

**Teams Advisory Group Meeting &
Teams Training Advisory Committee
Oregon Office of State Fire Marshal
4760 Portland Rd. NE
Salem, OR 97305**

April 15, 2014

Minutes

Present:

Major Mike Bloom - OSP
Mariana Ruiz-Temple - OSFM
Jennie Armstrong - ODOT
Darin Weaver - ODOT
Tina Toney - OSFM
Jeff Dukes - Union Pacific
Tim Nokes - HM09
Glen Phillips - HM10
Cindy Comstock - OERS
Mike Traeger - HM03
Richard Franklin - EPA
Mike Greenburg - DEQ
Wade Matthews - HM11
Scott Brainard - HM04
Forrest Chambers - HM02

Jeff Adkins - HM15
Mark Bernt - HM05
Kyle Romey - HM05
Brian Fish - HM08
Ben Selander - CST 102
Jeff Copeck - CST 102
Scott Cowan - HM05
Jared Gammage - HM14
Reed Godfrey - HM13
Kenny Frentress - HM09
Jamie Kometz - OSFM
Mariah Rawlins - OSFM
Bart Bretherton - ODOT
Fraser Wick - OSFM
Sue Otjen - OSFM

Introductions were made.

Past meeting minutes were approved.

OERS Update - *Major Bloom, Oregon State Police*

OERS is reviewing the service it provides, and is looking into ways to improve. Within the next couple months, OERS will send out a survey to its users requesting feedback on the service provided. Completing this survey will help OERS better understand elements which are going well and those that need improvement.

Partner Agency Updates -

DEQ - Michael Greenburg, DEQ

DEQ is increasing its enforcement of hazardous substance releases resulting in significant penalties. Michael reminded all teams to record everything in detail, especially conversations with all parties involved.

EPA - Richard Franklin

The EPA explained their role with the Williams pipeline explosion in Plymouth, WA. Currently, the EPA is prohibited from responding to natural gas and liquid incidents; they did provide support via email and phone communication to the Incident Command Structure. There will be a four hour oil spill drill in Portland, the date is TBA. The EPA also consulted the Incident Management Teams in the aftermath of the Oso landslide in Washington.

OERS - Cindy Comstock

OERS is not only the call center to notify other state agencies of emergencies, but also supports the LEDS database and OSP computer services. There are 7 people and a manager who staff OERS, and they are currently hiring four more workers. Call takers are trained to notify an OSFM duty officer if the word 'hazmat' is used. OERS is currently working on an electronic submission option.

ODOT - Darin Weaver

ODOT distributed a quick card to contact ODOT operations centers and post-HazMat incident contact numbers throughout the state. The post incident contact numbers are not staffed 24/7, and teams are recommended to contact dispatch during emergencies. OSFM will create a similar contact list. ODOT is offering a train the trainer course April 24-25 at DPSST. The next Traffic Incident Management meeting will be in July. There is a table top exercise June 6th in Bend including HazMat a related scenario.

Union Pacific - Jeff Dukes

In August, Union Pacific Railroad is hosting a Tank Car School in Pueblo, CO. Currently, there are two Oregon HazMat personnel attending. UP also has a LPG housing which they are looking to donate for training purposes.

Incident Review

Each team reviewed the incidents they've responded to since the last quarterly meeting.

Crude Oil Update

Modernizing ODOT Crude Oil Rules – *Mariana Ruiz-Temple, OSFM*

ODOT is currently modernizing their rules on Crude Oil. Currently, it is not a chemical taxed under the petroleum load fee. Stakeholders are meeting to discuss better ways of notifying our agencies of crude oil transports by rail. Bryan Profit is our representative at these meetings.

Training Information – *Richard Franklin, EPA*

Richard is planning a six hour crude oil tank fire training class. The class will offer information on proper PPE and spill tactics. There will be a comparison between gasoline, diesel, and crude oil, as well as differences between vapor pressure and how to respond with appropriate tactics. Other topics will include crude air monitoring, radioactive material in oil, and NORM – naturally occurring radiation material. Richard would like an instructor from the fire service to assist with the course.

April 29th Field Day – Portland – *Mariana Ruiz Temple, OSFM*

The governor's office created a working group on crude oil response. There will be a VIP crude oil day for legislators and media, but the event is not open to the public. Groups represented will include railroad companies, state agencies, coast guard, and HazMat Team 7.

Sub-Committee Updates

Equipment – *Kyle Romey, HM05*

Apparatus

To build the new 2013-2015 apparatus, the committee has decided to work directly with the vendor via the 1122 program. The "1122 Program" affords State and local governments the opportunity to maximize their use of taxpayer dollars, by taking advantage of the purchasing power of the Federal Government to receive discounts commensurate with large volume purchases. The committee is attempting to purchase two vehicles at the end of the 13-15 biennium, and two vehicles at the beginning of the 15-17 biennium. Specifications of the new apparatus were presented. Kyle also discussed replacing the suburban's with diesel 4x4 pickup.

Succession – *Mike Traeger, HM03*

The succession calculator has been updated. There is a lot of turnover across the state, and the committee is looking for new members.

SERC/LEPC Update – *Sue Otjen, OSFM*

The HMEP Grant application period recently closed. LEPCs will be top priority with conference and HazMat IQ as low priorities. Awards will be made known in September. Last fall OSFM proposed the Emergency Planning Districts follow county

boundaries. During public comment, it as clear that this proposal caused some concern. In response, a working group is being formed to examine boundaries, LEPC minimum requirements, liability, and whether an administrative rule is the way to go. Anyone with questions or concerns should contact Sue.

Administrative Session – Fraser Wick, OSFM

Mileage Logs

Almost everyone is turning in their mileage logs on time. Please remember to submit your phone log, even if the phone was not used.

Nationwide HazMat Response Survey Update

A survey was sent out and 16 states have responded regarding their HazMat program. Minnesota was highlighted because of their multiple train derailments, and unique railroad system traveling through highly populated areas, loaded with crude oil.

Hazmatters

Hazmatters is being developed and hopefully should be distributed soon.

iPad App List

The iPad app list was distributed to all attendees. An emailed copy will be sent out.

Satellite Dish Testing

Teams are reminded to test their satellite dish once a month. This will prevent most technical issues. If a problem persists and you are unable to contact tech support, call/email Fraser.

2014 HM Conference - Jamie Kometz, OSFM

Registration is open until April 27th. Besides team members, employees of BNSF, LEPC, ODOT, DEQ, and private contract cleanup companies will be attending. The HazMat Olympics registration will be available at the conference.

Procurement Update – Tina Toney, OSFM

Prop Trailer Supplies – Forrest Chambers – HM02

Forrest picked up the C-Kit. The trailer is now available and teams should contact Forrest if they need it.

Midland Kit

The Midland Kits have been distributed to Klamath Falls, Gresham, Eugene, and Portland. There was a discussion about receiving training for all teams on the use of these kits.

Computer update

Replacements for the SenseIR laptops are ordered and should arrive by May 5th. The resource computers have had several changes including: Dell to HP, increased memory, additional video cards and USB ports. Each team should purchase an external hard drive for large files i.e. GIS maps. Tower mounting and monitor mounts will also need to be ordered individually by teams because each team has different requirements based on their own apparatus.

Inventory Update

Tina is cleaning up the old inventory lists by creating better descriptions and naming conventions. The long term goal is to migrate from the old database to FireBridge.

Monitor Service and Supply Update

OSFM is looking at everything purchased past a two year timeframe and will be going out to bid for servicing all radiation monitors.

1400 - End of meeting

Next Meeting: July 8th and 9th in Bend OR

TTAC/TAG Action Items – April, 2014

Task	Assigned to	Date Assign	Completed
SOGs			
Update SOG-25 - returning team members	Trng Committee	05/21/13	
Railroad Kit SOG	Forrest	07/10/13	
Finalize & post SOG-29 (white powder)	Shon/OSFM	07/10/13	
Determine next steps for SOG-21 (suits)	OSFM	10/09/13	
Finalize & post SOG-28 (DEQ/EPA)	OSFM	10/09/13	
Equipment			
Create and distribute equipment succession schedule	OSFM	01/16/14	
Admin			
Create sampling reference guide	Shon Christensen	01/16/14	
Retrieve audio from OERS on diesel incident in Pendleton	Mariana	04/15/14	
Protocol about NRC and the process to respond	OSFM	04/15/14	
Create quick guide with HazMat Contacts	Fraser Wick	04/15/14	
Committees			
Update/Distribute training bulletin for OSP re: Haz	Outreach		
Email Kyle opinions and suggestions on replacing suburban	All Teams	04/15/14	
Organize a Communications Committee	OSFM		