

Oregon Urban Search & Rescue | Steering Committee  
July 26, 2011 9:00  
Salem OSFM

## Minutes

### Present

John McDowell, Springfield Fire  
Ben Meigs, Eugene Fire  
Derek Grafton, Eugene Fire  
Reed Godfrey, Salem Fire  
Jamie Smith, Albany Fire  
Fred Charlton, Clackamas Fire  
Tina Toney, OSFM

### Partners

Greg Ek-Collins, ODOT

### Guests

Major Micah Goettl, Oregon Military Dept

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Introductions were made.

The March 22, 2011 was approved by consensus.

### **Partnering Agency Updates**

Major Micah Goettl, Oregon State Program Manager for the CERFP. The Chemical, Biological, Radiological/Nuclear, and Explosive (CBRNE) - Enhanced Response Force Package (CERFP). The CERFP is composed of four elements staffed by personnel from already established National Guard units. There will be a 50-person search and extraction element, a 75-person decontamination element, a 45-person medical, and an 11-person fatality search and recovery team. It is modular in concept it can be requested through Oregon Emergency Management for just the portions that are needed. The Medical portion includes full trauma with doctors, nurses and EMTs. It is designed to support the Incident Commander. The training for search and rescue is less on hours and does not meet the state standards, but they would like to train with the Task Force to generate the additional hours needed. Micah will send their curriculum hours to be evaluated on where their current level of training. Hazmat is trained at operations level C; mass decon of 225 ambulatory; 75 non-ambulatory per hour. The Command and Control are training through ICS 300-400. The CERFP validation is 7-12 May 2012 their primary assignment will be FEMA Region 10.

Vigilant Guard is a National Level exercise designed to all-hazards, linked to Ardent Sentry which is a NorthCom lead exercise. Northern Command is responsible for Homeland Security Defense. This will be the only exercise going in that timeframe, which will provide a lot of support and players. The Vigilant Guard is the 1-6 May 2012, which will include a rubble pile at DPSST. The scenario will be a hospital structural collapse leading into a CBRNE hazmat event. The exercises will begin at the local level and builds to state and federal and national level activations. They would like the exercise to be a joint exercise between local and state response.

The National Guard will be developing the US&R rubble pile at DPSST for the validation exercise, John McDowell will be the POC for collecting prop materials donated for the site. After the exercise the site will turned over to the state. Tina will upload a CD on the CERFP to the GovSpace (US&R shared space).

### **OSFM Program Updates – Tina Toney**

We are still waiting for an approved state budget. Hopefully, we will know more by the September meeting. There has been no activity on the grant, yet.

Tina provided updated Regional Rotational Calendar and Roster. The reason for the different Regional Calendar is due to the south running weekly, and the north continuing monthly.

Jamie will provide the Linn County contact information.

The state is not allowing regional or state DHS grants for 2011.

### **Committee Reports**

#### **Logistics – Don St. Sauver**

Tina provided an update in Don's absence. She would like Logistics to set up a meeting to work on some action items from their last meeting.

Reed said he had concerns with the draft SOG on rope maintenance following NFPA Standards, which was originally recommended by the Steering Committee for adoption. If we adopt the SOG we will need to remove and replace all the ropes from the trailers. He said following the Manufactures Recommendation would be a better to adopt. The group agreed.

Reed had a person on light duty to work the US&R trailer and connect and test every piece of equipment. There are still small items such as connections missing, but an improvement from previous inventories.

#### **Training – Derek Grafton, Eugene Fire**

Derek attended an Advance SCT class held at TEEEX, he was a little disappointed in the level of training it provided.

More research is needed on the terminology for the SOG 001 for rostering team members. He will have an update during the September meeting.

#### **Operations – John McDowell, Springfield Fire**

The planning team had their first meeting for the Willamette Valley Regional Exercise. The scope of the exercise is a US&R event which will require the deployment of both north and south teams. All ten participating agencies are involved, and have been allocated their own budget. The projected dates for the exercise are late September to early October. The exercise, reimbursement and reporting must be done by December 31, 2012.

### **Standard Operating Guidelines Review**

SOG – TF001 Team Rostering Training Committee still working on, will have an update at the September meeting; SOG- TF006 Cache Trailer Request Approved by consensus; SOG-TF007 Vehicle & Equipment Maintenance went back to committee.

### **Incident Review**

No Report

### **Team Training & Outreach Report**

Wide Area Search 1-3 November 2011, Contact Reed Godfrey

**Good of the Order**

Tina conducted a survey of the North Regional Team Administrators earlier in the month looking for nominations for Steering Committee Chair for 2011-2012. Special Operations Chief Jason Blount volunteered for the position with the support from his department. Without representation from the North, at the time of nomination the consensus of the group was to hold off making a selection until the September meeting when there was representation from the Region.

## ACTION ITEMS

| WHO                                   | WHAT                                                                                                             | DUE            | DONE     |
|---------------------------------------|------------------------------------------------------------------------------------------------------------------|----------------|----------|
| <b>A. All</b>                         |                                                                                                                  |                |          |
| Steering Committee                    | Identify and Develop Program SOGS                                                                                | On-going       | Done     |
| Team Administrators                   | Contact Derek on SCT class interest                                                                              | Aug 10         | Done     |
| Team Administrators                   | Participation in ad hoc committees                                                                               | November       | Done     |
| <b>B. Administrative – Tina Toney</b> |                                                                                                                  |                |          |
| Tina                                  | Send out draft minutes                                                                                           | On going       | Done     |
| Tina                                  | Update shared site with SUSAR information and grant award.                                                       | December       | Past Due |
| Tina                                  | Set up a meeting with OSFM and ODOT to discuss deployments and service contracts for trailers                    | Next meeting   | Done     |
| Tina                                  | Create SOGs for outreach                                                                                         | May            | Past Due |
| Jamie                                 | Strategic Plan                                                                                                   | February       | Past Due |
| Mariah                                | Put rosters up on GovSpace                                                                                       | July           | Done     |
| Tina                                  | Create RFP for May Trucking                                                                                      | July           | Past Due |
| Tina                                  | CERFP CD to upload to GovSpace                                                                                   | July           | Done     |
| Tina                                  | Expenditure Report                                                                                               | November       | Done     |
| <b>C. Operations – John McDowell</b>  |                                                                                                                  |                |          |
| John                                  | Advance Teams Rostering                                                                                          | December       | Done     |
| Rich Tyler                            | Exercise prop design                                                                                             | January        | Done     |
| John                                  | Medical Team Manager PD                                                                                          | November       | Done     |
| John                                  | Trailer Transport                                                                                                | March          | Past Due |
| John                                  | Canine Research & Recommendation                                                                                 | March 2011     | Done     |
| John                                  | Air Monitor Maintenance Formal Recommendation                                                                    | December       | Done     |
| Rich Tyler                            | Callout plan/schedule for the north                                                                              | May 2011       | Past Due |
|                                       |                                                                                                                  |                |          |
| Derek                                 | Dropping Inventory Control requirement                                                                           | November       | Done     |
| Derek                                 | ICS 300 vs ICS for Structural Collapse                                                                           | November       | Done     |
| Derek                                 | Review Inventory Control Course for Logs Position                                                                | November       | Done     |
| Derek                                 | Review SOG on Rostering                                                                                          | September 2011 |          |
| <b>E. Logistics – Tina Toney</b>      |                                                                                                                  |                |          |
| Don                                   | Draft SOG Rope Maintenance                                                                                       | January        | Review   |
| Don                                   | Develop checklists for trailer inventory to identify discrepancies, software problems and equipment deficiencies | On-going       | Done     |
| Don                                   | Clackamas trailer inventory                                                                                      | October        | Done     |
| Tina                                  | Set up Logistics Meeting                                                                                         | January        | Done     |
| Tina                                  | Schedule Logistics Meeting                                                                                       | September      |          |

| <b>F. Incident Reviews</b> |                                          |            |      |
|----------------------------|------------------------------------------|------------|------|
| Jason                      | TVF&R for incident review                | September  | Done |
| Reed                       | Salem for Incident review                | November   | Done |
| Jamie                      | Contact Departments for incident reviews | November   | Done |
| Dan                        | Ensure roster for red team sent to DPSST | March 2011 |      |

## **2011 Meeting Schedule**

**Meeting location, unless otherwise noted**

State Fire Marshal  
 4760 Portland Rd NE  
 Salem OR 97305

**Time:**

9:00 – 11:30

**Dates:**

January 25  
 March 22  
 May 24  
 July 26  
 September 27  
 November 22

Conference Call 1-877-455-8688

Participant Code 437274