

**Local Emergency Planning Committee  
Minutes  
June 2, 2009**

Present:

Alan Allbee, Walmart Distribution  
Amanda DeRuwe, Smith Frozen Foods  
BJ Workman, Umatilla County Emergency Management  
Catherine Hastings, Hermiston Generating  
Dan Coulombe, Hermiston Police  
Dean Parker, Crop Production Services  
Evan MacKenzie, City of Pendleton, Planning  
Jim Ossman, Crop Production Services  
Jim Stearns, Umatilla County Emergency Management  
Jim Whelan, Stanfield Fire  
Jodi Florence, Umatilla County Emergency Management  
John Fowler, Pendleton Fire  
Jonathan Crosby, Rocky Mountain Colby Pipe Co.  
Mark Milne, City of Pendleton, WWTP  
Mark Swanson, Pendleton Police  
Mike Boise, Walmart Distribution Center  
Patrick Hart, Hermiston Fire  
Richard Winter, UMCD, CSEPP  
Robin Berheim, ODOT  
Scott Rose, Hermiston Generating  
Tamra Mabbott, Umatilla County Planning  
Terry Wolverton, TransCanada  
Thane Jennings, Calpine Corp  
Tom Groat, CTUIR  
Tony Scheibe, American Red Cross  
Tyler Nokes, Pendleton Fire

Introductions and welcome by Bill Brauer.

An orientation to LEPC was presented using Power Point slides. This presentation is available online at [http://www.oregon.gov/OSP/SFM/docs/LEPC/LEPC\\_Orientation.pdf](http://www.oregon.gov/OSP/SFM/docs/LEPC/LEPC_Orientation.pdf). General information on LEPCs are online at [http://www.oregon.gov/OSP/SFM/Local\\_Emergency\\_Planning\\_Committees.shtml](http://www.oregon.gov/OSP/SFM/Local_Emergency_Planning_Committees.shtml)

Planning at local level includes:

- Phase I – Facility and first responder
- Phase II – First responder and community
- Phase III – Community and county / state

Questionnaire and annual review of each EHS facility, and others, helps planning at all levels.

Information on EHS facilities is available from State Fire Marshall's office.

LEPCs have authority to request additional information on facilities (EHS)

Some funding through grants is available for LEPCs (training, etc)

John Fowler – emphasized what fire departments can and can not do to assist in a hazardous materials incident. Noting that the benefits of LEPC are when fire departments work with a company, everyone knows who will respond, how to respond, who the contact person is, and what the expectations are for both responders and the company.

Athena had a spill a few years back which made them realize they need coordination with responders. Other's agreed and talked about a spill that happened and there were two possible responses to contain it. Coordination helps so everyone knows what to do at each place of business.

A LEPC may be able to address safety concerns of a business / industry and take them to higher authority's to assist with emergency plans.

Umatilla County wants to continue to work on emergency plans and with responders. Community Response Coordination Committee (CRCC) is coming to an end, when the Chemical Stockpile Emergency Preparedness Program (CSEPP) is finished, and LEPC could take its place working with local response organizations. CRCC will continue through weapons destruction. It may transition to a LEPC so we don't lose vital information as well as continuing to work and coordinate with Morrow County.

Bi County Communications System – Umatilla County is working on continuing the system that was established with federal dollars for the CSEPP program. As that program goes away, a communication district would be formed to replace the federal dollars with local support. (This is a bill currently in the process of being approved by legislators)

The next step for organizing LEPC:

**Officers needed:**

Chair

Vice Chair

Information Coordinator

**Possible Committees:**

Membership

Publicity / Media

Leadership

Planning - works with each EHS facility, fill out questionnaire, annual review, make changes – should be once a year, then annual reviews.

Training programs – CD in packet with Toolkit for LEPCs (also available online)  
Resource review – what equipment, training is available?

### **Bylaws**

Examples of bylaws on CD, Bill has them available from other counties  
(also available online)

### **Homework assignments –**

- Consider who should become officers. Anyone interested should step up.
- What committees do we need?

John Fowler stated that everyone should encourage others to attend meeting.  
Union Pacific – needs to be contacted.

Under development (State Fire Marshall's office):

Developing public outreach for putting out information (letterhead, etc) - not done yet.

Developing a web page for individual LEPCs – private and public sections, could contain county information, minutes, etc.

**Next meeting - July 7<sup>th</sup> 10:00 @ Hermiston Fire Station # 3**