

Morrow County Local Emergency Planning Committee
Port of Morrow Building, 2 Marine Dr. Boardman, Oregon
July 17, 2012

Attendees 17

Good Standing Facilities: 12

Dave Winters, **City of Boardman**; Mindy Binder, **Columbia River Community Health Services**; David Hodges, **Columbia River Processing**; Yvette Medelez, **ConAgra Foods**; Renee Yocom, **Morrow County Fair** Mike Garrett, Jeff McCauley; **PGE** Bill Langley, **Reclaim**; Don Kennedy, Tina Livingston, **Watts Brothers – ConAgra Foods**; Elizabeth Morris, **Calbee North America**; Connie McElreth, **Simmons Insurance Group**; Kristi Wheeler, **Morrow County Health Dept**; Sue Otjen, Donna Disch, **State Fire Marshall**.

Meeting called to order at 10:05 am.

A. Don Kennedy made motion to approve minutes from May 15, 2012 LEPC meeting. Dave Hodges seconded the motion. All were in favor; none were opposed.

B. New members introduced:

- Dirk Dirksen- Morrow County School District
- Mark Rotter- Portland General Electric *Both have completed membership applications*

Membership applications are available as the last page of the Bylaws & Constitution of this group at the following link.

http://www.oregon.gov/OSP/SFM/docs/LEPC/Morrow_Co_LEPC_Bylaw_Constitution_11_18_10_rev2.pdf

Please complete the form 1) send it **electronically to the Information Coordinator** or 2) bring a **print out** to the next LEPC meeting. The Oregon Office of the State Fire Marshal website has several resources for this committee including contact information for current officers of local committees. http://www.oregon.gov/OSP/SFM/Local_Emergency_Planning_Committees.shtml

C. Chair report. *Follow up on back log agendas*

1) *Outstanding application forms. (May 2012 topic)*

- a) At this time, only 1 outstanding form to be resolved. Don Kennedy will see to that getting completed.
- b) A review of all membership application will be needed to confirm compliance.

2) *Emergency contact numbers follow up for facility (Mar, 2012 topic)*

- a) **Don Kennedy**- Emergency contact numbers have not been submitted to the committee. The current list was passed around the committee in order to update missing information. Once complete, the list will be circulated for final approval.
- b) **Don Kennedy**- pointed out that the LW ammonia spill propelled controversy when it was thought that there was no attempt (on their behalf of LW) however, after further research, it was determined that LW really did contact the Morrow business during the incident, however, a significant number of contact information was not updated.
- c) **Kristi Wheeler-Johnson**- has conducted additional research regarding the implementation of an Emergency Alert System that will have automatic calling capabilities as well as email notifications in the event of an emergency. This system is an innovative method to alert the county, as well as a method that has not yet been implemented in other counties. Kristi offered to help implement the system.
- d) **Don Kennedy**- asked Kristi to send out a bullet list (to Don Kennedy and Dan Turley) of the requirements needed to implement the system.

3) *Emergency management book for distribution (May, 2012)*

- a) New Books are out and have been distributed to a few businesses, but the majority will be delivered within the next weeks.

4) *Facility posting for volunteer firefighters. (Mar. 2012)*

- a) **Don Kennedy**- discussed the need to modify employee schedules in order to facilitate time for volunteers. Don Kennedy suggested that the attending businesses post "Morrow County Volunteer Sign Up" in order to assess the current interest in becoming volunteers. Our support as a committee may or may not help the search and we would touch base
- b) **Mike Garrett**- mentioned that PGE sent out an email to their employees in order spark interest in the possibility of volunteering, but the general consensus was that the time needed to volunteer was high. However, an alternate method of training (perhaps at the businesses) which would facilitate training possibilities.
- c) **Don Kennedy** also suggested that the businesses post a sign-up sheet next to the posting in order to gauge the interest level.

5) *Hazardous Material Emergency Preparedness Grant- HMEP*

- a) **Don Kennedy**- attended his seconded HMEP meeting in Salem, Oregon. There were a number of LEPCs that applied for the grant money- the deadline for grant applicant is in February/March 2013. Don suggested that a list be generated and brought to the next meeting in order to set up the criteria necessary to meet the requirements to obtain the fund money.
- b) Sue Otjen- mentioned that the money is mostly geared towards first responders.

6) *Upcoming training available.*

- a) Enhanced Threat & Risk Training-MGT 315. October 10, 21012 in Portland, Oregon. Contact: Kelly Jo Craigmiles (503) 378-2911-x-22246

D New Business

- 1) Near Misses/ Lesson Learned-
 - a) **Mike Garrett**- recently witnessed contractors without fall protection. As well as need on general safety awareness training on "wear and tear"
 - b) **Don Kennedy**- learned that the Electrical Co-op utility has not been trained in Arch Flash.
- 2) **Kristi Wheeler-Johnson**- reminded the committee that West Nile Virus is more prominent during the latter part of the summer and early Fall. Pertussis is also highly prominent in our area-
 - a) 248- Confirmed Cases- May 21, 2012
 - b) 509- Confirmed Cases- July 16, 2012
 - c) Kristi cautioned the committee that the numbers are only diagnosed cases. Protect yourself and your family. Immunizations are of high importance and this problem will not go away. Booster shots are necessary every ten years. Pertussis in Oregon- web search will generate updated figures. Kristi will send it out the group.

E Subcommittee update report:

Review current subcommittee chairs -HOLD UNTIL NEXT MEETING- Dan Turley's attendance is necessary.

- 1) Planning- James McAllister
- 2) Information / Membership- Travis Hyder
- 3) Training- Dave Winters- Zach Bararese
- 4) Emergency Response- Loren Deiter
- 5) Confined Space- Mike Garrett

Next meeting: September 18, 2012 10am in the Wells Springs Room at the Port of Morrow Building