



Teacher Standards and Practices Commission

250 Division St NE
Salem, OR 97301
Phone (503) 378-3586; Fax (503) 378-4448

Email: contact.tspc@state.or.us
Web Site: www.oregon.gov/tspc

Application for Alternative Assessment Evaluation – Form A-1

The purpose of Alternative Assessment is to compare an applicant’s subject matter coursework against commission-adopted requirements for the subject matter area endorsement. An applicant is eligible for the Alternative Assessment evaluation when the applicant has taken the Commission’s adopted subject matter licensure test at least twice, with the most recent test having been taken within the twelve months just prior to this current request for an Alternative Assessment evaluation.

NOTE: Disclaimer concerning Highly Qualified Teacher status. Applicants for waiver of the Commission’s Multiple Subjects Examination who are new to the profession (have taught fewer than three complete school years) will NOT meet the federal definition of “Highly Qualified Teacher.” Only passage of a state’s rigorous licensure examination will qualify teachers new to the profession as “highly qualified.”

Before completing this form please read the instructions carefully. Once complete, sign the application, attesting to the accuracy of information provided. **Providing false information on your application is grounds for the Commission to deny your application or revoke your license or registration.**

Please write legibly and use **black or blue ink**. Please be sure to provide your full legal name.

LAST NAME	FIRST NAME	MIDDLE NAME	PREVIOUS

Current Mailing Address <input type="checkbox"/> <i>Check this box if new address</i>	City, State and Postal Code

()	()		Male <input type="checkbox"/> Female <input type="checkbox"/>
Home/Cell phone number	Work phone number	Date of Birth	Gender

Social Security Number	E-mail Address

As part of your application for an initial or renewed license or registration, you are required to provide your Social Security Number (SSN) for purposes of child support enforcement (ORS 25.785 and 42 USC § 666(a)(13)) and state income tax collection (ORS 305.385 and 42 USC § 405(c)(2)(C)(i)).

The Commission may also disclose your SSN to the interstate clearinghouse for educators if your Oregon license or registration is subject to discipline for unprofessional conduct (ORS 342.143 and 342.175 to 190).

Ethnic and Race Status: *(Optional - for statistical purposes only)*

- Which race or ethnicity best describes you? (You may check more than one)
 - American Indian or Alaska Native Asian Black or African American
 - Hispanic or Latino or other Spanish Origin Native Hawaiian or Other Pacific Islander
 - Multi-ethnic White Other
- If you checked above that you are an American Indian, please check here if you are a member of one of the nine recognized tribes in Oregon.

Previous Educational Licenses, Registrations, and Certifications: *(Required information)*

1. Have you held any type of **Oregon** educational license previously? Yes No
2. Have you held any license valid for full-time educational work (to include substitute teaching) in **another state**? Yes No
3. If yes to #2, in which other state or states are/were you licensed? _____
4. When did you receive your first unrestricted license in another state? _____
5. Under what name(s) (in Oregon or another state) were you previously licensed? _____

ACADEMIC DEGREES & EDUCATOR PROGRAMS COMPLETED

List all institutions from which you have earned a degree. Also list all teacher, counselor, psychologist, or administrator programs you have completed, regardless of any connection to a degree. If you have not yet completed a degree or educator licensure program, please state "NONE."

1. _____
College or University City & State Major/Program Degree earned (BS, MAT, etc.)
2. _____
College or University City & State Major/Program Degree earned (BS, MAT, etc.)
3. _____
College or University City & State Major/Program Degree earned (BS, MAT, etc.)
4. _____
College or University City & State Major/Program Degree earned (BS, MAT, etc.)

Please Note: You will be required to submit official transcripts to verify coursework.

RELEVANT SUBJECT MATTER EXAM(S)

For which subject matter test(s) are you requesting exemption? List all the tests that you wish to have the Commission consider waiving at this time.

Test Code	Test Name	Test Date	Score Received

CHARACTER QUESTIONS

Please carefully read the attached “Instructions for Answering Character Questions” before answering. You *must* answer either “yes” or “no” to each of the following questions; any other response will result in your application being considered incomplete. All “yes” answers must be *fully* explained in writing on a separate piece of paper and the explanations must be signed and dated by you. You must also include certified true copies of all legal documents, including court records.

1. Have you ever left any educational or school-related employment, voluntarily or involuntarily, while the subject of an inquiry, review or investigation of alleged misconduct? Have you ever left educational or school-related employment when you had reason to believe an investigation for misconduct was underway or imminent?	1.
2. Are you currently the subject of an inquiry, review or investigation for alleged misconduct or alleged violation of professional standards of conduct by either an employer or a licensure agency?	2.
3. Have you ever been placed on leave by your employer for any alleged misconduct?	3.
4. Have you ever had any adverse action taken on a <i>professional</i> certificate, license or charter school registration? Have you ever been placed on probationary status for alleged misconduct while holding a professional license, certificate, registration, or credential?	4.
5. Have you ever been denied any professional license for which you applied or granted a professional license on a conditional or probationary basis for any alleged misconduct?	5.
6. Have you ever surrendered a professional license of any kind before its expiration?	6.
7. Have you ever been disciplined by any public agency responsible for licensure of any kind, including but not limited to educational licensure?	7.
8. Have you ever been convicted or been granted a diversion or conditional discharge by any court for any: (a) Felony; or (b) Misdemeanor; or (c) Major traffic violation including but not limited to: driving under the influence of intoxicants or drugs; reckless driving; fleeing from or attempting to elude a police officer; driving while your license was suspended, revoked or used in violation of any license restriction; or failure to perform the duties of a driver or witness at an accident?	8.
9. Have you ever been arrested or cited for any offense listed in section (8) above which is still pending in the courts? This includes any diversion, conditional discharge or postponed adjudication that has not been dismissed by the courts at the time this application is signed.	9.
10. Have you ever had any civil judgment or other court order, including but not limited to a restraining order, entered against you resulting from allegations of abuse, assault, battery, harassment, intimidation, neglect, stalking, or other threatening behavior toward other persons?	10.

Check here if you provided an explanation for any “yes” answer with a prior application. Please know that any new incident that occurred since your last application requires that you answer “yes” and include a full written explanation, along with applicable court documents.

Your Signature and the Date: Under penalty of false swearing, I declare that the information in this application is true, correct, and complete. Providing false information is grounds for the Commission to deny my application or revoke my license or registration. I also grant the Commission permission to check civil or criminal records to verify any statement made on this application.

Signature of the Applicant

Date*

***This application must be signed and dated within 60 days prior to the date the application is received by TSPC.**

YOU MUST PRINT AND MAIL THIS FORM DIRECTLY TO:

**TSPC
250 Division St. NE
Salem, Oregon 97301**

Teacher Standards and Practices Commission



250 Division St NE
Salem, OR 97301
Voice (503) 378-3586

Email: Contact.TSPC@State.OR.US
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Instructions for Answering Character Questions

1. You must read each question very carefully and provide either a “yes” or a “no” answer. When in doubt, answer “yes” and explain why you think the answer might be a “yes.” Each answer is carefully reviewed. If you do not need to answer “yes” on future applications, you will be notified.
2. If you answer “no” to all questions and your fingerprint report or your criminal background check reveals that you have not disclosed a conviction or a possible conviction, this will be considered a false statement and may result in an investigation. If you are asked to explain why you did not disclose, your answer will be reviewed to determine if it is reasonable in light of the facts. **A false statement on the application is grounds for denial or revocation of an Oregon Educator License.**
3. Explain your answers fully, in complete sentences. Typed answers are preferred; please do not write your answer on scrap paper. This is a professional application, and your responses are kept as part of your permanent licensure file. Do not minimize your explanations. Incomplete responses may be a basis for denying your application and will delay the processing of your licensure application. **Sign and date** your explanation.
4. An arrest can happen without “going to jail.” In Oregon and in many other states, arrests are not erased from your record. If you have recently been arrested and are scheduled to appear in court in the future, you must report this arrest and your scheduled court date.
5. Do not assume that a conviction or arrest has “gone away.” (This includes expungements and dismissals.) Even if you have been advised that your record has been expunged or dismissed, do not assume that this definitely happened. Instead, it is your responsibility to obtain the court documents that confirm final action.
6. If you answer “no” to questions 8, 9 or 10 based upon an arrest or conviction that was subsequently dismissed, expunged, set aside or sealed, you must personally verify with the court directly involved that the corresponding judgment was properly entered by the court. It is your responsibility to report incidents accurately. An erroneous statement, even upon advice of an attorney, that a conviction has been dismissed, expunged, set aside or sealed, may be deemed a false statement.
7. If you answer “yes” to questions 8, 9 or 10, **a certified true copy of the court’s final disposition, if available, must accompany the first application on which the events are being reported** in order for the application to be considered complete. Obtain copies of all court records of any conviction. If a court record is unavailable, you must get verification from the court that the record has been destroyed. (Even if records are destroyed, they may show up on a state or FBI report.)
8. If you give a false statement, it may be grounds for the state to deny your license or deny your right to be placed in a practicum and could possibly result in a permanent disciplinary record. Answering with “I forgot” or “I was told it would not be on my record” is not an acceptable answer.
9. Even if you think an incident was insignificant and therefore do not report it, this decision could permanently affect your ability to obtain an educator’s license in Oregon.
10. Serious events include but are not limited to:
 - a. Shoplifting
 - b. Criminal Trespass
 - c. Driving under the Influence (DUI)
 - d. Driving While Suspended
 - e. Domestic Restraining Order
 - f. Criminal Neglect
 - g. Any Drug Conviction
 - h. Assault conviction or judgment
 - i. Abuse conviction
 - j. Criminal conviction for misdemeanor and/or felony
11. Generally, your response to the character questions will be treated as confidential, unless the Attorney General determines that it must be turned over as a public record.