



**COUNTY HEALTH CLINIC
INSPECTION REPORT
Oregon Board of Pharmacy
800 NE Oregon #150
(971) 673-0001**

Date: _____

Clinic License #: _____

Telephone: _____

Hours: _____

CLINIC: _____

ADDRESS: _____

CITY, ZIP: _____

	COMPLIANT	
	Yes	No
Written protocols and procedures for administration and dispensing		
Written policies and procedures for drug storage, security and accountability		
Containers		
Labeling		
Patient information sheets		
Cautionary statements		
Out dates		
Security		
Prescription filing		
Formulary		
Prepackaged drugs		

Drugs purchased from:

PERSON INTERVIEWED: _____

INSPECTED BY: _____ DATE: _____

DEFICIENCY NOTICE (Y/N): _____

Non-Pharmacy Dispensing Drug Outlets County Health Clinics

855-043-0110

Purpose and Scope

(1) A registered nurse who is an employee of a local health department established under the authority of a county or district board of health and registered by the board under ORS 689.305 may dispense a drug or device to a client of the health department for purposes of caries prevention, birth control, or prevention or treatment of a communicable disease.

(2) Such dispensing shall be pursuant to the order of a person authorized to prescribe a drug or device, and shall be subject to rules jointly adopted by the Board and the Health Division.

Stat. Auth.: ORS 689.155, ORS 689.205, ORS 689.305 & ORS 689.315
Stats. Implemented:
Hist.: PB 2-1992, f. & cert. ef. 3-26-92

855-043-0120

Definitions

(1) "Administer" means the direct application of a drug or device whether by injection, inhalation, ingestion, or any other means, to the body of a patient by:

(a) A practitioner of the authorized agent thereof;

(b) The patient at the direction of the practitioner.

(2) "Dispense" or "Dispensing" means the preparation and delivery of a prescription drug pursuant to a lawful order of a practitioner in a suitable container appropriately labeled for subsequent administration to or use by a patient or other individual entitled to receive the prescription drug.

(3) "Formulary" means a list of drugs approved by the Board and the Health Division for dispensing by registered nurse employees of county health clinics. The formulary shall not include controlled substances.

(4) "Health Officer" means a physician licensed by the Board of Medical Examiners for the State of Oregon and employed by or under contract with a county or district health department or the State Health Division.

Stat. Auth.: ORS 689.155, ORS 689.205, ORS 689.305 & ORS 689.315
Stats. Implemented:
Hist.: PB 2-1992, f. & cert. ef. 3-26-92; PB 4-1992, f. & cert. ef. 8-25-92

855-043-0130

Drug Delivery and Control

(1) Policies and Procedures. The health officer shall be held responsible for the following:

- (a) Written policies and procedures for drug dispensing, storage, security, and accountability;
- (b) Maintenance of all drug records required by federal and state law;
- (c) Procedures for procurement of drugs.

(2) Dispensing:

(a) Drugs shall be personally dispensed either by the health officer or by a registered nurse;

(b) Drugs shall be dispensed in containers complying with the federal Poison Prevention Packaging Act unless the patient requests a non-complying container;

(c) Registered nurses shall only dispense drugs listed in the formulary;

(d) The health officer or a registered nurse shall label prescription drugs with the following information:

(A) Name of patient;

(B) Name of prescriber;

(C) Name, address, and phone number of the clinic;

(D) Date of dispensing;

(E) Name and strength of the drug. If the drug does not have a brand name, then the generic name of the drug and the drug manufacturer must be stated;

(F) Directions for use;

(G) Initials of the person dispensing;

(H) Cautionary statements, if any, as required by law;

(I) Manufacturer's expiration date, or an earlier date if preferable, after which the patient should not use the drug.

(e) A drug information fact sheet, as approved by the Board, shall accompany all drugs dispensed from a county health clinic.

(3) Repackaged Drugs. Drugs repackaged for dispensing shall be in a container meeting USP standards and labeled to identify at a minimum:

(a) Brand name, or generic name and manufacturer;

(b) Strength;

(c) Lot number;

(d) Manufacturer's expiration date, or a earlier date if preferable. An internal control number which references manufacturer and lot number may be utilized.

(4) Drug Security, Storage, and Disposal:

(a) In the absence of the health officer or of a registered nurse, drugs shall be kept in a locked drug cabinet or drug room which is sufficiently secure to deny access to unauthorized persons. Only the health officer and registered nurses shall have a key to the drug cabinet or drug room. In their absence, the drug cabinet or drug room shall remain locked;

(b) All drugs shall be stored in areas which will assure proper sanitation, temperature, light, ventilation and moisture control as required in official compendium (such as the **United States Pharmacopeia** and **National Formulary**);

(c) Drugs which are outdated, damaged, deteriorated, misbranded, or adulterated shall be quarantined and physically separated from other drugs until they are destroyed or returned to their supplier.

(5) Drug Records;

(a) A dispensing records shall be maintained separately from the patient chart and kept for a minimum of three years. The record shall show, at a minimum, the following:

(A) Name of patient;

(B) Brand name of drug, or generic name and name of manufacturer or distributor;

(C) Date;

(D) Initials of person dispensing the prescription.

(b) All records of receipt and dispersal of drugs shall be kept for a minimum of three years;

(c) All records required by these rules or by federal and state law shall be readily retrievable and available for inspection by the Board.

[Publications: The publication(s) referred to or incorporated by reference in this rule are available from the agency.]

Stat. Auth.: ORS 475.035 & ORS 689.205

Stats. Implemented:

Hist.: PB 2-1992, f. & cert. ef. 3-26-92; PB 4-1992, f. & cert. ef. 8-25-92; PB 1-1994, f. & cert. ef. 2-2-94