



Fire and Life Safety Competency Recognition Advisory Committee By-Laws

ARTICLE I - Name

The committee shall be known as the FIRE AND LIFE SAFETY COMPETENCY RECOGNITION ADVISORY COMMITTEE (FLSCRAC).

ARTICLE II - Purpose

The purpose of the Fire and Life Safety Competency Recognition Advisory Committee (FLSCRAC) is to provide input to the Office of State Fire Marshal in the recognition process, review denied applications that are appealed, and determine whether alternative training meets the intent of the recognition requirements for effectively operating the Fire and Life Safety Competency Recognition program. The members receive no compensation for their work. Motivation for participating in the committee stems from the desire to shape the Fire and Life Safety Competency Recognition program in a fashion most beneficial to Oregon's fire service and the communities they serve. The committee operates in an advisory capacity only. Suggestions or actions of this committee are intended to keep the State Fire Marshal informed as to the possible effects the recognition program will have on Oregon's fire service.

ARTICLE III - Committee Membership

Section 1. Membership

- a. The committee shall be made up of representatives of the following:

Exempt Jurisdictions	2
Non-exempt Jurisdictions	2
Construction Trades	1
Oregon Fire Marshals Association	1
Department of Public Safety Standards and Training	1
Oregon Fire Chiefs Association representative to the Governor's Fire Service Policy Council	1
Office of State Fire Marshal	1
<hr/> Total	<hr/> 9

- b. The member representing the Office of State Fire Marshal shall be chair.

Section 2. Appointment of Membership

- a. The chair will provide the Committee with a list of individuals who meet the above parameters who are interested in serving on the Committee, along with recommendations to the Committee for their review.
- b. The State Fire Marshal, or his/her designee, shall appoint replacement representatives from the original list of names, as well as the recommendations of the Recognition Advisory Committee.



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ARTICLE IV - Committee Membership

Section 1. Term of Membership

- a. All members shall serve a two year term or until their successor is appointed, and their term of membership shall begin at the close of the meeting at which they are appointed.
- b. The member representing the construction trade sector shall serve one two-year term. The term of membership shall begin at the close of the meeting at which they are appointed.
- c. The member representing the Oregon Fire Marshals Association (OFMA) shall be the current OFMA President; or designee appointed by OFMA board and shall be a current member of their board. The member will serve a one-year term concurrent with his or her term as OFMA President or the designee shall serve a two-year term.
- d. The member representing the Department of Public Safety Standards Training shall be a current Fire Training Supervisor or his or her delegate.
- e. The member representing the Oregon Fire Chief Association shall also be the representative to the Governor's Fire Service Policy Council (GFSPC). The member will serve concurrent with his or her length of service on the GFSPC.

Section 2. Member Participation

If a member misses more than two committee meetings within 12 months, their membership will come under review of the committee. Failure to participate could result in dismissal from the committee.

Section 3. Serving on Committee

There shall be a two-year waiting period before a member can again serve on the Committee.

Section 4. Member Vacancies

Vacancies shall occur when a term expires or when a member:

- a. Resigns.
- b. Expires.
- c. Leaves position of employment.
- d. No longer qualifies as a "member" as described in Article III Section 2.

Section 5. Unable to Fill a Vacancy

The Office of State Fire Marshal may appoint an individual member when a vacancy occurs in that member category and a volunteer to fill the vacancy has not been found. Such appointment is for one year.



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ARTICLE V - Quorum

Five voting members shall constitute a quorum.

ARTICLE VI - Meetings

- a. The Committee may hold quarterly meetings unless changed by vote. Additional meetings may be held if there are items of an urgent nature.
- b. It shall be decided at each meeting the time and place of the next meeting.
- c. Meetings of the Committee shall be conducted pursuant to "Robert's Rules of Order" unless the Committee establishes separate rules.
- d. Meeting minutes will be distributed to committee members and posted on the OSFM's website.

ARTICLE VII - Amending By-laws

By-laws may be amended by majority vote of a quorum.

Membership roster

Category	Representing	Member	Start Date
Associations	Oregon Fire Chiefs Association & Governor Fire Service Policy Council	Greg Keller	April 2009
	Oregon Fire Marshals Association	Debra McDermott	April 2009
	Trades—NW Automatic Fire Alarm Association	Hank Rolfs	November 2011
Exempt Jurisdictions	Fire Marshal, Springfield Fire & Life Safety	Al Gerard	April 2009
	Jackson Co. Fire District #3	Hugh Holden	March 2010
Non-Exempt Jurisdictions	North Lincoln Fire & Rescue	Don Baker	March 2010
	Hermiston Fire & Emergency Services	Tom Bohn	March 2010
State Agencies	Office of State Fire Marshal	Stacy Warner (Chair)	July 2006
	Dept. of Public Safety Standards and Training	Mark Ayers	