



**Oregon Water Resources Department**  
 725 Summer Street NE, Suite A  
 Salem Oregon 97301  
 (503) 986-0900  
 www.wrd.state.or.us

# Application for Well ID Number

*Do not complete if the well already has a Well I.D Number.*

**I. OWNER INFORMATION**

Current Owner Name (please print): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Address to send Well I.D. Tag: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**II. WELL INFORMATION** (Do not complete this section if the well report is attached.)

Township: \_\_\_\_\_ (North/South) Range: \_\_\_\_\_ (East/West) Section: \_\_\_\_\_

Tax Lot: \_\_\_\_\_ County \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4

Street Address of Well, City: \_\_\_\_\_

Owner at time the well was constructed, (if known): \_\_\_\_\_

If the property had a different street address in the past: \_\_\_\_\_

**III. GENERAL WELL INFORMATION** (Do not complete this section if the well report is attached)

Use of Well (domestic, irrigation, commercial, industrial, monitoring): \_\_\_\_\_

Date Well Constructed: \_\_\_\_\_ Total Well Depth: \_\_\_\_\_ Casing Diameter: \_\_\_\_\_

Other Information: \_\_\_\_\_

SUBMITTED BY (please print): \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

Send application to Oregon Water Resources Department; 725 Summer St NE, Suite A; Salem, Oregon 97301-1266; fax (503) 986-0902. Applications are processed and Well I.D. Numbers are mailed every Wednesday.

<i>For Official Use Only by the Oregon Water Resources Department:</i>			
Received Date:	Well Log Number:	Well	Identification #:
_____	_____	_____	_____



# Oregon

John A. Kitzhaber, MD, Governor

**Water Resources Department**  
North Mall Office Building  
725 Summer Street NE, Suite A  
Salem, OR 97301-1271  
503-986-0900  
FAX 503-986-0904

## Instructions

### Well I.D. Number Application

Use a separate application for each well on the property. If the well already has an existing Well I.D. Number, you do not need to complete this application.

#### **I. OWNER INFORMATION**

Print current owner's name, mailing address (including city, state, and zip), and address where the Well I.D. Number should be sent. If the property has closed in escrow, the Well I.D. Number may be sent directly to the buyer.

#### **II. WELL INFORMATION**

Provide the Township, Range, Section, County and Tax Lot number. This information may be obtained from property tax statements, legal description of the property, or from the Assessor's Office. The Assessor's Office may also refer to this as the "Map and Tax Lot Number". A list of County Assessors' is enclosed for your use.

If you know who owned the land when the well was drilled, please include that information in the space provided.

#### **III. GENERAL WELL INFORMATION**

Please provide as much information as you can: depth of well, diameter of well casing, year constructed, and use of well.

This information will assist the Department in locating a well report.

Contact the Well Identification Program Specialist at (503) 986-0854 or via email at [ladeena.k.bell@wrdd.state.or.us](mailto:ladeena.k.bell@wrdd.state.or.us) if you have questions.

# Oregon County Assessor Offices

The County Assessor's Office can provide you with the Township, Range, Section, and Tax Lot Number (map and tax lot). They can also provide you with a list of previous owners of the property where the well is located.

## **Baker County**

(541) 523-8203  
1995 3rd St.  
Baker City, OR 97814

## **Benton County**

(541)766-6855  
205 NW 5th St.  
Corvallis, OR 97330

## **Clackamas County**

(503) 655-8671  
168 Warner Milne Rd.  
Oregon City, OR 97045

## **Clatsop County**

(503) 325-8522  
820 Exchange St.-2nd  
floor  
P.O. Box 178  
Astoria, OR 97103

## **Columbia County**

(503) 397-2240  
230 Strand St.  
St. Helens, OR 97051

## **Coos County**

(541) 396-3121 press #3  
250 N. Baxter  
Coquille, OR 97423

(541) 447-4133

200 NE 2nd  
Prineville, OR 97754

## **Curry County**

(541) 247-3294  
29821 Ellensburg Ave.  
P.O. Box 746  
Gold Beach, OR 97444

## **Deschutes County**

(541) 388-6508  
1300 NW Wall St.  
Bend, OR 97701

## **Douglas County**

(541) 440-4222  
1036 S.E. Douglas  
Rm.217  
P.O. Box 10  
Roseburg, OR 97470

## **Gilliam County**

(541) 384-2311  
221 S. Oregon St.  
P.O. Box 427  
Condon, OR 97823

## **Grant County**

(541)-575-0107  
201 S. Humbolt - Suite  
200  
Canyon City, OR 97820

## **Harney County**

(541) 573-2246  
450 N. Buena Vista  
Burns, OR 97720

## **Hood River County**

(541) 386-4522  
601 State St.  
Hood River, OR 97031

## **Jackson County**

(541) 774-6059  
10 S. Oakdale Avenue  
Medford, OR 97501

## **Jefferson County**

(541) 475-2443  
66 S.E. "D" Street  
Madras, OR 97741

## **Josephine County**

(541) 474-5260  
500 NW 6th St.  
P.O. Box 69  
Grants Pass, OR 97526

## **Klamath County**

(541) 883-5111  
305 Main St.  
Klamath Falls, OR  
97601

## **Lake County**

(541) 947-6006  
513 Center St.  
Lakeview, OR 97630

## **Lane Co. Courthouse**

Assessor: (541)682-  
4321  
Clerk: (541) 682-3654  
125 E. 8th  
Eugene, OR 97401

## **Lincoln County**

(541) 265-4102  
225 W. Olive St.  
Newport, OR 97365

## **Linn County**

(541) 967-3808  
300 4th Ave. SW  
P.O. Box 100  
Albany, OR 97321

## **Malheur County**

(541) 473-5117  
251 "B" St. W.  
Vale, OR 97918

## **Marion County**

(503) 588-5144  
555 Court Street N.E.  
Salem, OR 97309

## **Morrow County**

(541) 676-5607  
100 Court St.  
P.O. Box 338  
Heppner, OR 97836

## **Multnomah County**

(503) 988-3326  
501 SE Hawthorne  
Blvd.  
Portland, OR 97208

## **Polk County**

(503) 623-8391  
850 Main St.  
Dallas, OR 97338

## **Sherman County**

(541) 565-3606  
P.O. Box 365  
500 Court St.  
Moro, OR 97039

## **Tillamook County**

(503) 842-3400  
201 Laurel Ave.  
Tillamook, OR 97141

## **Umatilla County**

(541) 278-6219  
216 SE 4th  
P.O. Box 1227  
Pendleton, OR 97801

## **Union County**

(541) 963-1002  
1001 4th St.  
La Grande, OR 97850

## **Wallowa County**

(541) 426-4543 ext. 36  
101 S. River St.  
Enterprise, OR 97828

## **Wasco County**

(541)506-2510  
511 Washington St.  
The Dalles, OR 97058

## **Washington County**

(503) 846-8741  
Public Services  
Building  
155 N. 1st Ave.,  
Ste.130  
Hillsboro, OR 97124

## **Wheeler County**

(541) 763-4266  
701 Adams St.  
P.O. Box 327  
Fossil, OR 97830

## **Yamhill County**

(503) 434-7521  
535 NE 5th St.  
McMinnville, OR  
97128



**Oregon Water Resources Department**  
725 Summer Street NE, Suite A  
Salem Oregon 97301  
(503) 986-0900  
[www.wrd.state.or.us](http://www.wrd.state.or.us)

# Frequently Asked Questions

## Well ID Program

All wells drilled, deepened, converted or altered after 1996 are required to have an identification number. This Well I.D. Number is usually attached to the well by the well constructor. However, a landowner can apply for a Well I.D. Number for well(s) constructed prior to 1996. The Well I.D. application is available from the Water Resources Department's website at [www.wrd.state.or.us](http://www.wrd.state.or.us).

***What is the legal basis for the program?*** Oregon Revised Statutes 537.788 - 537.793.

***What is the purpose of the program?*** The purpose is to catalog each new well constructed and older wells with a unique Well I.D. Number. This number will link the well with a physical description of how the well was constructed (well log) in the Department's database.

***What types of wells are bound by this program?*** All wells including monitoring and water wells.

***Should I apply for a Well I.D. Number now or should I wait until the property changes ownership?*** You may apply for a Well I.D. Number now. You may also wait until the property changes hands to apply for a Well I.D. Number.

***I share a well and the well is on the neighboring property. Do I apply for a Well I.D. Number when I sell my property?*** No. The owner of the property where the well is located is responsible to obtain a Well I.D. Number when his property changes ownership.

***Who is responsible for initiating the process?*** The landowner who owns the property where the well is located may apply for the Well I.D. Number or the buyer may also apply for the Well I.D. Number.

***Will this delay the property transfer if I am selling my property?*** No. It is not necessary to apply for or obtain a Well I.D. Number before closing the property transfer. The seller, buyer, or their agent may also apply for the Well I.D. Number by completing an application.

***I'm selling my property. Do I need to apply for a new Well I.D. Number if my well already has one on it?*** No. A well only requires one Well I.D. Number for the life of the well.

***What is a Well Report or Well Log?*** A well report or well log is a physical description of how your well was constructed. The Oregon Water Resources Department maintains a database of all wells constructed in the state since is approximately 1960.

***Does the Water Resources Department verify the well construction during this process?*** The Department does not review the well construction prior to the issuance of a Well I.D. Number. However, as part of the Department's Well Construction Program, new wells are routinely inspected during construction. If you have specific problems or concerns about your well, please contact the Department directly.

If you have questions concerning your well, contact the Water Resources Department; 725 NE Summer Street, Suite A; Salem, Oregon 97301-1266; [www.wrd.state.or.us](http://www.wrd.state.or.us).



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# Instructions for Using Well Log Query

## TIPS FOR LOCATING WELL LOGS

**1** Go to the Oregon Water Resources Department website at: [www.wrd.state.or.us](http://www.wrd.state.or.us) and click on “Find a Well Log”

**2** For best results, enter ONLY the Township, Range, and Section for the property at the “Well Log Query Application” screen. Only use additional search criteria to narrow down your search if you receive too many results.

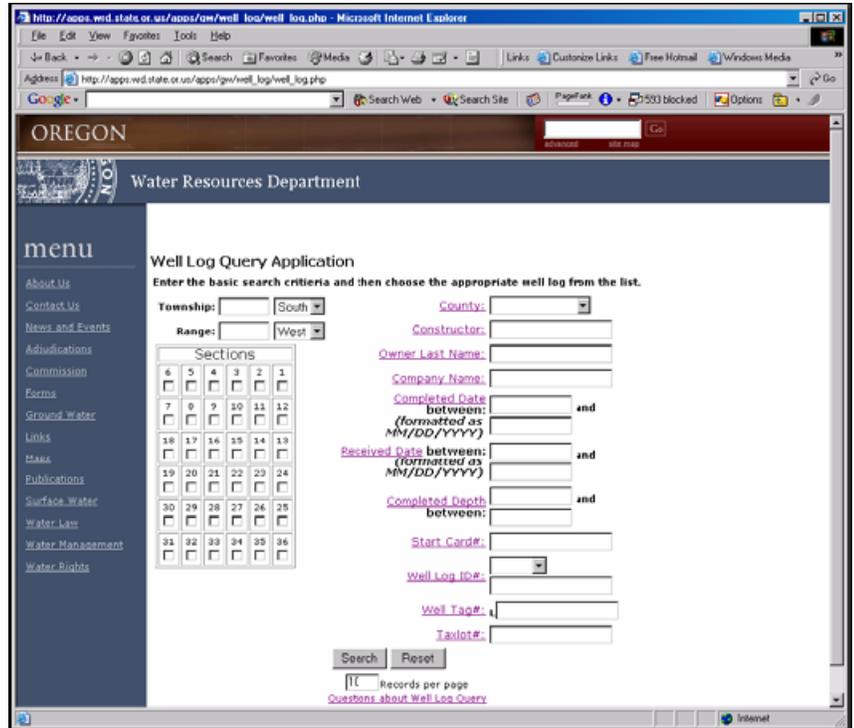
Contact the appropriate County Assessor’s office to obtain the property’s Township, Range, and Section. You will also need the name of the landowner who owned the property when the well was drilled.

**3** Click the “Search” button. The query will display all well logs within the sections selected.

**4** To sort data within the well log query, click on a column heading.

**5** To view the image of the well log, click on the county and number under the “Well Log” column heading.

**6** To print the image of the well log, select “file”, “print” and “OK”.



## SEARCH TIPS:

- If you cannot find a well log, try searching by “County” and “Owner Last Name” only. This will bring up all the wells in that county with that last name, regardless of Township, Range, and Section.
- The street address and tax lot number of the well may not always be included on well logs, especially older wells.
- Wells drilled prior to the mid-1950’s may not have a well log on file with the Department.

## QUESTIONS?

Contact Oregon Water Resources Department at [grid-admin@wrdd.state.or.us](mailto:grid-admin@wrdd.state.or.us) or by phone at (503) 986-0900 for more information.