

EMPLOYER NEWSLETTER

2017-19 employer rates change effective July 1, 2017 Employer rates for the 2017-2019 biennium became effective July 1, 2017, and employer rate information was posted Saturday, July 1, 2017.

This information was emailed to employers in the fall of 2016. You can find employers' 2015 valuation reports with detailed 2017-19 rate information at <u>http://www.oregon.gov/PERS/Pages/Financials/Previous-Years.aspx</u>.

2017-2019 employer contribution rates summary and rates by program can be found at: <u>http://www.oregon.gov/pers/EMP/Pages/Contribution-Rates.aspx</u>.

Employer rate information is located under "Your current Contribution Rates" on the EDX employer statement page. Find it through the "View Your Statement" link in the Site Navigation area of any EDX page.

Please note:

- Rates are based on pay date. These rates will be effective for payrolls dated on and after July 1, 2017, even if the pay is for work performed before that date.
- School districts and charter schools that are not listed individually will pay the rates shown under the employer name "School Districts," employer number 3000, near the bottom of page 7.

If you have any questions regarding your employer rates, please contact your ESC account representative at <u>http://www.oregon.gov/pers/EMP/Pages/ESC-Representatives.aspx</u>.

Reminder: 7/1/2017 contribution start date

Those hired December 2-31, 2016, will complete their six full-month waiting time June 30, 2017. If they continue the employer-employee relationship beyond that

date (they don't terminate employment), they establish membership with a contribution start date (CSD) of July 1, 2017. Remember that Release 6.0, active June 2011, introduced posting restrictions on DTL2 records that allow DTL2 wage code 01 (Regular Wages) records to post only to positions with an "Active Service" position type, and DTL2 wage code 02 (Regular/Non-Qualifying) records post only to positions with a "Non-Qualifying Service" position type.

Contact your ESC account representative if you have questions about the use of DTL2 wage codes.

July 2017

- 2017-19 employer rates change
- July 1, 2017 contribution start date
- Reporting terminations

Time to review your organization's contact information

The ESC Team asks all employers to review their contact information (names, phone numbers, email addresses) in EDX to ensure the information is both up to date and complete.

Questions? Contact your ESC account representative. If you're unsure who that is, you can find it here: <u>http://</u> www.oregon.gov/ <u>pers/EMP/Pages/</u> <u>ESC-Representa-</u> <u>tives.aspx</u>.

Reporting terminations

It is important to report all terminations within 31 calendar days of the employer-employee relationship ending.

The DTL1 "last day service" can be before, the same as, <u>but never after</u> the termination date.

	S S N*	112233445
	Status Code	02 - Term in a ted
Status Code: What's	Status Date: (MM/DD/YYYY)	06/30/2017
happening with this individual with you, the employer?	Last Day Service (MM/DD/YYYY)	06/15/2017
	Old S SN:	
	First Name*	FRANK
Status Date: What's	Last Name*	STEIN
he effective date of	Middle Name:	N
he status?	Name Change Indicator:	
ast Day Service:		1234 SMITH ROAD
ast physical date	Address - 2:	1234 SMITH ROAD
the employee was		
on the lob.	Address - 3:	
		PORTLAND
	State:	
	Zip -1:	97123
	Zip -2:	
	Province:	
	Country Code:	U SA 🗸 🗸
	Postal Code:	
The "Last Day Service" and	Date Of Birth: (MM/DD/YYYY)	
"Unused Sick Leave	Gender:	~
Hours" fields are	PER S Job Class Code	~
filled only when	Average Overtime Hours	~
reporting a termination.	Unused Sick Leave Hours	0
	Contract No. of Months	00 🗸
	Employer Site Distribution Code	

Local Government Employers ONLY:

Reporting terminations when final work period dates are already posted

When posting a termination, pay attention to reported work-period dates in the last posted wage record. Your DTL1 record with a 02-Terminated status code will not post if your termination Status Date or Last Day Service is <u>earlier</u> that the posted Work Period End Date on you last posted wage record.

- Work Period End Date on final wage record <u>must be on or before</u> the
- Last Day Service on the DTL1 record with 02-Terminated status code, which <u>must be on or before</u> the
- Termination status date on the DTL1 record with an 02-Terminated status code.

	S SN*	112233445	
	Status Code	02 - Term in a ted	~
	Status Date: (MM/DD/YYYY)	06/30/2017	
	Last Day Service (MM/DD/YYYY)	06/29/2017	
Correct reporting:	Old S SN:		
	First Name*	FRANK	
 Last Posted Work Period End Date - 	Last Name*	STEIN	1
6/15/2017	Middle Name:	N	
Last Day Service –	Name Change Indicator:	N	
6/29/2017 Termination	Address - 1*	1234 SMITH ROAD	1
 Termination Status Date – 	Address - 2:		
6/30/2017	Address - 3:	-	1
		PORTLAND	-
	State:	OREGON V	
Zip -1:		97123	
	Zip -2:		
	Province:		
	Country Code:	USA V	
Postal Code:			
	Date Of Birth: (MM/DD/YYYY)		
	Gender:		
PERS Job Class Code		~	
	Average Overtime Hours	~	
Unused Sick Leave Hours			
	Contract No. of Months		
	Employer Site Distribution Code		
	Non PERS Data Memo		1
	Save Cancel	1	

	S SN*	112233445	
	Status Code	02 - Term in a ted	~
	Status Date: (MM/DD/YYYY)	06/10/2017	
	Last Day Service (MM/DD/YYYY)	06/15/2017	
ncorrect reporting:	Old S SN:		
	First Name*	FRANK.	
 Last posted Work Period Begin Date 	Last Name*	STEIN	-
-6/30/2017	Middle Name:	N	
Last Day Service –	Name Change Indicator:	N	
6/15/2017Termination Status	Address - 1*	1234 SMITH ROAD	
 Termination Status Date – 6/10/2017 	Address - 2:		1
	Address - 3:		-
	City:	PORTLAND	Ē.
	State:	OREGON V	
	Zip - 1:	97123	
	Zip - 2:		
	Province:		
	Country Code:	USA V	
	Postal Code:		1
	Date Of Birth: (MM/DD/YYYY)		
Gender:		~	
	PERS Job Class Code	~	
	Average Overtime Hours	~	
Unused Sick Leave Hours Contract No. of Months			
	Employer Site Distribution Code		
	Non PERS Data Memo		

The suspension message for your termination will be:

"S-The member's reported Last Day Service must be less than or equal to the Termination and/or Deceased date."

For assistance contact your ESC account representative at <u>http://www.oregon.gov/pers/EMP/Pages/</u> <u>ESC-Representatives.aspx</u>.