

**Local Emergency Planning Committee
Minutes – September 11, 2012
Good Shepherd Medical Center
10:00 AM**

Members Present:

Dean Marcum, Stanfield Fire
James Tanner, URS – Depot; james.tanner @urs.com
David Stewart, URS – Depot
Ben Weinke, City of Hermiston
Don Norris, Hermiston Foods
Craig Williams, Hermiston Foods
Maureen West, Swaggart Brothers; safety@swaggartbrothers.com
Gary A. Woodson, Pendleton Fire; gary.woodson@ci.pendleton.or.us
Michael Palmer, Hermiston Generating
Heather Blagg, Umatilla County Public Health; heatherb@umatillacounty.net
Julie Christopherson, Umatilla County Health Department
Seth Cooney, Oregon State Police
Pat Hart, Hermiston Fire

Additions to Agenda: None

Approval/Corrections of Minutes: Minutes were approved without changes.

EPCRA Notification Letter Requirements: Noted

Officer Elections: Nominating committee is Dave Stewart, URS, and Ben Weinke, City of Hermiston with co-chair Pat Hart, Hermiston Fire. They will meet and bring back at least one nomination for the position of co-chair at the November meeting. The nominating committee will also officiate the elections at the Annual Meeting in January.

In accordance with the by-laws, the co-chair position filled by Pat Hart is up for election at the 2013 annual meeting scheduled for January. The first chair, John Fowler, was elected for a three-year term in January 2011, and Thane Jennings to the position of co-chair for a three-year term in January 2010. When Chief Fowler left the committee in April of 2012, Doug Paine was chosen to fill the balance of his term, ending in 2014. When Mr. Jennings resigned his position as co-chair in September of 2011, Pat Hart was selected to fill his remaining term, ending in 2013. Both the chair and co-chair positions are three-year terms. While not specified in the by-laws, at the time of these two appointments the consensus of the LEPC members present was that it was appropriate for a representative of a non-emergency responder to fill at least one of the chair positions.

Committee Reports: The confined spaces committee sponsored a Confined Space Awareness Training on August 16th at BMCC in Pendleton with Stan Thomas from Oregon OSHA as the speaker. Those members (at this meeting) who attended thought the training was valuable and would like to see more of the same in the future. The only comment was that one member would like to have had more information on new regulations on confined space entry.

A member requested that more advanced notice be given the members of the confined space committee and the LEPC in general of committee meetings, noting that the day before the meeting is not enough notice.

Member Spotlight: Mark Swanson of PGG was not present at the meeting for the spotlight. In November, Dave Stewart or Jim Tanner from URS will give a member spotlight. One member recommendation is that these spotlights include a lessons learned discussion.

Next Meeting: Most of the members present at this meeting were in favor of setting the LEPC meeting schedule several months in advance. As a result, we elected to have the meetings on the second Wednesday of every other month beginning with November 2012. The schedule is as listed below. All meetings will be at 10:00 AM at GSMC in the conference area unless otherwise announced.

2012

November 14

2013

January 9 – annual meeting with election of officers as appropriate

March 13

May 8

July 10

September 11

November 13

2014

January 8 – annual meeting with election of officers as appropriate

PLH