

**Mid-Valley LEPC Meeting**  
**LBCC**  
**Cascade View Room, Room CC-205**  
**March 9, 2011**  
**10:00 a.m. – 12:00 noon**  
**Minutes**

**Comments from Chair**

- Will be attending the Coos Bay LEPC Meeting on March 17
- Let the membership know that the VISTA Member application to CDC has been turned in and we are waiting news on our success. Deadline for knowing was April 5.
- A letter from Sue Otjen about the CR2K program was added to the new business list.

**Introductions**

Stephen Albright, Wilbur-Ellis; Garry Black, City of Philomath; David Capps, DHS NPPDIP Chemical Security Division; David Charlton, Charlton Environmental; Scott Coffin, ATI Wah Chang; Jane Fleischbein, Linn County Health Services; Douglas Freeman, RCO International Inc; Ronald Greenhill, DHS NPPD IP Chemical Security Division; Armando Nunez, National Frozen Foods Corp; Marcene Olson, Linn-Benton Community College; Matt Rodgers, OSU; Thomas Shaddon, City of Adair; Nora Taylor, Georgia-Pacific Chemicals; Darrel Tedisch, City of Albany; Betty Williams, City of Philomath – Public Works.

**Review and Approval of February 9, 2010, Annual Meeting Minutes and January 12, 2011, Meeting Minutes**

Meeting minutes for the February 9, 2010, Annual Meeting were approved as sent out. Meeting minutes for the January 12, 2011, meeting were approved as sent out.

**Old Business**

- Annual Meeting Review
  - Feedback comments on the annual meeting were very positive and special thanks were given to Jane Fleischbein and Carisa Deethardt for the great work they did on the shelter-in-place presentation; to Stephen Kalb for chairing the meeting on such short notice; and to Adria Cornell, Linn County Developmental Disabilities, for working to get so many Adult Foster Care members to attend. Fifty-six people attended the 2011 Annual Meeting.

**Reports from Participating Organizations**

1. Federal DHS
2. Linn County – Public Health
3. Cities - Adair Village, Philomath,
4. Educational Facilities – Linn-Benton Community College

**Workgroup Reports**

1. Membership – No Report
2. Outreach –
  1. Would be looking at participating in at least three outreach events this year. Question came up on whether grant funds would pay for space at events; we have had offers to share space at several events.
  3. Presentation – If anyone has ideas on what they would like for presentation please contact Marcene.
4. Emergency Planning
  1. Will be working on the Functional Exercise planned in September. If you have a Phase I review you want completed, please contact Marsha or Douglas if you are located in Linn County, and Kevin if you are located in Benton County.
5. Resource Assessment – No Report

**Information Coordinator Report – No Report**

## **Local Exercises & Training**

- April Presentation by Region 5 HazMat Team
- September 14 Functional Exercise

## **New Business**

- Hiring Independent Contractor for Functional Exercise in September
  - Darrel will work with the Emergency Plan Workgroup to hire a contractor to put together the functional exercise in September.
- Grant Fund Approval 2011-2012  
The following four projects were approved by the membership:
  - Three summer outreach events - \$5,000
  - Training for the Region 5 HazMat Team (2 individuals for 4 weeks) - \$12,000
  - Training for Mid-Valley LEPC. Full Scale Exercise in September 2012 - \$18,000
  - Training for emergency responders. Awareness, operations, and officer level hazardous materials - \$5,000
- Letter from Sue Otjen about CR2K program.
  - The letter sent out by Sue was discussed by the members. After the meeting the Chair of the Mid-Valley LEPC sent a letter to the State Fire Marshal's Office in support of the CR2K program, and specifically the LEPC concepts.

## **Next Meetings**

- April 13, 2011, at Northwest Natural - Region 5 HazMat Team presentation. There will be no formal meeting.

## **Membership Discussion Items**

1. Adjournment to Workgroup Meetings

## **2011 Goals**

- Conduct four (4) Phase I plan reviews.
- Conduct two (2) Phase II plan reviews.
- Conduct a functional exercise at the September, 2011 meeting for a rail car chlorine leak
- Work with emergency responders to develop a notification system to inform businesses and residents to shelter-in-place or evacuation during a release
- Develop a resource list that can be used by facilities and emergency responders during a hazardous materials incident
- Provide three (3) membership training sessions to take place at a regular scheduled meeting.
- Participate in three public outreach projects to promote the Mid-Valley LEPC.
- Working with the State Fire Marshals' Office contact four non-participating EHS facilities and invite them to attend the Mid-Valley LEPC meetings
- Follow up with four organizations who are no longer attending Mid-Valley LEPC meetings