

Chief Gibson chaired the meeting and the meeting was called to order at 1:30pm. Please see the sign in sheet for attendance. After reviewing minutes from July meeting, Michelle Wyatt made a motion to approve the minutes. Stacy Houston seconded and the motion passed unanimously.

Old Business:

Anhydrous Ammonia Training:

- a. Kathy said she still does not have the update she expected from a consultant about the ammonia system due to budgeting priorities. Stan felt that the LEPC may be able to apply for a grant for ammonia training due to the number of facilities on the committee that work with ammonia. Kathy said that she will look into opportunities to submit for funding as the Committee moves forward.

2. Sharing Information:

- a. Ted Ross would like training on reporting for safety committees and OSHA inspections. Amy will contact consultant to maybe come to our meeting next meeting or when would be a good time to invite them? -No update

3. Agency Announcements:

- a. No updates

4. Subcommittees Actions/Status:

- a. **Executive Sub Committee:** The Committee reviewed the draft Bylaws, answered some pending questions and made some modifications to the draft. The revised draft will be circulated to Committee members for review prior to the next meeting at which time we hope to finalize and adopt the document.
- b. **Public Outreach Committee-**Contact KDOC Radio- Mikel Chaves from the radio station attended the meeting and was provided background information on the committee, its structure, and its purpose.
- c. **Planning Sub-Committee:** The Committee decided it was best to reschedule the Phase One evaluation for Valley Crest. Stacey said that she would email Ardith and Amy with a proposed date and time for the evaluation. Dennis indicated that he will ask for approval from his organization to schedule a Phase One evaluation. If approved, we can talk about scheduling at the next meeting.
- d. **Training and Exercise Sub Committee:**
- e. **Resource Development Sub-Committee:** Development of a tri-fold brochure for the LEPC was discussed. Kathy said that she will ask for assistance among her staff to develop a brochure. Karin will assist and Stan offered to provide some facilities pictures for the layout.

5. Including Reedsport and Curry County to match jurisdiction of Coos County

- a. Chief Gibson indicated that we have received no formal response from Reedsport and Curry County related to our invitation for them to join this LEPC. The

Committee determined that it should be left to those entities to contact this group if they would like to be represented on the Committee.

7. Dispersing Information Through Emails:

- a. Returned Emails: Address Not Working: Ron Hoffine, some had no email listed: James Edwards and Michael Jordan - No update

8. Upcoming Training Opportunities: See attachment – FEMA, OSHA, Several classes, free, online interactive training - Committee members received a handout of current training opportunities

- 9. Office of State Fire Marshal Budget Cuts-July 1st** – Stan provided an update from a recent meeting he attended. He spoke about recently proposed legislation at the State level that affects the State Fire Marshall’s office. The office was adamant that would support the LEPCs. Rather than having a representative from the State Fire Marshal’s office attend our meetings in person, we can expect them to provide assistance via email, web or phone.

New Business-See updates in Old Business

Next Meeting/Location: 22nd September, 2011 @ 1:30pm at CB Fire Station

Meeting adjourned at 2:13 pm.

