

## Local Emergency Planning Committee

**Agenda– May 8, 2012**

**Hermiston Fire Station #3**

Westland, Rd Hermiston

**Attendees:** Pat Hart, HFES; Julie Christopherson, Umatilla County Health Department; Bob Allstott, Pendleton Flour Mills; Ben Weinke, City of Hermiston; Mike Duffy, Pioneer; Mike Palmer, Hermiston Generating; Don Norris, Hermiston Foods; Linda Valentine, EOCIL; Mark Swanson, PGG; Scott Stanton, HFES; Sean Basford, City of Hermiston; Dave Stewart, URS – Depot; Seth Cooney, Oregon State Police; Kerri Deal, Shearer’s Foods.

**Additions to Agenda** – No additions to the agenda

**Approval/Correction of Minutes** – No changes or corrections to the minutes. Ben Weinke motioned to approve, Dave Stewart seconded. Motion passes.

**EPCRA Notification Requirements** – In case of an EHS release, EPCRA requires that the LEPC be notified within the first 15 minutes of release. Since Umatilla LEPC is a voluntary committee and there is not an address or contact number for the Umatilla County LEPC, it was decided that notification to OERS will suffice for LEPC notification and the LEPC will discuss the release at the next meeting. Members can put a copy of these meeting minutes in there Emergency Action Plans and there will also be a letter from the LEPC that can be included to help fulfill this requirement. There was a motion to approve this by Sean Basford and it was seconded by Ben Weinke. Motion passed.

**Annual Meeting** - This was old business from the last meeting. According to the bylaws, the LEPC annual meeting is to be the first meeting after the first of the year. The annual meeting must be open to the public and is when the election of officers is to occur. There has not been an annual meeting for 2012. Three main points were discussed with that annual meeting:

1. Does the LEPC have to have one? Chief Hart said that he would look into it and see if there has to be an annual meeting or if the LEPC can just choose which meetings will be for the election of officers.
2. If a meeting is required, will there be a 2012 Annual Meeting? – The group voted and the passed a motion that it would prepare to have a 2013 annual meeting.
3. If an annual meeting is required, should it be moved to a nicer time of year so there may be more participation? – It is possible to do that but it would require a change in the bylaws.

**May 5 Exercise at ConAgra** – Chief Hart reported on the May 5, exercise at ConAgra. He reported that it was driven by GSMC. It went really well and was very educational. The scenario had approximately 30 patients. 2 patients were designated to arrive at the hospital via private vehicle. Some went via ambulance and one was life-flighted from the scene. The rest of the victims were decontaminated and put on a bus. The drill was very well received and HFES is willing to do more exercises with other local businesses.

**HMEP Grant - \$15,300** – Kerri Deal talked about the OSHA Confined Space Awareness training being rescheduled. She said that she had discussed with OSHA the option of reschedule and Stan

Thomas has sent her alternative dates. The confined space committee will need to meet and decided when that will happen.

As for scheduling training with the Grant Money, this has not been completed. It was requested that the Confined Space Committee set a meeting date while at this meeting. The members of the committee that were present at the LEPC meeting decided to meet May 17<sup>th</sup> at 2 PM to discuss.

Chief Hart also mentioned to the group that it is possible to not accept the grant. This was discussed and it was felt that the LEPC should use the money and get the needed training in this area

### **Sub-Committee Reports**

Planning - No one from this committee was in attendance.

Resource Development - No one from this committee was in attendance.

Confined Spaces – Please see notes on HMEP Grant.

\*Someone needs to locate the committee sign- up sheets so that we know who is on what committee.

### **Other Business**

At the end of the meeting, Chief Hart asked that we discuss more ways to make this meeting meaningful. One of the ideas that came from this discussion was to have a ‘Member Spotlight’ and round table So, at the next LEPC meeting, Mark Swanson from PGG will be the Umatilla County LEPC’s first member spotlight.

**Next Meeting Date: July 10, 2012 at 10 AM at Station #3.**

#### *Members in Good Standing:*

Pendleton Flour Mills                      Pioneer Seed  
City of Hermiston                      Hermiston Generating  
Smith Frozen Foods  
Oregon State Police  
Umatilla County Health Department  
Umatilla County Office Emergency Management  
Hermiston Fire and Emergency Services  
Good Shepherd Medical Center  
URS – Depot  
Pendleton Grain Growers  
Hermiston Foods  
Shearer’s Foods, Inc.  
Continental Mills