Good Morning PREA Workgroup,
Here is what we are currently using in Iowa it is known as the Sexual Violence Propensity Assessment. We also have an assessment for women as well. The assessment should not be used without specific training therefore please contact me via conference call so that we can go through each item together. It has been determine through an audit process that assessors have made errors due to lack of knowledge, hurrying through the process or not having the correct information and scoring the factor without having enough information such as knowing the deposition on a criminal case. We certainly don’t want to over score offenders. The assessors here in Iowa can be Correctional Counselors, or those who have been trained to conduct the assessment. I hope this information is helpful and again, please contact me before using this instrument of which meets the PREA Standards.
Sincerely,
Teama McGregor
Policy:

The Iowa Department of Corrections (IDOC) shall utilize the Sexual Violence Propensity Assessment to determine a male offender’s potential vulnerability to a sexual assault or risk of sexually assaultive behavior.

The content of this assessment meets the standards of the Prison Rape Elimination Commission and proposed federal rules. Every offender in an IDOC institution shall be assessed according to the following procedures at entry into IDOC, annually following initial classification, following significant incidents, and whenever new and relevant information becomes available.


The mission of the Iowa Department of Corrections is: To advance successful offender reentry to protect the public, staff and offenders from victimization.
Procedure:

Initial Screening:

A. All male offenders newly admitted to the IDOC will have a SVP-Intake Screening Tool completed by a trained Correctional Officer within 24 hours of admission to IMCC. This is a paper tool and every offender’s Screening Tool shall be maintained in the offender’s hardcopy file.

B. If the Screening Tool indicates that the offender has a potential for sexual perpetration or victimization, the offender will be placed in single cell status or celled with an offender with an appropriate Sexual Violence Propensity Assessment (SVP) housing code pending the completion of the SVP Assessment in ICON.

C. The SVP Assessment shall be reviewed for completeness prior to an offender being transferred out of IMCC.

Reception and Classification:

A. A SVP Assessment will be completed on all male offenders during the reception and classification process at the Iowa Medical and Classification Center (IMCC) within 7 days of admission.

B. Assessments that result in a Mixed code are to be referred to Chad Oeltjen, Case Manager at IMCC, to review the case and make a determination of the correct assessment code for the offender. Male offenders with a mixed code shall be celled with individually selected male offenders with a NS code or single celled until a resolution is reached.

Utilization of the Sexual Violence Propensity Assessment:

A. The assessment shall be utilized for assigning units, cells, rooms, and beds for male offenders at all custody levels. It should also be utilized in determining programming and work assignments when constant or frequent sight and sound supervision is not possible.

B. An offender’s custody level will not be changed, determined, or affected solely on the basis of the offender’s SVP assessment code.

C. Offenders may not be disciplined for refusing to answer questions or for not disclosing complete information.
D. Each institution housing male offenders will develop procedures for the continued review of the accuracy of every offender’s Sexual Violence Propensity Assessment.

E. Refer Mixed Codes to the institution’s SVP Master Trainer for resolution.

**Propensity Categories:**

The propensity assessment distributes male offenders into seven institutional categories with designations of:

A. **VP** (Victim Potential): Offenders designated by the assessment as having characteristics of a person with a higher than normal likelihood to be sexually assaulted inside an institution.

B. **VI** (Victim Incarcerated): Offenders who have already been victims of sexual assault inside an institution.

C. **AP** (Aggressor Potential): Offenders designated by the assessment as having characteristics of a person with a higher than normal likelihood to be sexually aggressive towards other offenders inside an institution.

D. **AI** (Aggressor Incarcerated): Offenders designated by the Division of Investigative Services or local PREA investigator as a perpetrator of sexual assault or sexual abuse in an institution.

E. **NS** (No Score): Offenders who did not score with victim or aggressor characteristics.

F. **Mixed Codes**: Offenders designated by the assessment as having characteristics of persons with a higher than normal likelihood to be both sexually aggressive and to be sexually assaulted. Contact the SVP Master Trainer at your institution to review the case and make a determination of the correct assessment code for the offender.

G. **SP** (Sexual Predator): Offenders identified by the classification committee as Sexually Violent Predators.

**Cell/Room Assignment Based on Propensity Assessment Code:**

A. Assessment categories’ impact on a cell/room assignment:
1. Male offenders with an AP code can be housed only with an AP, AI, or an otherwise appropriate NS code male offender.

2. Male offenders with an AI code can be housed only with an AP or AI.

3. Male offenders with a VP code can be housed with a VP, VI, or with an otherwise appropriate NS code male offender.

4. Male offenders with a VI code can be housed with a VP or VI.

5. Male offenders with a NS code can be housed with AP, VP, or NS code male offender.

6. Male offenders with a SP code must be single celled.

B. Male offenders with an AP, AI, or SP code shall never be housed with male offenders with a VP or VI code.

C. Those offenders who have overrides to Mixed Code shall be housed according to the comments in the assessment.

Reassessments:

A. Annual Classification: An offender’s SVP assessment shall be examined by the offender’s classification team at the offender’s regularly scheduled annual classification meeting. A new SVP assessment shall be added even if no changes are required.

B. Significant Events: A new SVP assessment shall be added when incidents or events occur that change the assessment result; i.e. a new sentence, a predatory disciplinary report of a sexual nature, an incident of victimization, a substantiated sexual assault investigation, when new and relevant information becomes available, or other significant event occurs that is relative to the elements contained in the assessment tool.

C. Trips out of Reception: IMCC shall update an offender’s assessment after the first 3 weeks of incarceration by adding a new assessment.

D. Staff Observation: In the event a staff member has reason to believe an offender may have been incorrectly assessed, the following procedures shall be followed:
1. The staff member shall immediately notify the offender’s correctional counselor who shall report it to their supervisor the same working day.

2. If the supervisor believes the staff person’s concern may have merit, the correctional counselor or supervisor shall conduct a further review and re-assessment of the offender’s category and determine if he is properly classified in a propensity category within one working day.

3. The correctional counselor shall immediately upon completion of the re-assessment notify the supervisor of the result of the review and re-assessment. The supervisor shall make any adjustments in the offender’s housing, work, or programming assignments immediately upon receipt of a changed propensity category.

E. Prior to transfer approval, the SVP Assessment shall be updated.

F. Overrides: If it is believed that an offender’s score and resulting housing code are incorrect under the particular circumstances of the case, the assessor may apply to the DIS Administrator for an override.
ASSESSMENT SCREEN – SCORING RULES:

Sexual Violence Potential

Potential Perpetrator Attributes, Definitions:

**Question #1: Two or More Felony Incarcerations** -- This item will be scored if the offender has been incarcerated in an adult prison for a felony two (2) or more times, including the current incarceration.

(Sources: NCIC, criminal history database, ICIS, Reception Report, Supervision status, Charges, Commitment Indicator, Movement screen and PSI) **(2 points)**

**Tips for scoring:**

1. Look for 2 felony convictions with separate effective dates or with 2 different cause numbers and check the Class of each offense.

2. Both incarcerations must have been in an adult prison, so juvenile placements don’t count. The purpose of this factor is to consider adult behavior.

3. Time in a county jail does not count as adult prison time, regardless of the length of time spent in jail.

4. This factor is looking for repetitive criminal behavior that rises to the level of felonies.

**1 EXAMPLE:**
An offender is in on a first felony conviction, gets paroled, and comes back in with a new charge. Do you score this factor?

**ANSWER:**
His new charge must be for a felony with a prison term included as part of his sentence in order to score this factor. If the new charge is not a felony or is a felony but the offender received any other sanction at sentencing other than a prison term, do not score this item.

**2 EXAMPLE:**
An offender is in on a first felony conviction, gets paroled, and gets revoked for a technical violation. Do you score this factor?
**ANSWER:**

No. The offender has been in prison two times, but doesn’t have a second felony conviction.
Question #2: Prior violence in prison, a residential facility, work release, or county jail -- This item will be scored if the offender has been found to have committed one (1) or more of the following:

A. Any Class A major report decision by an ALJ.

B. Confirmed or Suspected STG.

C. Assaulting any person with or without injury or with risk of injury including the throwing of any substance or object at or upon any non-offender.

D. Sexual assault: rape, sexual assault with any object and sexual fondling against any person. Sexual assault includes the use of force or threat of force against a person's will or against a person incapable of consenting.

E. Killing any person while in prison or county jail.

A and B may be scored automatically by ICON. If the autoscore is incorrect or incomplete, click on the down arrow on the User Override drop down box and select the appropriate override reason. Enter a note in the Comments box as to the source of the information for the override.

(Sources: institution disciplinary decisions, substantiated PREA investigation, juvenile records, Reception Report, Keep Separates, PSI, and jail reports). **(5 points)**

**Tips for scoring:**

1. **Fights** in discipline history do not count as assaults. A fight is not to be considered the same thing as an assault. Evidence of guilt for an assault must be present.

2. There is **no limit** on the **look-back period** to find this behavior.

3. Includes juvenile records.
Question #3: Current & past convictions display a pattern of repeated predatory violence (other than sex offenses). -- This item will be scored if the offender has been convicted at any point in his criminal history or current offense for:

A. **Two** or more forcible felonies. See Attachment 1, Forcible Felonies. Score for only forcible felonies listed on the attachment.

B. **One** conviction for **felony** Domestic Abuse Assault.

This factor will autoscore for Iowa convictions. If it is not autoscored, research the offender’s criminal background for applicable convictions. To manually score this item or to correct the autoscore, click on the down arrow on the User Override drop down box and select the appropriate override reason. Enter a note in the Comments box as to the source of the information for the override.

(Sources: ICIS, PSI, NCIC, Minutes of Testimony, PREA investigations, juvenile records, generic notes, Reception Reports, Charges screen.) **(8 points)**

**Tips for scoring:**

1. **Do not** count dismissed charges.

2. **Do not** count convictions for offenses not listed above.

3. Must be felonies.

4. Two or more separate incidents are required to score for 3.a.

5. **Do not** count just charges without a conviction.

6. **Juvenile** offenses **do** count.

7. To **score** for just one **Domestic Abuse Assault**, verify that the conviction was for a **felony**, not just a misdemeanor.

8. Read criminal history sources. Do not depend on forcible felony notice on the offender information screen.

9. This factor is looking for a pattern of very aggressive, violent, predatory felonies.
Question #4: Sex Offender - Victim age 14 or older or history of -- Has a conviction for a sex offense against a victim age 14 or older.

This factor is no longer auto-scored.

(Sources: Charges, criminal history database, NCIC, PSI, Minutes of Testimony, ICIS, juvenile records, and the Iowa Sex Offender Registry). (8 points)

Tips for scoring:

1. Don’t count cases if have evidence or documentation of circumstances describing a teenage “consensual” relationship. For example: may be acceptable within a foreign culture.

2. This factor captures even passive sexual criminal behavior whether the offense is a felony or a misdemeanor.
Question #5: Intimidating or aggressive attitude -- This item will be scored if the offender scores on any one of the following items:

The offender:

A. Attempts to take control and redirect the interview or attempts to interview you.

B. Is hostile in his non-verbal behavior. For example, he raises his voice, leans forward, or points angrily at the interviewer.

C. Maintains intense eye contact to the point that you find yourself feeling uncomfortable or intimidated.

D. Has aggressive or disruptive attitude toward any staff person or history or pattern of.

(Sources: Interviewer’s experience during the assessment process or any staff observation, major report notices, generic notes. Score for behavior displayed on a consistent basis.) (3 points)

Tip for scoring:

• You must conduct an interview or have conducted multiple prior interviews with the offender or the offender consistently displayed this behavior.
Question #6: Highly familiar with prison environment or presents as prison wise
-- This item will be scored if the offender scores on any one of the following items:

The offender:

A. Has been in prison before as an adult and stayed for at least eighteen (18) consecutive months.

B. Presents himself, carries a purposeful demeanor, to communicate to the offender population that he is prison wise.

C. Aggressively manipulates other offenders into sexual activities, including protective pairing.

(Sources: Charges, Movement screen, PSI, interviewer’s experience during the assessment process, staff observation of the behavior, ALJ decisions) (3 points)
Question #7: Any history of sexual predatory behavior, sexual abuse, or sexual assault of offenders -- This item will be scored if:

A. The offender has engaged in sexually predatory behavior or sexual abuse of offenders in a prison, jail, residential facility, or juvenile facility.

B. The offender has been identified by the classification committee as a sexually violent predator.

(Sources: PSI, jail reports, juvenile incident reports, institution ALJ decisions, generic notes, Keep Separates, substantiated PREA investigations.) (10 points)

Tip for scoring:

- Don’t score solely on a rule 15 decision by ALJ.
Question #8: Two or more convictions for serious or aggravated misdemeanors domestic abuse assaults, assaults, or felony class D willful injury. This item will be scored if the offender has these misdemeanor convictions.

(Sources: Charges, PSI, Juvenile Records, ICIS, NCIC) (2 Points)

Tip for scoring:

- Simple misdemeanor assaults are not counted.
Question #9: Felony drug conviction plus suspected or confirmed STG plus two or more felony incarcerations.

(Sources: Charges, PSI, Juvenile Records, NCIC, STG Records, Movement History) (3 Points)

Tip for Scoring:

- Include current incarceration.
Question #10: Intellectually/cognitively challenged or severely mentally ill – This item will be scored if the offender scores on any one of the following items:

A. IQ of 80 or below, or intellectually/cognitively challenged: IQ borderline intellectual functioning or below and cannot safely function in a general population environment.

B. Have mental health diagnosis of schizophrenia, schizoaffective disorder, schizoid personality disorder, schizotypal personality disorder, severe and persistent mentally ill, or a psychotic disorder.

C. Physically disabled: Bottom tier restricted or as designated by the institution.

Only a very low percentage of the overall offender population should score on this factor. The intent is to capture only those offenders who are so severely ill that they require constant supervision or cannot function in general population in their present level of care without help. If the offender meets criteria for 10B, but can function in general population in their present level of care, do not score this item. Enter their current diagnosis in the Comment Box and include a justification for why this factor is not scored.

(Sources: Medical ICON, InterQual, PSI, Reception Report, Psychological Report) (8 points)

Tips for scoring:

1. IQ of less than 80 or as designated by the institution for specialized housing.

**EXAMPLE:**
An institution has designated housing on a specific unit that is designed to protect that unit’s population from misconduct by GP offenders. An IQ of 84 or lower is one of the requirements to be housed on the protective unit. Should Factor 8 be scored for these offenders?

**ANSWER:**
Yes. The institution has determined that an IQ of 84 or below is a factor that reflects an offender may be of borderline intellectual functioning or below which makes the offender vulnerable to predation by other offenders.
2. Mental health **diagnoses** must be only those listed.

3. Be careful not to over-assess for this factor. This factor is designed to capture only those offenders whose IQs, mental health issues, or physical disabilities make them so vulnerable that they would not be safe in a GP population without constant supervision or they cannot function without help.
Question #11: Age or slight physical stature -- This item will be scored if the offender meets any one of the following criteria:

The offender's:

A. Height is below 5' 6" tall.

B. Age is twenty five (25) or below or sixty-five (65) years or older.

C. Weight is less than one-hundred forty (140) lbs.

(5 points)
Question #12: First time incarcerated or feels threatened/traumatized by prison - This item will be scored if the offender scores on any one of the following items:

A. First time incarcerated in an adult prison. Score for first five years only.

B. The offender expresses being afraid of what might happen to him in prison.

C. Transferred to ASP or ISP for the first time. Score only for first two years at ASP or ISP.

D. Transfer of special needs offender from CCU and IMCC to GP. Score only for the first year after transfer.

12C maybe autoscored by the system. If the autoscore is incorrect or incomplete, click on the down arrow on the User Override drop down box and select the appropriate override reason. Enter a note in the Comments box as to the source of the information for the override.

(Sources: Movement screen, interviewer’s experience during the assessment process) (3 points)

Tips for scoring:

1. If the offender has previously participated in the Violator Program or OWI program then he would not score on this factor.

2. Do not count juvenile detentions.

3. **EXAMPLE:**
   An offender is incarcerated for the first time, paroled and then revoked back to prison. When the offender returns on the same charge, is it still the “first time incarcerated”?

   **ANSWER:**
   No. The offender is returning to prison, not entering prison for the first time.
Question #13: Displays sexual orientation in way that projects vulnerability --
This item will be scored if the offender scores on any one of the following items:

The offender:

A. Presents himself as being effeminate (feminine) with obvious non-verbal gestures and mannerisms.

B. Presents himself as feminine and openly defines his sexual orientation as gay, lesbian, bisexual, transgender, or intersex.

(Sources: Interviewer’s experience during the assessment process, staff observation) (5 points)

Tips for scoring:

1. The emphasis is on how the offender purposely presents himself. His demeanor must clearly and purposefully communicate to others that he considers himself to be other than heterosexual. An offender may say he’s heterosexual, but that is not the way he carries himself or the demeanor he purposely presents to other offenders.

2. Do not score this factor based only on a Rule 15 major report.
This item will be scored if the offender has ever been convicted of a sexual offense against a child 13 years and under.

(Sources: NCIC, PSI, criminal history database, ICIS, Reception Report, Offender Attachments.) (5 points)

Tips for scoring:

1. Carefully read permissible sources of information to find the age of a child victim. Sometimes this information is in an Offender Attachment.

2. Juvenile offenses count for this factor.
Question #15: History of sex abuse victimization -- This item will be scored if the offender scores on any one of the following items:

The offender was:

A. a) Sexually victimized by an offender in an institution, b) approached for sex, threatened with sexual abuse, or c) sexually assaulted by an offender while incarcerated.

B. Sexually victimized as a child or as an adult by physical touch.

(Sources: PSI, court records, juvenile reports, offender self-report at intake only, results of a PREA investigation, Generic Notes, Keep Separates, Personal History Data Sheet) (8 points)

Tips for scoring:

1. This information may be embedded within other topics, so carefully read all documentation listed in the Guide as permissible sources of information.

2. To help reduce the likelihood of offenders trying to manipulate housing codes, self-report is allowed only at intake.

3. Use your Motivational Interviewing skills!
**Question #16: Unassertive, lacks confidence, projects weakness or fear** -- This item will be scored if the offender scores on any one of the following items:

The offender:

A. Avoids eye contact and looks at the floor during much of the interview (not due to cultural reasons; i.e. Native Americans, Asians, Pacific Islanders).

B. Presents himself as meek, mild mannered, and admits, most of the time, that he will do what it takes to avoid conflict, or makes requests for protective custody.

C. Seems highly nervous, uneasy, and will admit that he is easily intimidated by others.

(Source: Interviewer’s experience during the assessment process.) **(5 points)**

**Tips for scoring:**

- Watch out for those cultural influences!
Question #17: Nonviolent crime or property crime only (non habitual). -- The offender is first time incarcerated and has only nonviolent or property crimes. (Sources: Charges, PSI, Reception Report, NCIC, Juvenile Records). (4 Points)

Tip for scoring:

- Juvenile placements in detention centers, such as Eldora and Woodward, do count.
SVP SCORING:

Total of scores for factors 1 through 9 is the sexual violence aggression potential. **Aggressor Potential (AP)** is present if total score equals 10 points or more.

**Aggressor Incarcerated (AI)** is present if factor 2D or 7A is scored.

**Sexual (Violent) Predator (SP)** is present if factor 7B is scored.

Total of scores for factors 10 through 17 is the sexual violence victimization potential. **Victim Potential (VP)** is present if total potential victim score equals 10 points or more.

**Victim Incarcerated (VI)** is present if factor 15A is scored.

**No Score** is present if the offender does not score with any sexual violence propensity according to the rules above.

**Mixed Code** is present if the offender’s scores reflect potential for both sexual violence aggression and victimization. In other words, if the total score for aggression potential is 10 points or more AND the total score for victimization potential is 10 points or more, the result should be a Mixed Score. Also, if both factors 7A (AI) and 15A (VI) are scored, the result should be Mixed Code.

**The hierarchy for scoring is:**
- Sexual Predator (SP)
- Mixed Code (Mixed)
- Aggressor Incarcerated (AI) or Victim Incarcerated (VI)
- Aggressor Potential (AP) or Victim Potential (VP)
Cell Assignments using the SVP Assessment Codes:

VP: Victim Potential -- VP can be housed only with VP, NS or VI.

VI: Victim Incarcerated -- VI can be housed only with VP or VI.

AP: Aggressor Potential -- AP can be housed with only AP, AI, or NS

AI: Aggressor Incarcerated -- AI can be housed with only AI or AP

NEVER: SP, AP and AI can NEVER be housed with VP or VI.

NS: No Score -- NS category can be housed with VP or AP and NEVER with SP.

SP: Sexual (Violent) Predator shall be single celled.

Mixed Code: Is present if the offender’s scores reflect potential for both sexual violence aggression and victimization. In other words, if the total score for aggression potential is 10 points or more AND the total score for victimization potential is 10 points or more, the result should be a Mixed Score. Also, if both factors 7A (AI) and 15A (VI) are scored, the result should be Mixed Code. Notify your institution’s SVP Master Trainer for resolution of mixed codes.
## Attachment 1 Forcible Felonies

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