

**Teams Advisory Group Meeting
Tualatin Valley Fire & Rescue
18000 SW Lower Boones Ferry Rd
Tualatin, OR 97224**

January 13, 2010, 9:00 AM

Minutes

Present:

Sue Otjen, OSFM	Corky Gillies, HM12 La Grande
Jim Montgomery, HM02 Eugene	Case Brown, HM09 TVF&R
Mark Truax, HM11 Astoria	Steven Boughey, HM09 TVF&R
Wade Mathews, HM11 Astoria	Paul Hodge, HM14 Ontario
Jason Lockett, HM11 Astoria	Kyle Romey, HM05 Linn/Benton
Ken Niles, Oregon Depart of Energy	Reed Godfrey, HM13 Salem
Mark Anderson, HM15 Coos Bay	Scott Cowan, HM05 Linn/Benton
Justin Spence, State Health	Brian Fish, HM08 So Oregon
Craig Mueller, FBI	Shon Christensen, HM06 Portland
Tracy Fox, HM01 Douglas Co	Jamie Kometz, OSFM
Stephen Best, HM03 Gresham	Bruce Armstrong, OSFM
Larry Burg, HM04 Klamath/Lake	Ryan Martin, HM01 Douglas Co
Mariana Ruiz-Temple, OSFM	Jackie Sparks, OSFM
Forrest Chambers, HM02 Eugene	

Introductions were made.

Minutes from the October TAG meeting in Roseburg were approved.

INCIDENT REVIEW

Each team present reported on incidents that had occurred since July.

SOG REVIEW ~

RADIATION SOG - Justin Spence, DHS Radiation Protection Services & Ken Niles, Oregon Department of Energy

Justin provided an overview of the radiation project. This SOG is more for the operations side and Ken's is for all responders. If anyone has any comments please get them to Justin or Grant Coffey.

Ken is updating the folder that is put out by department for first responders to fill out when there has been a radiation spill. He would like to change the format from a folder to two page flyer. Please look over the flyer and let Ken know of any changes that need to be made to make it easy to use for first responders by January 31.

SOG T-022 ~ Scott Cowan, HM05 Linn/Benton

Scott went over the changes the SOG needed. The SOG can have a lot taken out if an attachment with definitions is added and not in the SOG. The terminology also needs to be updated throughout and Scott will be working with Jamie on getting it updated.

SOG T-014 ~ Jamie Kometz, OSFM

This SOG is still being reviewed and the committee will be meeting in February.

PPE PURCHASE UPDATE ~ Mariana Ruiz-Temple, OSFM

The grant was approved for the Level A suites and right now DAS and OSP Procurement is working on getting the suits.

FIRE BRIDGE UPDATE ~ Mariana Ruiz-Temple, OSFM

All of the teams need to get their work books to OSFM so they are able to start using the online reporting. The input of the work books will happen this week. Salem Fire Department helped with finding a lot of fixes that needed to be done to the online reporting system.

EQUIPMENT COMMITTEE UPDATE ~ Kyle Romey, HM05 Linn/Benton

The Equipment Committee has evaluated five different detection equipment products specifically for Chlorine and Ammonia. Kyle gave an overview of all of the devices as well as the costs.

After discussing the information given by the committee it was decided that none of the devices that work per OSFM specifications.

PROCUREMENT UPDATE ~ Bruce Armstrong, OSFM

Bruce provided the updated procedures for the APD2000 and went over the changes that were made to keep up with DEQ standards.

There have been some problems with batteries going bad and destroying some of the equipment. OSFM will be starting a program to get batteries ordered and to the teams when needed to ensure that bad batteries are not going to destroy any of the equipment. More information will be ready on this in April.

Please remember to always use the transfer property form when turning in any inventory to OSFM. Nothing will be accepted at OSFM without a form.

Bruce will be getting out a list of the inventory he just completed with all of the teams by the end of this month. Please look over the document and let Bruce know of any changes. There will be a schedule going out to have inventory of the equipment for the teams each year.

NEW BUSINESS

Please make sure to have team members fill out and send to OSFM the training evaluations after attending all trainings.

A POV form must be filled out each time a reimbursement request for mileage is turned in.

The meeting adjourned at 12:00 PM

The next TAG meeting will be a combined meeting with TTAC on April 13, 2010 at 9:30-3:30 in Salem.