Print Form

COMMUNITY CAPABILITY ASSESSMENT

PHASE 2 QUESTIONNAIRE

Date of Review:

Facilitator: **Phone Number:**

Mailing Address:

E-mail Address: **FAX Number:**

SUBMITTER INFORMATION

Contact Name & Title: Phone Number:

Organization Name:

Mailing Address:

Questionnaire Completed by:

LAW ENFORCEMENT

Note: This part is to be completed by all law enforcement agencies that would likely respond in the event of a hazardous materials incident in the community.

1. Does the agency have a hazmat contingency plan? (2) ☐Y ☐N ☐NA
   a. If yes, is it contained within a single document? Title:
   b. If not contained within a single document, list all separate titles:
   c. Is there a process in place for plan review and updating? ☐Y ☐N ☐NA
      If so, how often? ☐ Annually ☐ Semiannually ☐ As needed
      ☐ Other:
   d. What is the latest revision date?
   e. Has the person(s) with the authority to implement the plan been identified?(2) ☐Y ☐N ☐NA

   If yes, title:

Documented where?

Discussion Notes:

2. Does the agency have a hazmat training program? (2, 8) ☐Y ☐N ☐NA
   a. If yes, to what level of training?
      ☐ HAZWOPER ☐ Awareness ☐ Operations ☐ Technician
      ☐ Specialist ☐ Other (specify):

Documented where?

3. Does the agency have any unique plans or protocols associated with hazmat incidents? (2) ☐Y ☐N ☐NA

Documented where?

4. Is the agency included in the unified command system during a hazmat incident? (2,8) ☐Y ☐N ☐NA
   a. If yes, is the agency's Incident Command System compliant with current NIMS standards? ☐Y ☐N ☐NA

Documented where?

5. Have any members of the agency been trained in hazmat Incident Command System protocols? (8) ☐Y ☐N ☐NA

Documented where?

Discussion Notes:

6. Is the agency with the responsibility for making decisions about evacuations or shelter-in-place identified in your plan? (2, 3, 7) ☐Y ☐N ☐NA

   Agency:

   Position/Title:

Documented where?

7. Does the agency have responsibility to notify the public regarding shelter-in-place or evacuation? (4, 7) ☐Y ☐N ☐NA

Documented where?

8. If called upon to make notifications to the public regarding shelter-in-place or evacuation, does the agency have the means to identify special needs populations that would require assistance or face-to-face contact (e. g. non-English speaking, seasonal occupancy, transient populations, blind, deaf or other disabled)? (2, 4, 7) ☐Y ☐N ☐NA

Documented where?

Discussion Notes:

9. Does the plan identify which agency has the responsibility / authority to order road or street closures? (1, 2, 4, 7) ☐Y ☐N ☐NA

   Agency:

   Position/Title:

Documented where?

Discussion Notes:

10. Does the agency have a protocol for establishing access control points on roads, streets, and at the site of a response to a hazmat incident? (1, 2, 4, 7) ☐Y ☐N ☐NA

Documented where?

   a. Are there multi-jurisdictional considerations or issues involved? ☐Y ☐N ☐NA
   b. Are agreements in place regarding those jurisdictions? ☐Y ☐N ☐NA
   c. Are first responders aware of these jurisdictional agreements? ☐Y ☐N ☐NA
   d. Does the agency have pre-identified detour routes in the event of road closures? ☐Y ☐N ☐NA

Documented where?

Discussion Notes:

11. Does the agency have a procedure for evidence collection during the early stages of a hazmat incident? (2, 6) ☐Y ☐N ☐NA

   a. If so, has this procedure been discussed with the first responders? ☐Y ☐N ☐NA

Documented where?

12. Does the agency have a procedure to transition from the response phase to the recovery phase of an incident? (2) ☐Y ☐N ☐NA

Documented where?

Discussion Notes:

13. In the event personnel or equipment is contaminated, are there established decontamination procedures? (2, 6, 8) ☐Y ☐N ☐NA

Documented where?

   a. If so, do the procedures include who will perform decontamination? ☐Y ☐N ☐NA

      Specify:

b. Have procedures been developed in conjunction with the organization performing decontamination? ☐Y ☐N ☐NA

c. Are personnel trained on these procedures? ☐Y ☐N ☐NA

Documented where?

14. If personnel are required to be on-scene, has appropriate personal protective equipment been identified? (2, 6, 8) ☐Y ☐N ☐NA

a. Is this equipment readily available? ☐Y ☐N ☐NA

b. Have your agencies personnel been trained on the use of personal protective equipment? ☐Y ☐N ☐NA

c. Do you have a refresher training program? ☐Y ☐N ☐NA

Documented where?

Discussion Notes: