

Local Emergency Planning Committee

May 10th, 2011

10:00 a.m.

Hermiston Fire Station #3
(Westland Rd)

Present:

Thane Jennings, Calpine

Mark Swanson, Pendleton Flour Mille

Maureen West, Swaggart Brothers

Bill Brauer, Oregon State Fire Marshal's office

Jodi Florence, Umatilla County Emergency Management

Lyndsey Croghen, Smith Frozen Foods

Ric Tunstead, Oregon Health

Stewart Rice, UEC

Doug Paine, Good Shepherd Medical Center

Pat Hart, Hermiston Fire

Additions to agenda

Annual Meeting

OSHA audit

Approval/Correction of Minutes

April 28th minutes approved

HMEP Planning and Training Grants

Due May 15th

Bill wants to be sure we are not missing out on funding. He brought copies of the project summary sheet to fill out. We would like to get some training for confined spaces.

Bill explained the Project Summary sheet: Each project has to have State and Federal approval.

The project description should have the need, how it helps the community, and who will benefit from the project. Also need to have accurate financial expenditures. The State needs a lot of documentation.

The worksheet is available on website. Use one page for each project and the back of the form is for a summary of project once it is complete.

Pat will take lead on filling our project sheet for confined space training and try to get it in by the deadline of May 15.

Pat and Maureen will look into trainers who could teach classes.

Sub-Committee Reports

Planning – have only done Pendleton Flour Mills – no one present for report

Resource Development – no report

Confined Spaces – no report

Public Outreach – discussed annual meeting (see below)

Membership

At the beginning, we decided that anyone who filled out a member application was officially a member. We need to be proactive and establish who is a member of this LEPC, based on attendance at the meetings.

One issue involves voting on various issues. Members in “good standing” should be voting members. We also need to clarify the number of votes each industry or agency gets (one vote per company?).

Other issues that deal with membership includes voting, number needed to make a quorum (majority of members or those present), members in good standing and members not in good standing (based on attendance).

Pat Hart and Dean Marcum are tasked with working on bylaws and recommendations for membership.

Annual Meeting

The meeting was held April 28 at Good Shepherd Medical Center. There were 11 people in attendance. Topics included the purpose and goals of LEPCs, sub-committees, confined spaces, and LEPC becoming the emergency preparedness agency once CSEPP is gone.

Other business

Exercises - Hospitals are mandated to have emergency drills, we could get some training money for exercises through the HMEP grant. The City of Pendleton normally does a drill annually. Mark Swanson would like to see a drill done with McKenna Station in Pendleton. Calpine also does an annual drill.

LEPC could put on an exercise that incorporates several industries. Dean Marcum and Dawn Blalack are both MEPP and may be able to help with planning an exercise.

Ric Tunstead will check to see if there is a HSEEP course planned (before CSEPP goes away). He will check with Chris Brown to see if this is possible.

Thane Jennings - OSHA audit at Calpine was a surprise audit. Auditor spent a day and a half going over paperwork. They had over 150 labels on system, was told they needed more. Thane added about 50 labels to the system. They have internal audits that are tough. Bonuses at Calpine are contingent on not having any fines, or they give up part of that bonus.

Bill Brauer – We need to make the meetings more informational in order to attract the community. One example could be, “How to pass an OSHA inspection”. Bring someone from OSHA out to talk about what they look for. A speaker would draw more people to the meetings.

Mark Swanson will make contact and invite someone from OSHA to attend and speak.

Update: Mark has contacted George Vor Hauer, an OSHA occupational safety consultant to speak at the next meeting.

Next Meeting Date: July 12, 2011