

Local Emergency Planning Committee Minutes

September 27, 2011

Good Shepherd Medical Center
Conference Center # 2

Present:

Tyler Nokes, Pendleton Fire
Bob Allstott, Pendleton Flour Mills
Rod Holland, URS
Dean Marcum, Oregon Health
Sean Basford, City of Hermiston
Ben Weinke, City of Hermiston
Seth Cooney, OSP
Jacob Beach, Smith Frozen Foods
Doug Paine, GSMC
Pat Hart, Hermiston Fire

Tamra Mabbott, Umatilla County Planning
Jodi Florence, UCEM
Richard Winter, City of Echo
Craig Williams, Hermiston Foods
Ron Newhouse, Hermiston Foods
Ray Noble, Norpac
Jack Remillard, UCEM
Kerri Deal, ConAgra
Shirley Woolam, EOCIL
Kym Peterman, American Red Cross

Additions to agenda
Exercises – Dean Marcum

Approval/Correction of Minutes
Minutes approved

By-laws

Pat presented a proposed revision to the By-laws.

Membership to LEPC will be changed from individual members to entities.

Each entity will get one vote. Individual members from the public will get one vote.

Each entity will get one vote, however, entities that have more than one facility in the LEPC area may have a member with voting rights from each one of those facilities if they are geographically separated.

Entities can send a representative if they are unable to attend a meeting.

Entities will be in “Good standing” if they have attended more than two consecutive meetings.

Entities in good standing will be able to vote.

Entities that have missed two consecutive meetings will be “Not in Good Standing” and will not be allowed to vote until they have attended two consecutive meetings. They will be in good standing at the beginning of the second meeting.

Motion to change by-laws moved and seconded. Motion accepted.

Natural Hazards Mitigation Plan - Tamra Mabbott

Copies of plan available and on Umatilla County website.

Counties are required to update the plan every five years. University of Oregon has a program to work with all the Gorge counties to update their plans. Plans must be in place to receive funding from FEMA.

Umatilla County has identified the main hazards (wildfires and floods) and how to mitigate hazards.

Umatilla County would like LEPC to serve on a steering committee. There will be training available with U of O. LEPC can bridge natural hazards and industry plans. The Natural Hazards Mitigation Plan will be adopted by Commissioners. Staff from the Planning Department would do most of the work, and would ask for LEPC involvement and help to update the plan. There will be two to four meetings in the next year.

Doug Paine, Pat Hart and Craig Williams volunteered to assist with updating the plan. Tyler will check with Chief Woodson to see if he would be interested. Anyone else interested in helping can contact Tamra Mabbott at tamra@co.umatilla.or.us

Sub-Committee Reports

Planning – Tyler Nokes was tasked with facility evaluations using the Phase One questionnaire. The committee works with facilities on their emergency plans and helps them make changes as needed. Pendleton Flour Mill has completed the questionnaire and met with the committee.

This is the main task for LEPC. We need to revitalize the group, and get more members on the sub-committee. Anyone interested in being part of this committee, contact Jodi.

Planning sub-committee needs to set a goal for number of questionnaires to be completed. Emergency responders need to push the facility evaluations so they know what types of chemicals and hazards are in our area. The planning sub-committee also helps industry plan for an emergency.

Bob Allstott volunteered to join the sub-committee.

Pat will check with Bill Brauer to see if there is another format available with the questionnaire so it can be saved.

Resource Development – Dean Marcum is not able to work on list and doesn't have time with his new job. He would like someone else to take over the sub-committee. The purpose is to create a resource list of what is available to the community in the event of an emergency.

Suggestion: go to chamber offices and have them compile resources. The list should include Memorandum of Understanding (MOUs) between LEPC and the resource.

Jodi will draft a letter to be sent to the Chamber offices

Confined Spaces – Kerri Deal

No activity for Umatilla County. Morrow County LEPC is willing to make it a dual county program.

Hermiston Generating has donated equipment, but the committee has not looked at it yet. The understanding is that Umatilla County LEPC would form a team and that team would show up when Hermiston Generating had an entry. The LEPC plan is to have a trailer with equipment for facilities to use when confined space entries are made. Chris Wrathall was lead on this committee, Pat will check to see if he is still able to chair the committee.

Public Outreach – Jodi Florence

No activity.

Exercises – Dean Marcum

Hospitals and first responders are required to hold exercises. Hospitals are required to do two exercises yearly.

On May 5, 2012 there will be a full scale exercise. Dean would like to utilize private industry for this exercise. Next exercise planning meeting will be on October 19 at 9 a.m. at Hermiston Fire Station 1.

ConAgra food would volunteer to participate in the exercise. Volunteers from industry may be used in the exercise.

Contact Dean Marcum if you are interested in participating in the May exercise.

dean.marcum@state.or.us

Other business

Kerri Deal has a MOU from ConAgra and needs a signature from LEPC Chair.

Under SARA, ConAgra has an obligation to notify LEPC with in first 15 minutes of a chemical release. They need a letter from LEPC stating that we will be notified through other means. Each EHS facility needs to have this letter in their file.

Pat – if Hazmat incident occurs, notification comes from OERS, State Fire Marshal's office also notifies us.

Video - Deadly Practices

Next Meeting Date: November 8, Station 3 @ 10 a.m.