

**Mid-Valley LEPC Meeting
May 13, 2009
10:00 a.m.
5880 Old Salem Road
Albany, Oregon**

MINUTES

Comments from Chair

1. Resource Assessment Workgroup Meeting - Reminder that there will be a Resource Assessment workgroup meeting following the membership meeting.

Introductions

Douglas Baily, Corvallis Fire Department
Karla Caudell, City of Halsey
Scott Coffin, ATI Wah Chang
Justin Goss, Absorbent Technologies, Inc.
Kevin Harding, Hewlett Packard
Lorri Headrick, Albany Fire Department
Krissi Halbbrook, Wah Chang
Jim Howell, Linn County Emergency Mgmt.
Tori Jager, Pacific Cast Technologies
Stephen Kalb, Samaritan Albany General Hospital

Eric Ortiz, Freres Lumber
Heather Slocum, City of Albany Environmental Services
Mike Sreniawski, Synthetech
Marsha Swanson, Oregon Freeze Dry
Darrel Tedisch, City of Albany
Judy Turner, Selmet
Carolyn Wesolek-Babcock, International Paper
Terry Wolfe, State Fire Marshal's Office

Review and Approval of April 8, 2009, Meeting Minutes

Carolyn Wesolek-Babcock made a motion to approve minutes of the April 8, 2009, meeting as submitted; Douglas Baily seconded the motion; and the minutes were unanimously approved by a vote of the membership.

Old Business

1. Discussion of LEPC Grant Projects - Darrel Tedisch will be working on documentation for the LEPC grant application, which will include requests for funding hazmat team training, a tabletop exercise, public outreach, hazardous materials planning orientation, and conference attendance for LEPC members. Darrel may be contacting members to request additional input.
2. Reports on Earthquake Exercise Results - Jim Howell reported on Linn County's participation in the recent earthquake exercise. The scenario for Linn County eliminated the use of phones and power, except that provided by a generator. They determined through the exercise that they need to improve their forms and work on message handling. Scott Coffin with Wah Chang participated as a representative of Mid-Valley LEPC, and Chief Mike Beaver from Sweet Home Fire represented the Linn County Fire Defense Board. Jim indicated that they would like to get private sector organizations involved in the future, i.e. utilities, public health, hospitals, etc.

Stephen Kalb reported on Samaritan Albany General Hospital's exercise. They drilled on drop, cover, and hold; participated in a tabletop exercise with incident command staff; and developed an incident action plan.

Douglas Baily reported that Corvallis Fire participated in a three-day assessment which included drop, cover, and hold drills with Corvallis Schools.

Darrel Tedisch reported that the City of Albany participated in a four-hour exercise. They established and staffed their emergency coordination center, including having damage assessment crews evaluate structures based on the earthquake scenario.

Kevin Harding reported that Hewlett-Packard in Corvallis conducted a radio check with Benton County's emergency coordination center.

Workgroup Reports

1. Membership - Judy Turner reported that they have been trying to make contact with potential LEPC members. Cowlitz Clean Sweep was contacted and should be joining. Terry Wolfe reported that he has contacted Tangent Fire and is creating a list of EHS facilities and other important players in Benton County.

On May 28 Darrel Tedisch and Judy Turner will be attending the joint Linn & Benton County Fire Defense Board meeting to provide information about Mid-Valley LEPC, Phase I evaluations, and the requirement for Fire Service involvement in these evaluations.

2. Outreach - Heather Slocum reported on behalf of Chris Bailey. The Outreach workgroup has established goals to plan a public information meeting, create non-threatening outreach materials focusing on natural hazards, and generating maps to identify hazard areas and public impact to target outreach areas. Darrel offered both City and County geographic information services (GIS) to assist with the mapping goal.

They would like to recruit a public information officer with formal communication skills and a representative from GAPS to assist with outreach in the schools. They would also like recommendations for the first public presentation.

A suggestion was made to hold quarterly workgroup chair coordination meetings to discuss overlapping areas.

3. Presentation - Carolyn Wesolek-Babcock volunteered to co-chair this workgroup with Terry Virnig.
4. Emergency Plan - Marsha Swanson reported that Oregon Freeze Dry will be participating in the first Phase I evaluation at the June LEPC meeting, with Terry Wolfe facilitating. There will be no other agenda items for that meeting. Douglas Baily volunteered to co-chair this workgroup. Marsha Swanson is the tentative other co-chair, subject to her employer's approval.
5. Resource Assessment - No report.

Terry Wolfe reported on the state's web site where LEPC information is posted, including meeting agendas and minutes. The State Fire Marshal's Office is still refining the site and will evaluate future use as a bulletin board. http://www.oregon.gov/OSP/SFM/Local_Emergency_Planning_Committees.shtml

New Business

1. Linn-Benton Vulnerable Population Committee - Darrel described this committee that meets monthly and consists of state health agencies, Linn and Benton County public health, Samaritan Health, and community volunteer organizations. They have established the following workgroups: Preparedness,

Communications, Volunteer, and Identification. Their goal is to incorporate data into GIS maps for each county's plan by September 2009. Darrel will provide periodic reports from this committee and spearhead coordination with the LEPC Outreach Workgroup.

2. ATC-20 Training, Damage Assessment - The City of Albany has received grant funding to provide seven ATC-20 Damage Assessment training classes. This is four hours of free training that takes place at Albany City Hall. Information will be going out to local businesses and industry on future training dates.
3. Summer Meeting Dates - Discussed possibility of changing the summer meeting dates to better accommodate vacations, etc. Consensus was to maintain the current monthly meeting schedule; those who are available should attend.
4. Mid-Valley LEPC Logo - Discussed the idea of creating a logo for the Mid-Valley LEPC. Will turn over to the Outreach Workgroup to provide guidelines for a logo contest.
5. Swine Flu - Several members shared what their businesses are doing to prevent swine flu in their organizations. Jim Howell mentioned that there is a volunteer through Linn County who can make presentations or provide information on precautions and what employers can do to prevent spread of illnesses. Stephen Kalb indicated that hand washing and hand disinfectant are most effective against spread and that employers should send home sick employees.

A few web sites and references were mentioned to provide additional information on swine flu:

State of Oregon: <http://www.flu.oregon.gov/>

Oregon OSHA Document on HINI: www.cbs.state.or.us/external/oshapdf/notices/fluguidelines.pdf

Linn County Public Health: http://www.co.linn.or.us/health/public_health/ph.htm

Membership Discussion Item

1. Next Meeting Date, Time, and Location - June 10, 2009, 10:00 a.m., at International Paper Training Center. Agenda will be the Phase I Evaluation with Oregon Freeze Dry and Albany Fire Department.
2. Adjournment - Meeting adjourned at 11:37 a.m.

Submitted by,

Lorri J. Headrick
Secretary