



**Oregon Water Resources Department**  
 725 Summer Street NE, Suite A  
 Salem, Oregon 97301  
 (503) 986-0900  
 www.wrd.state.or.us

# Request for Assignment

**By Proof of Ownership  
(If Water Right Holder is Not Available)**

If for multiple rights, a separate form and fee for each right will be required.

I, \_\_\_\_\_  
*(Name of Party Requesting Assignment)*

\_\_\_\_\_  
*(Mailing Address) (City) (State) (Zip) (Phone #)*

- hereby request assignment of application/permit/transfer/license/GR Certificate of Registration;
- hereby request assignment of a portion of application/permit/transfer/license/GR Certificate of Registration; *(You must include a map showing the portion of the application/permit/transfer/license/GR Certificate of Registration to be assigned.)*

I have attached proof of ownership that may include but not be limited to: a copy of the deed to the land, a copy of a land sales contract, a court order or decree, documentation of survivorship of property held jointly. The Department cannot accept a copy of a tax statement.

Application # \_\_\_\_\_; Permit # \_\_\_\_\_; Transfer# \_\_\_\_\_  
 -OR-  
 License # \_\_\_\_\_ GR Statement # \_\_\_\_\_; GR Certificate of Registration # \_\_\_\_\_

\_\_\_\_\_  
*(Name of Holder of Record)*

\_\_\_\_\_  
*(Mailing Address) (City) (State) (Zip) (Phone #)*

**Note:** You are required to furnish proof acceptable to the Department that notice of the assignment has been given or attempted for each identified property owner not a party to the assignment. ORS 537.220(2) *Failure to submit this proof will result in the return of your request. (Proof may include but not be limited to: a copy of returned certified mailing, copy of a Death Certificate, or a court order.)*

- 1) I certify that I am the current owner of the property described in this application, Permit, transfer, license or GR Certificate of Registration.
- 2) I have the legal right to request assignment under OAR 690-310-0280 and 690-320-0060.
- 3) I have not been able to contact the owner(s) of record for the above referenced application or water right.
- 4) I further certify that the information provided herein is true and correct to the best of my knowledge.

Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Party Requesting Assignment \_\_\_\_\_

Party Requesting Assignment \_\_\_\_\_

**DO NOT WRITE IN THIS BOX**

The completed "Request for Assignment" form *must* be submitted to the Department along with the recording fee of **\$85**.