

**Mid-Valley LEPC Meeting  
AVI Pacific Cast  
150 Queen Avenue, Albany  
December 14, 2011  
10:00 a.m.  
Minutes**

**Attendees:**

Kristine Babbish, Linn County Public Health  
Douglas Baily, Corvallis Fire/HazMat Team 5  
Scott Coffin, ATI Wah Chang  
Scott Cowan, Albany Fire/HazMat Team 5  
Jeff Dukes, Union Pacific  
Jane Fleischbein, Linn County Public Health  
Kevin Harding, Hewlett-Packard  
Lorri Headrick, Albany Fire Department  
Michael Hurick, American Red Cross  
Tori Jager, Pacific Cast Technologies

Michael Hurick, American Red Cross  
Seaton McLennan, City of Tangent  
Deron Neukomm, Grace  
Marcene Olson, LBCC  
Erik Rau, Benton County Sheriff's Office  
Karol Schrems, US DOE Nat'l Emerg. Tech Labs  
Robert Tatum, Harrisburg School District  
Darrel Tedisch, City of Albany  
Judy Turner, Selmet

**Comments from Chair:** Darrel identified several handouts that were available (copies will also be sent out with the minutes):

- 2012 Meeting Schedule
- February 2012 Annual Meeting Agenda (draft)
- 2012 Goals
- Updated 304 Reporting Criteria

**Review and Approval of November 9, 2011, Meeting Minutes:** A few corrections were identified to the report from Linn County Health and a typographical error in the HazMat Team 5 report. Douglas made a motion to approve the November 9, 2011, minutes as corrected; Jane Fleischbein seconded the motion; and the minutes were approved by a vote of the members.

**Reports from Participating Organizations:**

**HazMat Team 5** - Douglas Baily reported that he is participating with the Lincoln County LEPC on their exercise.

**Benton County Emergency Management** - Erik Rau reported that they are holding an ATC-20 class on December 15 from 9:00 a.m. to 3:00 p.m. There is still room if members are interested in participating. They will also be holding another class in 2012.

They will be testing the Linn-Benton Alert (Everbridge) system in mid-January. Lincoln County will also be included in the test. Marion County uses the Everbridge system as well, and Lane County is in the process of obtaining it. The system defaults to landlines, but the public can register cellular phones or email addresses. This can be done through the Linn or Benton County Sheriff's Office web sites, or using the following link:

[https://ww2.everbridge.net/citizen/EverbridgeGateway.action?body=home&gis\\_alias\\_id=240741](https://ww2.everbridge.net/citizen/EverbridgeGateway.action?body=home&gis_alias_id=240741)

**Linn County Health** - Jane Fleischbein reported that they are working on their strategic and annual plans for accreditation. Linn County was selected by the CDC to be one of 15 counties to conduct an in-depth health study. Residents of target demographics in Linn County will receive a mailing asking them to participate in the study. The CDC has been conducting similar studies since the mid-1980s.

Kristine Babbish reported that she is working to lay the groundwork for when there is no longer a VISTA member involved in the medical reserve program. They are hosting a workshop for the medical reserve members on January 9.

**Linn-Benton Community College** - Marcene Olson reported on the shelter-in-place drills they had in October/November. The Benton Center will be conducting theirs in January. The lessons learned on the campus drills were that they need larger gathering spaces and also noted some alarm deficiencies which will require them to identify alternative communication devices (warning siren, etc.) to notify students who are outdoors.

**Harrisburg School District** - Robert Tatum reported that they are re-writing their emergency operations plan; the current plan is so outdated that they are having to basically start over. They will follow up with training through a tabletop exercise. Discussed the need for two-way radio communications equipment for use throughout the school district. Other members provided some feedback and suggestions for the type of system/equipment that might be useful for their need.

**American Red Cross** - Michael Hurick reported that there have been a number of fires in Lebanon that have required Red Cross assistance. He also reported that May 1-6, 2012, in Salem and Eugene, the Red Cross will be assisting the National Guard during an exercise. The Red Cross will be providing mass care shelters and mass feeding for the Guard members participating in the exercise. In Eugene, the exercise will be a mirror of the mass casualty Olympic trial scenario, and in Salem the exercise will be based on a tornado/weather incident.

In April 2012 Vital Connections will be hosting a communications exercise at the Anderson Training Center in Salem.

### **Workgroup Reports:**

**Membership** – Judy Turner reported that she spoke with Sue Otjen from the State Fire Marshal's Office following last month's meeting. They will be meeting again so Sue can provide more specific direction.

**Outreach** – Scott Coffin reported that the target outreach events for 2012 will be the Linn County Fair and the Home Show. He inquired about the remaining shelter-in-place buckets that were used at the February annual meeting. Lorri will inventory what is left and check for any expired items that require replacement.

Scott asked about the 2012 HazMat Conference and if there was opportunity for LEPC members to attend. Darrel indicated that he thought there would be no grant funding from the state for the conference next year. The conference will be February 22-24, 2012. Members can obtain more information at: <http://www.oregonhazmat.com/ORHM/Home.html>.

**Presentation** – The next scheduled presentation is at the March 2012 meeting (mapping vulnerable populations).

**Emergency Planning** – Judy Turner will be working to get Selmet prepared for a Phase I evaluation. City of Albany will be doing a Phase II evaluation, and Benton County should be ready for the Phase III evaluation in 2012. The questionnaires for the evaluations are available on the State Fire Marshal's website: [http://www.oregon.gov/OSP/SFM/docs/LEPC/Phase\\_1\\_Questionnaire\\_Fillable\\_Form.pdf](http://www.oregon.gov/OSP/SFM/docs/LEPC/Phase_1_Questionnaire_Fillable_Form.pdf)

**Resource Assessment** – No report.

**Information Coordinator Report:** Nothing to report.

**Local Exercises & Training:**

- December 15, 2011 - Decon drill at Samaritan Albany General Hospital; 10:00 a.m. to noon. It will be a dry run due to the cold weather, but the equipment will be set up.
- July 15, 2012 - Samaritan Albany General Hospital Alternate Care Facility Drill
- September 2012 - Full-Scale Chlorine Exercise
- October 2012 - Earthquake Drill, City of Albany

**Old Business:**

**Finalize 2012 Goals** - Discussed handout with the list of goals for 2012. Will add a Phase III evaluation for Benton County and send a final copy out with the minutes.

**Annual Meeting Agenda** - Discussed the draft agenda for the February 2012 annual meeting. Will add Workgroup Reports and send out a final copy with the minutes.

**Grant Intergovernmental Agreement (IGA) Update** - Lorri reported that the City/State have both signed the intergovernmental agreement and the Albany City Council has agreed to accept the grant funds on behalf of the LEPC. We can now move forward to spend the \$35,000 grant funds awarded by the state.

**Exercise Planning Team Report** - The team will meet following this meeting and provide a report next month.

**New Business:**

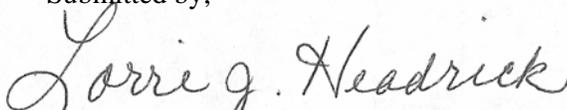
**2012 Refreshment Signup List** - The 2012 meeting location list was routed during the meeting so individuals could sign up to provide refreshments at a monthly meeting. The final list will be provided with a copy of the minutes.

**Facility Call-down List** - Discussed that providing a list of neighboring facilities in a formal call-down list as part of your emergency operations plan may not be feasible due to liability reasons. Oregon Freeze Dry reported that their legal advisor had them remove it from their plan. Tori Jager suggested using the Linn-Benton Alert system instead. Consensus of the members was to create pre-designated groups for each EHS facility to identify their neighboring facilities. The system would be used to notify neighboring facilities in case of hazardous materials emergencies or other events warranting action or notification. Erik Rau will check into whether or not the system can support this concept. Suggestion was made to add verbiage to emergency plans that the agency is signed up with Linn-Benton Alert.

**Next Meeting:** Wednesday, January 11, 2012, at Northwest Natural.

**Adjournment:** 11:25 a.m.

Submitted by,



Lorri J. Headrick  
Secretary