



Oregon Water Resources Department
725 Summer Street NE, Suite A
Salem Oregon 97301-1266
(503) 986-0900
www.wrd.state.or.us

Application for Well ID Number

Do not complete if the well already has a Well I.D Number.

I. OWNER INFORMATION

Current Owner Name (*please print*): _____

Mailing Address: _____

City, State, Zip: _____

Mailing Address (*to send Well I.D.*): _____

City, State, Zip: _____

II. WELL INFORMATION (*Do not complete this section if the well report is attached.*)

Township: _____ (North/South) Range: _____ (East/West) Section: _____

Tax Lot: _____ County _____ 1/4 _____ 1/4

Street Address of Well, City: _____

Owner at time the well was constructed, (if known): _____

If the property had a different street address in the past: _____

III. GENERAL WELL INFORMATION (*Do not complete this section if the well report is attached*)

Use of Well (domestic, irrigation, commercial, industrial, monitoring): _____

Date Well Constructed: _____ Total Well Depth: _____ Casing Diameter: _____

Other Information: _____

SUBMITTED BY (*please print*): _____

PHONE: _____ FAX: _____

Send application to Oregon Water Resources Department; 725 Summer Street NE, Suite A; Salem, Oregon 97301-1266; fax (503) 986-0902. Applications are processed and Well I.D. Numbers are mailed every Tuesday.

For Official Use Only by the Oregon Water Resources Department:

Received Date:

Well Log Number:

Well Identification #:



Oregon

Theodore R. Kulongoski, Governor

Water Resources Department

North Mall Office Building
725 Summer Street NE, Suite A
Salem, OR 97301-1266
503-986-0900
FAX 503-986-0904

Instructions

Well I.D. Number Application

Use a separate application for each well on the property. If the well already has an existing Well I.D. Number, you do not need to complete this application.

I. OWNER INFORMATION

Print current owner's name, mailing address (including city, state, and zip), and address where the Well I.D. Number should be sent. If the property has closed in escrow, the Well I.D. Number may be sent directly to the buyer.

II. WELL INFORMATION

Provide the Township, Range, Section, County and Tax Lot number. This information may be obtained from property tax statements, legal description of the property, or from the Assessor's Office. The Assessor's Office may also refer to this as the "Map and Tax Lot Number". A list of County Assessors' is enclosed for your use.

If you know who owned the land when the well was drilled, please include that information in the space provided.

III. GENERAL WELL INFORMATION

Please provide as much information as you can: depth of well, diameter of well casing, year constructed, and use of well. This information will assist the Department in locating a well report.

Contact the Well Identification Program Specialist at (503) 986-0854 or via email at Codi.N.HOLMES@wrp.state.or.us if you have questions.

Oregon County Assessor Offices

The County Assessor's Office can provide you with the Township, Range, Section, and Tax Lot Number (map and tax lot). They can also provide you with a list of previous owners of the property where the well is located.

Baker County

(541) 523-8203
1995 3rd St.
Baker City, OR 97814

Benton County

(541)766-6855
205 NW 5th St.
Corvallis, OR 97330

Clackamas County

(503) 655-8671
168 Warner Milne Rd.
Oregon City, OR 97045

Clatsop County

(503) 325-8522
820 Exchange St.-2nd floor
P.O. Box 178
Astoria, OR 97103

Columbia County

(503) 397-2240
230 Strand St.
St. Helens, OR 97051

Coos County

(541) 396-3121 press #3
250 N. Baxter
Coquille, OR 97423

Crook County

(541) 447-4133
200 NE 2nd
Prineville, OR 97754

Curry County

(541) 247-3294
29821 Ellensburg Ave.
P.O. Box 746
Gold Beach, OR 97444

Deschutes County

(541) 388-6508
1300 NW Wall St.
Bend, OR 97701

Douglas County

(541) 440-4222
1036 S.E. Douglas Rm.217
P.O. Box 10
Roseburg, OR 97470

Gilliam County

(541) 384-2311
221 S. Oregon St.
P.O. Box 427
Condon, OR 97823

Grant County

(541)-575-0107
201 S. Humbolt - Suite 200
Canyon City, OR 97820

Harney County

(541) 573-2246
450 N. Buena Vista
Burns, OR 97720

Hood River County

(541) 386-4522
601 State St.
Hood River, OR 97031

Jackson County

(541) 774-6059
10 S. Oakdale Avenue
Medford, OR 97501

Jefferson County

(541) 475-2443
66 S.E. "D" Street
Madras, OR 97741

Josephine County

(541) 474-5260
500 NW 6th St.
P.O. Box 69
Grants Pass, OR 97526

Klamath County

(541) 883-5111
305 Main St.
Klamath Falls, OR 97601

Lake County

(541) 947-6006
513 Center St.
Lakeview, OR 97630

Lane Co. Courthouse

Assessor: (541)682-4321
Clerk: (541) 682-3654
125 E. 8th
Eugene, OR 97401

Lincoln County

(541) 265-4102
225 W. Olive St.
Newport, OR 97365

Linn County

(541) 967-3808
300 4th Ave. SW
P.O. Box 100
Albany, OR 97321

Malheur County

(541) 473-5117
251 "B" St. W.
Vale, OR 97918

Marion County

(503) 588-5144
555 Court Street N.E.
Salem, OR 97309

Morrow County

(541) 676-5607
100 Court St.
P.O. Box 338
Heppner, OR 97836

Multnomah County

(503) 988-3326
501 SE Hawthorne Blvd.
Portland, OR 97208

Polk County

(503) 623-8391
850 Main St.
Dallas, OR 97338

Sherman County

(541) 565-3606
P.O. Box 365
500 Court St.
Moro, OR 97039

Tillamook County

(503) 842-3400
201 Laurel Ave.
Tillamook, OR 97141

Umatilla County

(541) 278-6219
216 SE 4th
P.O. Box 1227
Pendleton, OR 97801

Union County

(541) 963-1002
1001 4th St.
La Grande, OR 97850

Wallowa County

(541) 426-4543 ext. 36
101 S. River St.
Enterprise, OR 97828

Wasco County

(541)506-2510
511 Washington St.
The Dalles, OR 97058

Washington County

(503) 846-8741
Public Services Building
155 N. 1st Ave., Ste.130
Hillsboro, OR 97124

Wheeler County

(541) 763-4266
701 Adams St.
P.O. Box 327
Fossil, OR 97830

Yamhill County

(503) 434-7521
535 NE 5th St.
McMinnville, OR 97128



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725 Summer Street NE, Suite A
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Frequently Asked Questions

Well ID Program

All wells drilled, deepened, converted or altered after 1996 are required to have an identification number. This Well I.D. Number is usually attached to the well by the well constructor. However, a landowner can apply for a Well I.D. Number for well(s) constructed prior to 1996. The Well I.D. application is available from the Water Resources Department's website at www.wrd.state.or.us.

What is the legal basis for the program? Oregon Revised Statutes 537.788 - 537.793.

What is the purpose of the program? The purpose is to catalog each new well constructed and older wells with a unique Well I.D. Number. This number will link the well with a physical description of how the well was constructed (well log) in the Department's database.

What types of wells are bound by this program? All wells including monitoring and water wells.

Should I apply for a Well I.D. Number now or should I wait until the property changes ownership? You may apply for a Well I.D. Number now. You may also wait until the property changes hands to apply for a Well I.D. Number.

I share a well and the well is on the neighboring property. Do I apply for a Well I.D. Number when I sell my property? No. The owner of the property where the well is located is responsible to obtain a Well I.D. Number when his property changes ownership.

Who is responsible for initiating the process? The landowner who owns the property where the well is located may apply for the Well I.D. Number or the buyer may also apply for the Well I.D. Number.

Will this delay the property transfer if I am selling my property? No. It is not necessary to apply for or obtain a Well I.D. Number before closing the property transfer. The seller, buyer, or their agent may also apply for the Well I.D. Number by completing an application.

I'm selling my property. Do I need to apply for a new Well I.D. Number if my well already has one on it? No. A well only requires one Well I.D. Number for the life of the well.

What is a Well Report or Well Log? A well report or well log is a physical description of how your well was constructed. The Oregon Water Resources Department maintains a database of all wells constructed in the state since is approximately 1960.

Does the Water Resources Department verify the well construction during this process? The Department does not review the well construction prior to the issuance of a Well I.D. Number. However, as part of the Department's Well Construction Program, new wells are routinely inspected during construction. If you have specific problems or concerns about your well, please contact the Department directly.

If you have questions concerning your well, contact the Water Resources Department; 725 NE Summer Street, Suite A; Salem, Oregon 97301-1266; www.wrd.state.or.us.



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Instructions for Using Well Log Query

TIPS FOR LOCATING WELL LOGS

- 1 Go to the Oregon Water Resources Department website at: www.wrd.state.or.us and click on "Find a Well Log"
- 2 For best results, enter ONLY the Township, Range, and Section for the property at the "Well Log Query Application" screen. Only use additional search criteria to narrow down your search if you receive too many results.

Contact the appropriate County Assessor's office to obtain the property's Township, Range, and Section. You will also need the name of the landowner who owned the property when the well was drilled.
- 3 Click the "Search" button. The query will display all well logs within the sections selected.
- 4 To sort data within the well log query, click on a column heading.
- 5 To view the image of the well log, click on the county and number under the "Well Log" column heading.
- 6 To print the image of the well log, select "file", "print" and "OK".

The screenshot shows the 'Well Log Query Application' web page. It includes a navigation menu on the left and a search form on the right. The search form has the following fields:

- Township: [Dropdown menu]
- Range: [Dropdown menu]
- Section: [Grid of checkboxes]
- County: [Dropdown menu]
- Constructor: [Text input]
- Owner Last Name: [Text input]
- Company Name: [Text input]
- Completed Date: [Text input] between [Text input] and [Text input] (formatted as MM/DD/YYYY)
- Received Date: [Text input] between [Text input] and [Text input] (formatted as MM/DD/YYYY)
- Completed Depth: [Text input] between [Text input] and [Text input]
- Start Card#: [Text input]
- Well Log ID#: [Text input]
- Well Tag#: [Text input]
- Twpote#: [Text input]

Buttons for 'Search' and 'Reset' are located below the form. A 'Records per page' dropdown is also visible.

SEARCH TIPS:

- If you cannot find a well log, try searching by "County" and "Owner Last Name" only. This will bring up all the wells in that county with that last name, regardless of Township, Range, and Section.
- The street address and tax lot number of the well may not always be included on well logs, especially older wells.
- Wells drilled prior to the mid-1950's may not have a well log on file with the Department.

QUESTIONS?

Contact Oregon Water Resources Department at grid-admin@wrdd.state.or.us or by phone at (503) 986-0900 for more information.