



OREGON YOUTH AUTHORITY  
Policy Statement



I-C-7.4 - Firearms in the Workplace

Approved:

Karen Brazeau, Director

Effective:

August 4, 1996  
(format 12/02)

Supersedes:

I-D-3.0 (8/96)

Interpretation:

**REFERENCE**

ORS 166.291 (Issuance of concealed handgun license; application; fees; liability)

ORS 278.120 (Claims management; defense; authority of Attorney General; payment of judgment or settlement; rules)

ORS 30.285 (Public body shall indemnify public officers; procedure for requesting counsel; extent of duty of state; obligation for judgment and attorney fees)

ORS 166.360 through 166.380 (Possession of Weapon or Destructive Device in Public Building or Court Facility)

OAR 125-155-0500(5) (e) (Prohibiting Firearms in State Vehicles)

Department of Administrative Services, Risk Management Division (DAS-RMD)

*RisKey, Armed and Dangerous: Should your employees carry weapons?*

(<http://risk.das.state.or.us/weapons.htm>)

American Correctional Association, *Standards for Juvenile Correctional Facilities*

3-JTS-3A-30 (Security Equipment)

OYA policy: I-C-7.2 (Violence-Free Workplace)

**POLICY**

This policy provides guidelines to ensure the safety of staff and offenders. These guidelines are also provided to protect staff from personal liability and the agency from litigation related to illegal carrying of firearms by staff while on the job.

I. In the workplace

A. There is no statutory or agency authority for any staff to possess a firearm in the performance of their duties.

1. Staff are prohibited from carrying or otherwise having within their possession or control a firearm while on state duty or at any other time while in a state-owned or controlled building, office, vehicle, or on property.

- a) A permit to carry a concealed weapon does not create the authority to use or carry a weapon on the job, concealed or openly.
  - B. DAS-RMD will recommend that the state not defend nor indemnify a staff against criminal charges or civil suit who has or uses a firearm on the job if that staff lacks statutory and agency authority to do so.
- II. Within facilities
- A. Under no circumstance is any type of firearm, ammunition, or destructive device to be brought into a facility.
    - 1. Law enforcement personnel will be notified that weapons shall be secured in their vehicles or surrendered to staff at the switchboard.
  - B. Staff shall report violations of this policy in writing to facility Security, with a copy to the Superintendent/Camp Director.
    - 1. If a visitor violates this rule, staff shall immediately notify Security.
      - a) Security will instruct the visitor to leave campus. If the visitor refuses to leave, staff will notify law enforcement.
- III. Agency training
- A. Supervisory staff will ensure that all staff are informed of this policy by notifying current staff and adding the policy to new employee orientation training.