

## Local Emergency Planning Committee Meeting Minutes April 13, 2010

### Present:

Pat Hart, Hermiston Fire	Richard Winter, City of Echo, Umatilla Chemical Depot
Ben Weinke, City of Hermiston	Robert Harris, NW Metal Fib
Doug Paine, GSMC	Seth Cooney, SOP
Dean Marcum, Stanfield Fire, Oregon Health	Sean Bedford, City of Hermiston
Whitney Brunson, Smith Frozen Foods	Tom Great, CUTER
Ric Tunstead, Oregon Health	John Fowler, Pendleton Fire
Thane Jennings, CalPine	Jodi Florence, Umatilla County Emergency Management
Tyler Nokes, Pendleton Fire	

### Approval/Correction of Minutes

Minutes from February 16 meeting accepted

### By-Law Committee Report

The final draft was sent out to all members. Pat received a few comments/changes from the group. Any other comments or changes should be emailed to Pat or Jodi. The final "final draft" will be ready for approval at next meeting.

### Sub-Committee Updates

Planning: Tyler Nokes presented the purpose of the planning sub-committee: To review emergency action plans of facilities with extremely hazardous substances (EHS). The EHS list is prioritized by the facilities with the most hazardous substances, their location, etc. (each Fire Department/District will prioritize their own facilities). The planning sub-committee will choose three or four facilities, explain LEPC (who, what, why) and introduce the Phase One Questionnaire. Once a facility completes the questionnaire, sub-committee will meet with the facility to evaluate questionnaire and identify corrections. A timeline for corrections will be set. Umatilla LEPC will keep this information on file and forward to local fire department for their use (FD also have a section on the questionnaire to complete).

The sub-committee has drafted an introductory letter to send to each facility.

What they need:

- Logo
- Website
- Physical address, email – can use Jodi's mailing and email address
- Fire Departments to prioritize facilities

Resource Development: No Report

Public Outreach: Jodi asked for at least one volunteer to assist with public outreach.

### **Confined Spaces Rescue Team Update**

No Report. Ben Weinke told the group that OSHA has set new standards for Fire Departments and recommended reading the new standards and policies.

### **Nomination / Election of Chairperson**

John Fowler is retiring and will no longer be Chairperson for LEPC.

Nominations for Chair were opened. Ric Tunstead nominated Pat Hart. John Fowler nominated Doug Paine.

Members voted by secret ballot. Doug Paine was elected new Chairperson.

### **State Fire Marshal's Office**

Bill Brauer suggested that we start looking into business plan. The HMEP grant is out. If we need money for anything, we can present Bill with a written request for funds.

Possible Training that HMEP would help pay for:

Confined Spaces Rescue Team: Suggestions included bringing in an expert on confined spaces (OSHA – Stan Thomas or Dave McLaughlin, Public or private person from Jefferson County).

Dave McLaughlin, OSHA, was on conference call at the last Confined Spaces meeting. Suggested Mike Duffy contact him to come and make presentation to our group. HMEP grant can pay for travel costs.

Questions about Confined Spaces Rescue Team:

- How do we collectively put it together (participating agencies)
- How do we equip?
- How do we get folks trained?

### **Next meeting date:**

**June 8, Fire Station # 3 at 10:00 a.m.**

Here is the link to the State LEPC web page. They include all county LEPC's minutes.

[http://www.oregon.gov/OSP/SFM/Local\\_LEPC\\_Information.shtml](http://www.oregon.gov/OSP/SFM/Local_LEPC_Information.shtml)