



Curtis Landers, Chair, Lincoln County Emergency Services Manager · 541.265.0651 · CLanders@co.lincoln.or.us

Lincoln County Local Emergency Planning Committee



MINUTES

September 13, 2010

10:30 am – 12:00 pm

Samaritan Pacific Communities Hospital – Education Room

- **Introductions** – Introductions were made. Present in the meeting were: 1. Don Baker, North Lincoln Fire Department 2. Toby Cole, Newport Fire Department, 3. Jim Salisbury, City of Newport, Greg Keyte, Pacific West Ambulance, 4. John Balharre, Samaritan North Lincoln Hospital, 5. Jenny Demaris, Samaritan Pacific Communities Hospital, 6. Neil Jensen, Lincoln County Public Health, 7. Casey Miller, Lincoln County, 8. Mark J. Miranda, Newport Police Department, 9. Lisa Clarke, R.A.C.E.S., 10. Tom Roederer, R.A.C.E.S., 11. Jeannine Roederer, R.A.C.E.S., 12. Raymond “Keith” Ayers, ODOT Emergency Management, 13. Jerry Palmer, Lincoln City Police Department, 14. Sheridan Jones, City of Lincoln City, 15. Debra Smith, City of Lincoln City, 16. City of Lincoln City, 17. Doug Hahn, Northwest Natural, 18. Bill Brauer, Oregon State Fire Marshal, 19. Eric Uralumeu, Trident Seafoods, 20. Mark Snyder, KGBLB Water District, 21. Terry Wolfe, Oregon State Fire Marshal, 22. Larry Roberson, Toledo Fire Department.
- **Elections** - Curtis Landers Lincoln County Emergency Services Manager was elected as Chair. Jenny Demaris, Samaritan Pacific Health Services Emergency Management Coordinator was elected as LEPC Vice-Chair/Secretary. Casey Miller, Lincoln County Public Information Officer, was elected as the LEPC Public Information Coordinator.
- **By-Laws** - Landers introduced the LEPC bylaws in draft form and opened discussion. Suggestions included that the by-laws emphasize and indicate how the LEPC is related to the State, that the numbers of members not be fixed to allow for a consistent quorum, and that the group begin to meet monthly. It was decided that the by-laws would be reviewed and adopted during the next meeting. Landers will send out the revised by-laws a week in advance of the next meeting for the committee to review.
- **Sub-Committees** – The group decided that the formation of sub-committees would evolve as the group defines itself and expands over time as it meets on a monthly basis.
- **Training** - Jenny Demaris discussed that (ICS 300/400) will likely be coming to Lincoln County in February/March 2011. She will communicate to committee members and other applicable contacts of the coming dates. Demaris also discussed the desire to plan a Full Community Exercise that would follow Homeland Security Guidelines in March/April 2011 (more details to follow.)
- **Other Topics** - An upcoming CHEMPAC training opportunity will be available November 7-12. Contact Jenny Demaris for more information.

Next Meeting – October 11, 2010. 10:30-12:00. Samaritan Pacific Communities Hospital – Education Room