

**Task Force on Drought Emergency Response  
Draft Proposed Rules**

Meetings will operate in accordance with the Oregon Constitution, applicable statutory provisions and general parliamentary law.

1. The appointed members of the task force shall elect a chair by majority vote.
2. Rules may be amended by affirmative vote of the majority of members, but notice shall be given in writing to each task force member at least one day in advance.
3. The task force shall meet at times and places specified by the call of the chairperson or of a majority of the task force. All meetings are open and shall comply with public meeting law. Task force members shall be allowed to call-in to meetings and votes will be allowed from members attending the meeting via phone.
4. A quorum shall be comprised of a majority of the appointed members. In the absence of a quorum, a meeting of the task force may take place, but no recommendations shall be made.
5. Official action by the task force requires the approval of a majority of the task force.
6. Upon request of on member, a roll call vote shall be taken and recorded on any question place before the task force.
7. No seconds are required to a motion.
8. A majority of the appointed members shall be required to approve recommendations.

Adopted: \_\_\_\_\_