

**Morrow County Local Emergency Planning Committee**  
**Port of Morrow Building, 2 Marine Dr. Boardman, Oregon**  
**January 20, 2015**

**Meeting Minutes**

***In attendance:*** Amazon-Bruce Hurley, James Reid, Andrew Ceroni; Boardman Rural Fire District-Marty Broadbent; Calbee North America-Liz Morris; City of Boardman-Rick Stokoe; ConAgra Foods (potato)-Dave Nevin, Warren Staples, Darren Cochran, Chris Bingham; Morrow Cold Storage-Lani Bass; Morrow County Health Department-Kristi Wheeler-Johnson; Morrow County School District-Joel Chavez; Morrow County VA Clinic-Michael Runyon, Kelly Holland; Morrow Cold Storage, Lani Bass; PGE-Coyote Springs-Dan Turley; PGE-Boardman-Mike Garrett; Port of Morrow-Kevin Gilbertson; River Point Farms-Tom Rausch; Watts Brothers Packaging-Don Kennedy; State Fire Marshall's office-Terry Wolfe; National Weather Service-Vincent Papol; Morrow County ARES-Don Drayton; ZeaChem-Peter M. Wilhelm.

**10:05am** ~ Called the meeting to Order:

- A. Review and approve the September 16, 2014 meeting minutes:  
**Marty B. made motion to approve, Don Kennedy seconded, all in favor, none opposed.**
- B. Review any 'Lessons Learned', any information to share with committee members that could help others improve safety and/or communication within our group and/or the community.
- **Mike Garrett shared that they have been using a company call Moot Smart out of Portland to help with training to prevent soft tissue injuries. Training includes leverage, ergonomics and being closing to the work you are doing. 2013 to 2014 soft tissue injuries have had a significant drop. He has the contact information if any members are interested in their service.**
  - **Mike Garrett is contacting OR-OSHA to see if they can come out to talk to us (LEPC) about Confined Space entry rules – new rules coming out.**
  - **Reminder that the GOSH Safety Conference is coming up the second week in March 2015. You can choose your classes you wish to take and attend 1, 2 or all 4 days. Enrollment forms are on the OSHA Website.**
  - **The Ebola preparedness meeting pamphlets are available and training has been completed by the Health Department. The present concern is Flu. It is very contagious and care must be taken during the first couple of days when it is the worst. Watch carefully for dehydration. Children and the elderly are at the most risk.**
  - **Discussed the recent outbreak of measles that seemed to center from Disneyland in California. Discussed the need for immunizations.**
  - **Confined Space rules will probably be available on line very soon.**
- C. Subcommittees Reports:
1. Information & Emergency Response – Travis Hyder – **nothing new**  
Review actions in the previous Minutes
  2. Training –Mike Garrett  
Begin preparation of Hazardous Materials Emergency Preparedness Grant application for consultant support to develop emergency response plan next year.  
**We are going to submit a grant to get some help working on the LEPC Emergency Response Plan. Pat Hart, retired fire chief from Hermiston is working with Umatilla**

**LEPC. Steve Myron, MC Undersheriff, has our LEPC Draft Emergency Response Plan. We are hoping to have Pat Hart contract with us to help us with our plan following his work on the Umatilla plan in conjunction with Steve and help from the group as needed.**

D. Old Business

**We are still working to contact the entities listed here to get their plans into us.**

- Ask for Emergency Response Plans, following facilities still not on file:
  - City of Heppner
  - Morrow County Fair
  - Morrow County School District
  - Willow Creek Energy Center
- Annual Meeting set for December 17<sup>th</sup> Chamber of Commerce Luncheon –
  - **We will use the Chamber Lunch to get a better audience for our annual meeting, as the attendees at the Chamber is a good portion of business owners, schools, public entities, etc.**
  - **Meeting will be January 21, 2015, please RSVP to Sue French at the Chamber – 541-481-3014; [info@boardmanchamber.org](mailto:info@boardmanchamber.org). Cost of lunch is \$12 per person.**
  - **It would be great to have as many members of the LEPC as possible in attendance to show the community our involvement.**
  - **Dan will be out of town so Liz Morris will take the lead in the presentation. Discussion will include Public Right to Know and that we have a working LEPC. This includes by-laws and we are a functioning program and that we work directly with the Emergency Responders in the Medical Community.**
  -
- Other?

E. New Business

- Other?
- **The State sent out letters to businesses asking them to report to LEPCs if they have Extremely Hazardous Substances at their facilities. We have heard from several facilities – (1) Caithness Energy (Shepherds Flat Central (SFC) and Shepherds Flat South (SFS) Windmill sites in SW Morrow County/Gilliam County; (2) AMEC Foster Wheeler (Amazon/VA Data sites in Boardman), (3) ZeaChem at the Port of Morrow and (4) West Extension Irrigation District in Irrigon.**
- **All facilities with Extremely Hazardous Substances, your first responsibility is to make notification to the Oregon Emergency Response Center and National Emergency Response Center BOTH within 15 minutes of the release. Calling 911 for emergency responders is NOT considered notification to the ERCs. You can receive major fines for NOT notifying the ERCs. You should report worst case scenario and can over report the quantity if you don't have it quite contained.**
- **Terry Wolff, State Fire Marshal's office, reminded everyone that they putting together another LEPC Conference for May 14<sup>th</sup> to the 16<sup>th</sup> of 2015. The conference is every other year (Haz-Mat teams conference is every other year). There's good information packed into the few days. This will be held in Seaside, OR and there are some funds available for mileage and room costs.**
- **Vincent Papol from MOAA – National Weather Service reminded us that they are always available for forecasting. This can be done site specific as well as reporting for hazardous releases. Their number is 541-276-7832.**

- **The new route on Lewis and Clark Drive that joins highway 730 is now open. They are still working on the BPA Substation and the Port of Morrow Cold Storage. Be sure to pay close attention to the speeds. They are posted lower than most for safety reasons. The road will be patrolled by the Morrow County Sheriff's Department.**

**Meeting adjourned at 11:45 am.**

**\*\*PLEASE STACK CHAIRS ALONG WINDOW WALL\*\***

**Next meeting: May 19<sup>th</sup>, 2015**