSA. Delivering and shipping fertilizer and propane demands he resolve conflicting regulations from various governmental agencies.

Dave Nevins has been with ConAgra Foods for 32 years and currently works as Energy Environmental Manager. His previous positions have included Administrative Services, Human Resources and Environmental Control. Concerns include hazardous materials storage and employee & community safety plans. He would like to develop confined space rescue team. This interest was in place prior to the accident at the Boardman plant.

Joe Chamberlin has worked four and a half years with ConAgra. His main responsibilities include refrigeration utility and PSM program audit for community safety. He works closely with Dave Nevins and agrees that a confined space program needs to be developed.

Michael Runyon is a manager and architect with Pacific Northwest Motorsports. His concern is emergency plans for events. He discussed and distributed PNM emergency policy. A goal of handling traffic on event days has begun with Dept. of Transportation discussions. Electricity supply is another factor his organization. He has interest in public health issues and sustainable projects such as wastewater treatment.

Jeff McCauley is a technician with PGE at the Coyote Springs site working closely with Mike Garrett of PGE Coal Fire plant. He has experience with the Boardman Fire Department, holding several positions currently as Captain at Station 1. He has been a first responder to several large scale emergencies in the Boardman area. He stresses preparation now for future events.

Rod Moore works for Collins Company at the saw mill. His expectation from this LEPC is a confined space/high angle rescue plan. He has been in the paper industry for 32 years.

Joy Harris is the Human Resource and Safety Office with Collins Company. She has chemical nuclear industry experience from Washington State. She is looking for information on confined space programs. Her goals are to keep company and community safe.

Jerry Johnson summarized expectations for the Morrow County LEPC.

1. Comply with state & federal mandates
 - a. re:annual reports of hazardous materials.
2. Reducing liabilities by creating a safe work place for employees
3. Share information with neighbors, first responders & law enforcement
4. Knowledge of substances/practices used in work place

Organizational Discussion

Officers of Morrow County Local Emergency Planning Committee

Chairperson ~ Jerry Johnson

Vice-Chair ~ Don Kennedy

Information Coordinator/Secretary ~ Suzanne Gray

Morrow County LEPC was created for reporting hazardous commodities in Morrow County to the Office of the State Fire Marshal. In addition, the LEPC provides a forum for facilities to have basic emergency plans reviewed with annual deadlines for updating contact lists.

It is resolved that Morrow County Local Emergency Planning Committee meetings will occur on the third Tuesday of every other month. Subcommittee meetings will convene at their own schedule.

Current Priorities

1. Development of Strategic Plan / Goals for LEPC
 - a. Form Subcommittees
 - i. Develop Morrow County LEPC bi-laws and constitution
 1. creates eligibility to receive grants
 2. view toolkit online via Office of State Fire Marshal website
 3. Strategic plans and goals to be delineated
 - ii. Training
 1. Office of the State Fire Marshal listing online and field trainers
 2. Identify trainings needed at facilities
 - a. Mass casualty incident exercise
 - i. Annual CSEPP exercise
 - ii. Railroad emergency exercise for City of Boardman
 1. DEQ, ODOT, Railroad, Hermiston HazMat Team, Red Cross contacts
 - b. Food industry risks
 - i. Bioterrorism
 - ii. Outbreaks of communicable disease or bacteria
 - iii. Emergency Plans Review
 1. Review and sign off on co-facility emergency plan
 2. Clear communication with emergency responders
 3. Oregon OSHA compliance office contact
 - a. Facility is responsible and therefore liable
 2. Create an All Hazard Emergency Plan for all member facilities.

- a. Compliance with state & federal mandates for ALL emergencies
 - b. Review provisions for plans
 - i. Who to contact, responsibilities of employees, shared contacts
 - ii. Satisfied response plans are up to date
 - 1. contact number lists
 - 2. shared information with emergency responders?
 - iii. Review emergency response plans
 - 1. Does the facility have a working plan with a Quick Response Team?
 - 2. How many of the emergency plans state “dial 911”?
 - a. Steve Myen discussed law enforcement response to work place violence
 - 3. What needs to be in place for emergency plan development?
 - c. Confined Space plans
3. Complete LEPC Community Capability Assessment - Phase I
 - a. Questionnaire and explanation packet for each facility provided
 - b. Answer only the questions that apply to individual facility
 - c. Due at next LEPC meeting 8-18-09 10:00 am.
 - d. ConAgra has parts I & II completed

Member comments and concerns:

Two articles presented

‘Rural Oregon area boasts a top evacuation system’, The Oregonian 5-16-09

‘LEPC takes collaborative approach to disaster planning’, Newton Daily News, 4-17-09

Morrow County Health Department is conducting two large clinics in the fall of 2009.

Kristi Johnson-Wheeler is looking for 20 volunteers to assist the Health Dept

Morrow Co. Health Dept will train volunteers

E-mail Kristi Wheeler-Johnson with any potential volunteer information.

Meeting adjourned 11:57 am

If you would like to review previous meeting agendas and meetings you will find them on the OSFM website at the following link:

http://www.oregon.gov/OSP/SFM/Local_LEPC_Information.shtml#Morrow_County_LEPC