



**OREGON YOUTH AUTHORITY**  
**Policy Statement**  
**Part I – Administrative Services**



*Subject*

**Bloodborne Pathogens**

*Section – Policy Number:*

**C: Property Management - 8.1**

*Supersedes:*

**I-C-8.1 (12/07)**  
**I-C-8.1 (03/02)**

*Effective Date:*

**11/14/2008**

*Date of Last*

*Review/Revision:*  
**None**

**Related Standards and References:**

- [Americans with Disabilities Act of 1990](#) (Pub. L. 101-336), (ADA)
- [29 CFR 1920.1030](#) (Bloodborne Pathogens)
- [ORS 433.045](#) (Consent to HIV test required; exceptions)
- [ORS 433.085](#) (HIV and hepatitis testing at request of licensed health care provider or certain public officials; procedure)
- [OAR 437-002-0360](#) (Toxic and Hazardous Substances)
- [OAR 437-002-1030](#) (Additional Oregon Rules for Bloodborne Pathogens)
- [OAR 437-002-1035](#) (Oregon Rule for Sharps Injury Log)
- [SAIF 801](#) Form (Report of Job Injury or Illness)
- [Infection Control Resource Guide](#)
- OYA policy: [I-C-8.3](#) (Infection Control)
- [II-A-1.2](#) (Preserving Chain of Evidence)
- OYA forms: [YA 8300](#) (Incident/Accident/Hazard Report)
- [YA 8400](#) (BBP Kit Contents)
- [YA 8401](#) (BBP List of Post-exposure Incident Forms)
- [YA 8402](#) (BBP Post-exposure Incident Report)
- [YA 8403](#) (Employee Information Post-exposure to BBP)
- [YA 8404](#) (Source Individual Informed Consent & Release of Information for HIV & HEP Testing Post-Exposure)
- [YA 8405](#) (Information for Source Individual Regarding Testing Following Blood & Body Fluid Exposure)
- [YA 8409](#) (State Vehicle Safety Kit Contents List)
- [YA 8410](#) (Rescue Kit Contents List)
- [YA 8411](#) (First Aid Kit Contents List)
- [YA 9580](#) (OYA Bloodborne Pathogens Plan)

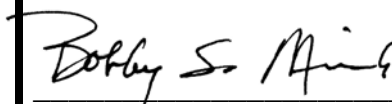
**Related Procedures:**

- [Local facility procedure](#)
- [Field office procedure](#)

**Interpretation:**

Employee Services

**Approved**

  
 Bobby S. Mink, Director

## I. PURPOSE:

This policy addresses the OYA's Bloodborne Pathogens Plan. The OYA is required by Occupational Safety and Health Administration (OSHA) regulations to publish a plan.

## II. POLICY DEFINITIONS

**Bloodborne pathogens:** Pathogenic microorganisms present in human blood, which can cause disease in humans. These pathogens include, but are not limited to Hepatitis B Virus (HBV), Hepatitis C Virus (HCV), and Human Immunodeficiency Virus (HIV).

**Occupational exposure:** Direct contact with an eye, mouth, other mucous membrane, non-intact skin, or parenteral (accidental exposure via needle stick or sharps) with blood or other potentially infectious materials that results from the performance of an employee's duties.

**Universal Precautions:** An approach to infection control which treats all human blood and certain human body fluids as if they were infectious.

## III. POLICY:

The OYA is committed to staff and offender safety, as reflected in the OYA's mission and values. To that end, the minimization of exposure to bloodborne pathogens by incorporating a prevention plan and engineering controls, with accompanying procedures in the workplace is critical. An effective response is also critical in the event of a bloodborne pathogen exposure.

This policy describes the essential elements of the OYA Bloodborne Pathogens Plan. The OYA Bloodborne Pathogens Plan will be reviewed, published and disseminated to OYA staff on an annual basis. This includes agency directives regarding prevention, engineering controls/work practices, responding to occupational exposure and medical recordkeeping. The plan includes template procedures for OYA facilities and field offices, and a list of post-exposure forms.

The Bloodborne Pathogens Plan is included in the OYA's comprehensive Infection Control Plan. All parts of this plan are available for staff reference on Outlook in the "Infection Control Plan" folder.

## IV. GENERAL STANDARDS:

- A. The OYA maintains a Bloodborne Pathogens Plan to guide all staff in the prevention, control, and response to occupational exposure of bloodborne pathogens.
- B. The Bloodborne Pathogens Plan will be reviewed and updated annually by the Infection Control Committee.
- C. The Bloodborne Pathogens Plan will be disseminated on an annual basis with complimentary training materials in accordance with OAR 437-002-1030 (Additional Oregon Rules for Bloodborne Pathogens).

- D. The Bloodborne Pathogens Plan contains:
1. Information regarding exposure to bloodborne pathogens.
  2. Prevention activities, including participation in a Hepatitis B Vaccination (HBV) Program and Tuberculosis screening program.
  3. Eligibility criteria for the HBV Program.
  4. Engineering controls and work practices to be performed by OYA staff.
  5. Response to occupational exposure, including:
    - a) Staff responsibilities;
    - b) Manager/supervisor responsibilities;
    - c) Safety Manager responsibilities; and
    - d) Health care staff responsibilities.
  6. Medical recordkeeping.
  7. Training.
  8. A list of post-exposure forms.
  9. Facility and field office template procedures.
- E. Offenders engaging in facility work programs will be provided bloodborne pathogen training prior to engaging in work activities. Offenders will employ Universal Precautions if risk for exposure exists.
- F. Testing of Offenders/Source Individuals Refusing to Consent to Bloodborne Testing
1. An exposed staff may petition the court to compel the testing of an offender/source individual, when an exposure occurs on the job.
  2. The OYA Safety Manager or designee will designate a staff person to assist the exposed staff in filling out the appropriate petition to the court.
  3. The petition submitted to the court must set forth the facts and circumstances of the contact and the reasons the petitioner and a medically-trained person representing the petitioner (if available), believe the exposure was substantial and the testing would be appropriate. The petition must also include information sufficient to identify the alleged source person and the location of the alleged source person, if known.

4. Costs associated with filing the petition will be the responsibility of the OYA.
5. If the court orders a test, the court will direct the offender/source individual to allow the required test to be performed. The court order will be directed to the agency with custody of, or to the person with legal control over, the source individual. The offender/source individual will be provided a copy of the court order. The agency or other person in control of the source individual will ensure the required test is performed.
  - a) Testing of offenders will be performed by Health Services staff.
  - b) The petitioner will designate a physician to receive the test results.
  - c) The court order will be served on the source person in the manner directed by the court.
  - d) The results of any test ordered by the court are confidential and subject to the confidentiality provisions of ORS 433.045 (3).
  - e) If the test results are negative, the court may order the source person to submit to additional testing six months after the first test was conducted.
  - f) The cost of any testing ordered will be the responsibility of the OYA.
  - g) A copy of the information provided to the health care professional, including a description of the staff's duties as they relate to the exposure incident and documentation of the routes of exposure and circumstances of the exposure.
    - (1) Staff medical records will be kept confidential and will not be disclosed without the staff's written consent, except as required by OR-OSHA or the Americans with Disabilities Act, Title 1.
    - (2) Upon written request, the staff's medical record will be made available to the staff.

**V. LOCAL OPERATING PROCEDURE REQUIRED: YES**

- A. Each OYA facility will have a written local procedure that addresses the following topics in relation to bloodborne pathogens:
  1. Universal precautions
  2. Personal Protective Equipment (PPE)

3. Labels and signs
  4. Housekeeping
  5. Clean-up procedure
  6. Bloodborne Pathogens Kits
  7. Laundry
  8. Medical procedures involving blood or OPIM
  9. Sharps containers
  10. Responding to exposure
- B. Each OYA field office will have a written local procedure that addresses the following topics in relation to bloodborne pathogens:
1. Universal precautions
  2. Personal protective equipment (PPE)
  3. Labels and signs
  4. Workplace housekeeping
  5. Clean-up of blood or OPIM
  6. Bloodborne Pathogens Kits
  7. Offender clothing and personal property
  8. Sharps containers
  9. Responding to exposure
- C. Template procedures are available for facility and field office use.